

**NAUGATUCK CULTURAL COUNCIL  
CULTURAL ACTIVITIES & AWARENESS COMMITTEE**

Minutes

Meeting of August 29, 2012

Naugatuck Savings Bank, Community Room, 87 Church Street, Naugatuck

Attendees: Robin Gerber, Vanessa Vowe, Les Williams, Monroe Webster, Suzanne and Felipe Flores, Chin Sounanthanam, Melissa Leonard, Sandra Heller.

Meeting was called to order by Les Williams at 7:22 p.m.  
Introductions made. Sandra Heller volunteered to take the minutes.

Unanimous approval of Motion to Approve Minutes of August 22, 2012—Motion by Monroe Webster/Second (2<sup>nd</sup>) by Vanessa Vowe.

Reports on food vendors for October 13<sup>th</sup> event at Linden Park:

- Les reported that Park and Recreation said the food vendors may do business at Linden Park as long as they have the proper permits from the Health Dept. and Police Dept.
- Monroe reported that El Americano will participate.
- Robin reported that Dickey's Barbecue will participate, and Brooklyn Bakery is very interested.
- Chin will check on Asian food vendors.

Entertainment:

- Robin is waiting to hear from the Unity Dance Ensemble and will be contacting Ana Lima for Portuguese representation. Robin will also check into Capoeira and an African drummer.
- Vanessa reported that we have Albanian participants to lead attendees in Albanian dancing. She is also still working on getting the Brazilian community involved.
- Chin reported that the LAACC (Laos) will have some of their dancers come. She plans to talk to Mrs. Chuckrey at Naugatuck High School to find out if she has any additional contacts.
- Pinata –committee members will donate the money for candy. Looking for funding for the two piñatas, about \$70 for both. Discussion about making our own Pinata for future events.
- Les emphasized the need to have entertainment as interactive as possible.
- Melissa and Suzanne will reach out to Garden Club and other community organizations to ask them to set up informational tables.
- Cultural Council should have a table as well.

Les will contact the New Haven Foundation for funding, but they may require a 501(c)(3) organization to receive the funds. Robin will check with Big Y, and Les will approach Stop & Shop for donations. Bridget Mariano is checking with some of the banks.

Approval of our application to hold the event in Linden Park will be decided at a Park and Recreation meeting on September 6.

Supplies for Event:

- All published information should say bring your own chairs and blankets.
- Staging-Robin has one at her home and will consult with her husband about using it for the event.
- Fabric tablecloths-Vanessa and Robin will get
- Garbage bags & pails, recycling, generator for power-Park and Rec-Les

- Tables for produce-Park and Rec-Les
- Speaker system-Park and Rec-Les
- Porta Johns-Park and Rec-Les
- First Aid Kit-Park and Rec-Les
- Canopies-Sandra and Chin
- Banner-Chin will work on this with her kids. Discussion about what is to go on banner and what is the name of the event. It was decided that the name needed to be shortened to:

*“Naugatuck Cultural Council Presents: A Celebration of People”*

Publicity:

- Vanessa will create a flyer for the event and write a press release to the Patch, Rep AM, Citizens News, etc.
- Distribute flyers in the schools.

Logistics:

Security

- Police cannot volunteer. We should be ok; ask police to drive by and, in case of emergency, we call 911.
- Sandra will contact youth officer to inform her about the event.

It was agreed to schedule the next meeting for September 13<sup>th</sup> at 7 pm at Naugatuck Savings Bank. Discussion.

Monroe motioned to adjourn, Sandra 2<sup>nd</sup>, all approved. Meeting adjourned at 8:20 pm

Respectfully Submitted,

Sandra Heller