

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
AUGUST 7, 2012**

1. Mayor Mezzo will call the regular meeting to order at _____ **p.m.**
 2. Pledge of Allegiance to the flag.
 3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **July 3, 2012**. Each member received a copy for review.
 4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **July**. Each member received copies for review.
 5. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Strategy and Negotiations** (EMS Services Contract), **Real Estate** (Issues related thereto and Downtown Properties), **Collective Bargaining** (Police Bargaining Unit and Chapter 90 – Animal Control Officer) and **Personnel** (Employment Agreement – Chief of Police) inviting in _____.
- Mayor Mezzo will reconvene the meeting at _____ **p.m.**
6. Discussion/possible action on matters emanating from Executive Session.
 7. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for “**Flooring at Naugatuck Police Department**” to Valley Floor Covering, 562 Rubber Avenue, Naugatuck, CT 06770 in the amount of **\$5,874.00** as recommended by Police Chief Christopher Edson.
 8. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute any documents related to the lease/purchase agreement for a “**Voice Recorder for the Police Department**” to BEI, Inc., 1492 Highland Avenue Unit 4, Cheshire, CT 06410 in the amount of **\$21,076.00 for equipment and installation costs** and **\$7,720.03 annually for the five year lease cost and warranty** as recommended by Police Chief Christopher Edson.
 9. Discussion regarding **signage on borough properties** with Zoning Commission member Sally Brouillet and Chairman Joseph Savarese.
 10. Public Comment – Open Topic
 11. Burgess Comments – Open Topic

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12. Mayor Mezzo shall appoint **Kate Balanda**, Chemtura, 12 Spencer Street, Naugatuck, CT 06770 as a member of the **Local Emergency Planning Committee (LEPC/NEMAC)**.
13. Mayor Mezzo shall confirm the following members to an **EMS Advisory Committee** as previously authorized:

Dr. Stanley Dudrick
Naugatuck Police Chief Christopher Edson
Naugatuck Fire Chief Kenneth Hanks
Finance Board Member Matthew R. Katra
Finance Board Member Aldo Pistarelli
Deputy Mayor Tamath K. Rossi
Finance Board Member Diane Scinto

14. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents with **Behavioral Health Consultants LLC** and the Borough of Naugatuck regarding professional services rendered in connection with the **Employee Assistance Program (EAP)** for **7-1-12 through 6-30-13** as recommended by the Human Resources Department.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents with **PoliceApp.com** regarding a service agreement that allows the Borough of Naugatuck to access the website for job recruitment and application review tools as recommended by the Human Resources Department.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Replacement of Septic System at East Side Fire Station”** to M. Mancini LLC, 395 Como Avenue, Waterbury, CT 06708 in the amount of **\$14,823.00** as recommended by Fire Chief Kenneth Hanks.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Window Replacement and Repair at Naugatuck Fire Headquarters”** to AVT Construction, Inc., 558 Hanover Street, Meriden, CT 06451 in the amount of **\$13,790.00** as recommended by Fire Chief Kenneth Hanks.
18. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“HVAC Unit at Naugatuck Fire Headquarters”** to MJ Daly Construction, 110 Mattatuck Heights, Waterbury, CT 06705 in the amount of **\$18,946.00** as recommended by Fire Chief Kenneth Hanks.

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19. Motion by Burgess _____ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance a transfer request of **\$18,946.00** from **Contingency** to the **Fire Department – Building Maintenance Account** for the HVAC Unit at Naugatuck Fire Headquarters as recommended by Fire Chief Kenneth Hanks.
20. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo and W. Francis Dambowsky or Kenneth Hanks to enter into a memorandum of agreement with the State of CT DEMHS to accept an **Amateur Radio Station for the Emergency Operation Center** including **installation costs up to \$1,600.00** with Region 5 Homeland Security Funds. Beyond \$1,600.00 a cost share may be required with the Region paying 75% of costs over \$1,600.00 and Naugatuck paying the remaining 25% as recommended by Emergency Management Director W. Francis Dambowsky and Assistant Emergency Management Director Kenneth Hanks.
21. Motion by Burgess _____ that the Board of Mayor and Burgesses refer to the Board of Finance a transfer request of **\$1,328.00** from **Contingency** to the **Land Use Department – New Account – Training and Certification** for the Zoning Enforcement Technician Certification as recommended by Town Planner Keith Rosenfeld.
22. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 1991 Chevy Cavalier”** to Harry Perock, Perock Lane, Naugatuck, CT 06770 in the amount of **\$330.00** as recommended by Visiting Nurses Association Director Theresa Stieber.
23. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute a **Subordination Agreement** and related documents on the Borough of Naugatuck Small Cities Loan for **34 Cadbury Place** in a form approved by Borough Counsel.
24. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents with Naugatuck Environmental Technologies LLC for the **Incineration Facilities Lease Agreement** Contract Administration Memorandum No. IF 2012-1 dated July 1, 2012 as approved by the Water Pollution Control Authority.
25. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents with Veolia Water North America for the **Wastewater Treatment System – Capital Improvements and Asset Management** Contract Administration Memorandum No. SC 2012-1 dated July 1, 2012 as approved by the Water Pollution Control Authority.

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26. Discussion/possible action regarding the formation of a **Conservation Commission**.
27. Motion by Burgess _____ that the Board of Mayor and Burgesses proclaim **September 8, 2012 as AKC Responsible Dog Ownership Day** in the Borough of Naugatuck.
28. Discussion/possible action regarding the purchase of **new golf carts**.
29. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Wayne McAllister to refund the following tax refunds approved by Tax Collector James Goggin; as if read:
 - Cowell, Paul and Patricia **\$17.75**
23 Shadduck Road
Naugatuck, CT 06770
2010-03-67162 Overpaid Real
 - Fritz, Robert **\$66.09**
19 Spruce Drive
Naugatuck, CT 06770
2011-01-8657 C/C 931 Plate Receipt 3/2012
 - Hursid, Fevzi **\$127.72**
306 Peck Lane
Cheshire, CT 06410
2009-03-44708 C/C 2354 Correct assess one garage
2010-03-69559 C/C 2353 Correct assess one garage
 - Jacobson, Hunt Leibert Attorney **\$205.09**
The Federal Home Loan Mortgage Corporation
50 Weston Street
Hartford, CT 06120
2010-03-66860 Overpaid Real on James Clouse of 40 Rough Wing Road
 - Jawaid, Aslam **\$53.08**
108-5 Lantern Park Drive
Naugatuck, CT 06770
2010-01-11782 Overpaid MV
 - Paolino, Michael **\$244.76**
1090 Guernseytown Road
Watertown, CT 06795
2010-01-18266 Overpayment
 - Peralta, Wendy **\$205.56**
34 Oakland Avenue
Danbury, CT 06811
2009/01/18623 C/C 2350 Danbury resident before GL
2010/01/18598 C/C 2351 Danbury resident before GL

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Picco, Lydia **\$8.17**
195 East Village Road
Shelton, CT 06484
2007-1-6465 Overpaid MV

Squatriglia, Raymond **\$117.76**
1704 Baldwin Street
Waterbury, CT 06706
2011-01-23018 C/C 873 Sold

Taylor, Angela **\$500.00**
1081 New Haven Road 2 I
Naugatuck, CT 06770
2011-03-50017 Overpaid ETC applied

Woodward, Jeffrey **\$49.99**
169 Gorman Street 3rd FL
Naugatuck, CT 06770
2011-1-26033 Plate Receipt C/C 980

30. Public Comment – Agenda Items
31. Burgess Comments/Sub-Committee Reports
32. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**

cc: Mayor/Burgesses/Controller/Administrative Assistant/Signpost/File