

**Board of Fire Commissioners
Meeting Minutes
October 1, 2010**

Attending the meeting was Vice Chairman Wayne Malicki, Secretary Armand Brodeur, Commissioner Tim Ryan, Commissioner Susan Ruggeri-Thornton, Alternate Commissioner Robert Allen, Chief Ken Hanks, Mayor Bob Mezzo, and Mindy Fragoso, Burgess Liaison.

Absent from the meeting was Chairman Michael Bogis.

Vice Chairman Malicki called the meeting to order at 7:00pm. Vice Chairman Malicki led the Pledge of Allegiance.

Vice Chairman Malicki asked Alternate Commissioner B. Allen to fill in for Chairman Bogis.

VOTED: On a motion by A. Brodeur and seconded by R. Allen to accept the minutes of the September 13, 2010 Commission Meeting with a change to the last sentence of the Acceptance of the Acting Lieutenant's List to read, "They will be placed on the 'Acting' Lieutenant's List.

FOR:

W. Malicki
A Brodeur
T. Ryan
S. Ruggeri-Thornton
B. Allen

AGAINST:

ABSTAIN:

By a majority vote the motion carried.

VOTED: On a motion by A. Brodeur and seconded by R. Allen to accept the NFD Administrative Reports for September. A discussion was held.

FOR:

W. Malicki
A Brodeur
T. Ryan
S. Ruggeri-Thornton
B. Allen
Mayor Mezzo

AGAINST:

ABSTAIN:

By a majority vote the motion carried

Correspondence

Chief Hanks read a letter from FF John DeBisschop, Local 1219/American Legion, Halloween Party Chairman concerning their annual Halloween party on October 31st, asking for permission to use the fire headquarters for their party and also for volunteers to judge the costume contest.

VOTED: On a motion by A. Brodeur and seconded by R. Allen to accept the allowance of usage of headquarters for their party.

FOR:

W. Malicki
A Brodeur
T. Ryan
S. Ruggeri-Thornton
B. Allen
Mayor Mezzo

AGAINST:

ABSTAIN:

By a majority vote the motion carried

Local 1219

President Ricci extended an invitation to the commission to attend the Annual Exchange Club's Fireman of the Year banquet, at the Aqua Turf, on October 12, 2010.

NEMAC

Chief Hanks reported on the town wide Code Red Test he and Second Assistant Chief Russell coordinated last month.

Plan Review

Chief hanks presented plans from Thomas F. Flynn III, of Maxton Technology Inc., for a Wireless Broadband Tower at Maple Hill School.

VOTED: On a motion by A. Brodeur and seconded by R. Allen to accept the plan review.

FOR:

AGAINST:

ABSTAIN:

W. Malicki

A Brodeur

T. Ryan

S. Ruggeri-Thornton

B. Allen

Mayor Mezzo

By a majority vote the motion carried

Budget Transfers and Review

Chief Hanks reported there is a transfer of \$200.00 from the Training Account to the School Reimbursement Account to cover a shortage in that account.

Committee Reports

Labor/Management – W. Malicki reported that he attended an officers meeting last month, and asked the commissioners to update their contact information; home phone/cell phone numbers and email addresses so he may provide them to the officers.

Memorandum of Agreement – Fire Marshal/Deputy Fire Marshal

Chief Hanks reported that Deputy Fire Marshal Bob Weaver has offered to step up to Acting Fire Marshal, and Fire Inspector Bill Scanlon has offered to step up to Deputy Fire Marshal. A discussion was held.

VOTED: On a motion by A. Brodeur and seconded by R. Allen to approve the Memorandum of Agreement.

FOR:

AGAINST:

ABSTAIN:

W. Malicki

A Brodeur

T. Ryan

S. Ruggeri-Thornton

B. Allen

Mayor Mezzo

By a majority vote the motion carried

Executive Session – to discuss the Deputy Chief/Fire Marshal position, and a personnel matter regarding sick leave.

VOTED: On a motion by T. Ryan and seconded by R. Allen to go into Executive Session to discuss the Deputy Chief/Fire Marshal position, and a personnel matter regarding sick leave at 7:11pm.

FOR:

AGAINST:

ABSTAIN:

W. Malicki

A Brodeur

T. Ryan

S. Ruggeri-Thornton

B. Allen
Mayor Mezzo

By a majority vote the motion carried

Vice Chairman Malicki asked the Chief and the Mayor to remain, and for J. Ricci to sit in on the personnel matter regarding sick leave, which would be discussed as the first matter.

The Commission came out of Executive Session at 7:39pm.

VOTED: On a motion by A. Brodeur and seconded by R. Allen to table the discussion of Fire Marshal.

FOR:

AGAINST:

ABSTAIN:

W. Malicki
A Brodeur
T. Ryan
S. Ruggeri-Thornton
B. Allen
Mayor Mezzo

By a majority vote the motion carried

Discussion of Mission Statement

Vice Chairman Malicki passed out and read a Mission Statement for the commission he has been working on. A discussion was held.

Comments from Commissioners:

T. Ryan thanked W. Malicki for writing up the Mission Statement and another discussion was held.

Comments from the Public:

Burgess Liaison Mindy Fragoso congratulated Chief Hanks, and had some positive input for the Mission Statement.

VOTED: On a motion by T. Ryan and seconded by B. Allen the meeting was adjourned at 7:51pm.

FOR:

AGAINST:

ABSTAIN:

W. Malicki
A Brodeur
T. Ryan
S. Ruggeri-Thornton
B. Allen
Mayor Mezzo

By a majority vote the motion carried

Respectfully Submitted:

Louise Ross