

APPROVED

M – I – N – U – T – E – S
BOARD OF FINANCE MEETING
June 9, 2009

The meeting was called to order by Chairman Ray Lennon Jr. at 7:35 p.m.

Present: Chairman Ray Lennon Jr.
Mayor Rober Mezzo
Robert Butler
Don Carten
Ronald Gallant
Diane Scinto
Jennifer Merrill
Nathan Hein
Matt Katra

Absent: Vice Chairman Jack Tavares
Others: Dan Sheridan

Notice & Certification will appear in official minutes.

Chairman Ray Lennon Jr. led the Pledge of Allegiance to the Flag.

1. VOTED: Unanimously on a motion by Ronald Gallant and seconded by Bob Butler to accept the minutes of the Regular Board of Finance Meeting held May 12, 2009.
2. VOTED: Unanimously on a motion by Ron Gallant and seconded by Bob Butler to approve a request from Facilities Manager Michael Massicotte to transfer **\$.10 from the Departmental Supplies account, to the Service Contract-Mechanical Maintenance account**, under the Town Hall Building **2008-2009** budget.
3. VOTED: Unanimously on a motion by Ron Gallant and seconded by Bob Butler to approve a request from Patty Alegi of Probate to transfer **\$200.00 from the Supplies for Copier account, to the Office Supplies account**, under the Probate **2008-2009** budget.
4. VOTED: Unanimously on a motion by Ron Gallant and seconded by Bob Butler to approve a request from Alegi of Probate to transfer **\$600.00 from the Microfilming account, to the Postage account**, under the Probate **2008-2009** budget.

5. VOTED: Unanimously on a motion by Ron Gallant and seconded by Bob Butler to approve a request from Registrar Louise Sheedy to transfer **\$5,771.46 from the Move Voting Machine** account, **\$2,030.60 to the Election Payroll** account, **\$13.02 to the Conference/Dues** account, and **\$3,727.84 to the Election Supplies** account, under the Registrar's 2008-2009 budget.
6. VOTED: Unanimously on a motion by Ron Gallant and seconded by Bob Butler to approve a request from VNA Director Anne Butler to transfer **\$400.00 from the Retirement** account, **to the \$100.00 to the Conference/Dues** account, **\$200.00 to the Medical Supplies** account, and **\$100.00 to the Immunization** account, under the VNA 2008-2009 budget.
7. VOTED: Unanimously on a motion by Ron Gallant and seconded by Bob Butler to approve a request from Park & Rec. Director Francis McMullen to transfer **\$4,500.00 from the Winter Overtime** account, **to the Heating** account, under the Park Dept. 2008-2009 budget.
8. VOTED: Unanimously on a motion by Ron Gallant and seconded by Bob Butler to approve a request from Park & Rec. Director Francis McMullen to transfer **\$1,820.00 from the Regular Payroll** account, **to the Summer Help** account, under the Park & Rec. 2008-2009 budget.
9. VOTED: Unanimously on a motion by Don Carten and seconded by Bob Butler to approve a request from Park & Rec. Director Francis McMullen to transfer **\$408.08 from the Lighting Parks** account, **\$2.50 from the Tires** account, **\$221.63 from the Clothing & Uniforms** account, **\$200.00 from the Supplies for Copier** account, **\$120.00 from the Paint for Marking Fields** account, **\$39.05 from the Loam/Sand for Ball fields** account, **\$5.37 from the Payroll Playgrounds** account, and **\$2,003.37 from the Water** account, **a total of \$3,000.00 to the Electricity** account, under the Park & Rec. 2008-2009 budget.
10. VOTED: Unanimously on a motion by Nathan Hein and seconded by Matt Katra to approve a request from Park & Rec. Director Francis McMullen to transfer **\$4,000.00 from the Water** account, **\$3,000.00 to the Heating** account, and **\$1,000.00 to the Electricity** account under the Hop Brook Golf Course 2008-2009 budget.
11. VOTED: Unanimously on a motion by Nathan Hein and seconded by Bob Butler to approve a request from Controller Wayne McAllister to transfer **\$12,081.51 from the Insurance Claims Deductible** account, **to the Employees Group Life** account, under the Insurance 2008-2009 budget. (Diane Scinto abstained)

12. VOTED: Unanimously on a motion by Nathan Hein and seconded by Matt Katra to approve a request from Dog Warden Debra Wilcox to transfer **\$450.00 from the Heating and \$350.00 from the Disinfectant** account, a total of **\$800.00 to the Repairs to Building** account under the Dog Fund 2008-2009 budget. (Ray Lennon Jr. abstained)

13. VOTED: Unanimously on a motion by Don Carten and seconded by Matt Katra to approve a request from Dog Warden Debra Wilcox to transfer **\$200.00 from the Town Clerk Office Supplies** account, **to the Vet Care** account under the Dog Fund 2008-2009 budget.

14. VOTED: Unanimously on a motion by the Joint Boards

**BOROUGH OF NAUGATUCK
BOARD OF FINANCE
RESOLUTION**

RE: Authorization of the Appropriation of \$3,000,000 to be financed through a Master Equipment Lease/Purchase Agreement.

WHEREAS, the Board of Mayor and Burgesses proposes to finance the **WHEREAS**, the Board of Mayor and Burgesses approved an authorization for the purchase of equipment, upgrades and installations as set forth on Schedule A attached hereto (the "Equipment"); and

acquisition of the Equipment with a Master Equipment Lease/Purchase Agreement together with the schedules to evidence the purchase of particular portions of the Equipment (the "Lease") with Banc of America Public Capital Corp for use within the Borough of Naugatuck; and

WHEREAS, the Board of Mayor and Burgesses proposes to finance the acquisition of the Equipment with the Lease which shall be subject to annual appropriations; and

WHEREAS, the Board of Mayor and Burgesses recommended the appropriation for the acquisition of the Equipment in the amount of \$3,000,000.

NOW THEREFORE BE IT RESOLVED, that the recommendation of the Board of Mayor and Burgesses for the appropriation of \$3,000,000 for the purchase of the Equipment to be financed through a Lease is hereby approved and recommended for approval by the Board of Finance and Board of Mayor and Burgesses sitting jointly.

List of Projects and Equipment

Hop Brook Golf Course Building Upgrades
Hop Brook School Roof
Sanitation Refuse Truck Bodies
School Server Upgrades
VOIP (Voice Over Internet Protocol) Telephone System
Andrew Ave & Central Ave Roof Project

15. Controller's Report

16. VOTED: Unanimously on a motion by Don Carten and seconded by Bob Butler to adjourn the meeting @ 8:40 p.m.

ATTEST:

**WAYNE MCALLISTER
CONTROLLER**

