

# **DRAFT**

M - I - N - U - T - E - S  
BOARD OF FINANCE MEETING  
May 6, 2013

The Special meeting was called to order by Chairman Diane Scinto at 7:10 p.m.

Present: Mayor Robert Mezzo  
Chairman Diane Scinto  
Vice Chairman Jack Tavares  
Controller Wayne McAllister  
Anthony Campbell  
Matthew Ktra  
Daniel Sheridan Jr.  
Andrew Bottinick

Absent: Aldo Pistarelli  
Jennifer Merrill  
Julie Branco-Sampaio  
Kim Kiernan

Dept. Head/Others: Tax Collector Jim Goggin  
Fire Chief Ken Hanks  
Deputy Fire Chief Ellen Murray  
Police Chief Christopher Edson  
Visiting Nurses Director Theresa Stieber

Notice & Certification will appear in official minutes.

Chairman Diane Scinto led the Pledge of Allegiance to the Flag.

- 1. VOTED:** Unanimously on a motion by Matthew Ktra and seconded by Andrew Bottinick to accept the minutes of the special Board of Finance meeting held on April 22, 2013.

2. VOTED: Unanimously on a motion by Matthew Katra and seconded by Andrew Bottinick to approve a request from Tax Collector Jim Goggin to transfer **\$3,343.00 from the Postage account to the Printing account** under the Tax Department 2012-2013 budget.
3. VOTED: Unanimously on a motion by Matthew Katra and seconded by Anthony Campbell to approve a request from Police Chief Christopher Edson to transfer the following:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
Regular Payroll	Overtime	\$47,980.00
Clerical Part-Time	Overtime	\$430.00
Crossing Guards	Overtime	\$3,819.00
Crossing Guards	Education Increment	\$985.00
Car Rental	Education Increment	\$5,415.00
Car Rental	Water	\$61.00
Heating Gas	Water	\$271.00
Heating Gas	Telephone	\$3,903.00
Heating Gas	Clothing/Cleaning	\$3,248.00
Electricity	Clothing/Cleaning	\$5,296.00
Postage	Clothing/Cleaning	\$112.00
Conference & Dues	Clothing/Cleaning	\$300.00
Collect System	Clothing/Cleaning	\$1,500.00
Traffic Lights	Clothing/Cleaning	\$1,330.00
Maintenance Computer	Clothing/Cleaning	\$7,000.00
School Allowance	Clothing/Cleaning	\$3,525.00
School Allowance	Gas & Oil	\$18,275.00
Photo & Copier	Gas & Oil	\$400.00
Traffic Signs	Gas & Oil	\$187.00
Evidence	Gas & Oil	\$38.00
Maintenance Bldg.	Gas & Oil	\$1,000.00
Equipment	Gas & Oil	\$100.00

for a total of **\$105,175.00** under the Police Department 2012-2013 budget.

4. VOTED: Unanimously on a motion by Matthew Katra and seconded by Anthony Campbell to approve a request from Fire Chief Ken Hanks to transfer **\$375.00 from the Maintenance Contracts account to the Tires account** under the Fire Department 2012-2013 budget.

5. VOTED: Unanimously on a motion by Matthew Katra and seconded by Anthony Campbell to approve a request from Fire Chief Ken Hanks to transfer **\$730.00 from the Electricity account to the Heating Oil account** under the Eastside Fire Station **2012-2013** budget.
6. VOTED: Unanimously on a motion by Matthew Katra and seconded by Andrew Bottinick to approve a request from Visiting Nurses Director Theresa Stieber to transfer **\$400.00 from the Fees/Social Service Worker account, \$200.00 to the Janitorial Supplies account and \$200.00 to the Heating account** under the Visiting Nurses **2012-2013** budget.
7. VOTED: Unanimously on a motion by Matthew Katra and seconded by Daniel Sheridan Jr. to adjourn the meeting at 7:20 p.m.

**ATTEST:**

**WAYNE MCALLISTER  
CONTROLLER**