

# DRAFT

M - I - N - U - T - E - S  
BOARD OF FINANCE MEETING  
May 9, 2011

The meeting was called to order by Chairman Robert Butler at 6:05 p.m.

Present: Chairman Robert Butler  
Controller Wayne McAllister  
Donald Carten  
Jennifer Merrill  
Matthew Katra  
Diane Scinto  
Aldo Pistarelli  
Daniel Sheridan Jr. for Vice Chairman Jack Tavares  
Kim Kiernan for Ronald Gallant

Absent: Mayor Robert Mezzo  
Vice Chairman Jack Tavares  
Ronald Gallant  
Julie Branco-Sampaio

Notice & Certification will appear in official minutes.

Chairman Robert Butler led the Pledge of Allegiance to the Flag.

1. VOTED: Unanimously on a motion by Diane Scinto and seconded by Donald Carten to accept the minutes of the Special Board of Finance meeting held on April 11, 2011.
2. VOTED: Unanimously on a motion by Donald Carten and seconded by Jennifer Merrill to **TABLE** a request from Assessor George Hlavacek to transfer **\$911.50 from the Board of Assessment Appeals account to the Conference/Dues account** under the Property Assessment **2010-2011** budget.

3. VOTED: Unanimously on a motion by Donald Carten and seconded by Matthew Katra to approve a request from Building Inspector Bill Herzman to transfer **\$100.00 from the Regular Payroll account to the State Marshall Services account** under the Building Inspector 2010-2011 budget.
4. VOTED: Unanimously on a motion by Diane Scinto and seconded by Donald Carten to approve a request from Town Planner Keith Rosenfeld to transfer **\$90.60 from the Printing account to the Departmental Supplies account** under the Land Use 2010-2011 budget.
5. VOTED: Unanimously on a motion by Diane Scinto and seconded by Donald Carten to approve a request from Director of Public Works Jim Stewart to transfer **\$15,000.00 from CCSWA account, \$12,000.00 to the Evictions account and \$3,000.00 to the Motor Vehicle-Parts account and \$7,000.00 from the Repairs to Motor Vehicle account to the Motor Vehicle-Parts account** under the Street Department 2010-2011 budget.
6. VOTED: Unanimously on a motion by Diane Scinto and seconded by Donald Carten to approve a request from Director of Public Works Jim Stewart to transfer **\$3,025.00 from the Winter Overtime account to the Heating account** under the Parks and Recreation 2010-2011 budget.
7. VOTED: Unanimously on a motion by Diane Scinto and seconded by Donald Carten to approve a request from Town Engineer Wayne Zirolli to transfer **\$220.22 from the Departmental Supplies account, \$302.82 from the Office Supplies account, \$25.00 from the Safety Supplies account, \$380.00 from the Permitting Software account and \$677.00 from the Phase II Storm Water account for a total of \$1,605.04 to the Overtime account** under the Engineering 2010-2011 budget.
8. VOTED: Unanimously on a motion by Daniel Sheridan Jr. and seconded by Donald Carten to adjourn the meeting at 6:28 p.m.

**ATTEST:**

**WAYNE MCALLISTER  
CONTROLLER**