

**AGENDA
SPECIAL MEETING
BOARD OF MAYOR AND BURGESSES
JANUARY 12, 2010**

1. Mayor Mezzo will call the Special Meeting to order at _____ **p.m.**
2. Pledge of Allegiance to the Flag.
3. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the Mayor to enter into the following **Memorandum of Understanding** between the Borough of Naugatuck and the Greater Waterbury Transit District Board of Directors **for a municipal grant program for seniors and disabled demand responsive transportation:**

The Greater Waterbury Transit District member municipality, Borough of Naugatuck, enters into an agreement with the Greater Waterbury Transit District Board of Directors to jointly apply for the Municipal Grant Program for Senior and Disabled Demand Responsive Transportation (CGS 13b-38bb) FY 2011 (starting July 1, 2010 and ending June 30, 2011) from the Connecticut Department of Transportation.

This Matching Grant Program is not intended to replace funds previously spent by municipalities on transporting the elderly or persons with disabilities. This program is intended to expand a coordinated transportation system for the elderly and persons with disabilities.

The maximum amount each municipality can receive is based on two parts:

- 1.) The 2000 U.S. Census count of people 60 years and older in the municipality relative to the state's population of people 60 years or older is 50%, and
- 2.) The municipality's square acreage relative to the state's total square acreage is 50%.

The municipality agrees to provide the Connecticut Department of Transportation with financial records of expenditures on transportation for the elderly and disabled and documentation of the level of ridership and hours of service, when requested to do so.

The eight Greater Waterbury Transit District member municipalities will apply to the Municipal Grant Program for Senior and Disabled Demand Responsive Transportation (CGS 13b-38bb) as a group to provide coordinated transportation. These eight municipalities are Cheshire, Middlebury, Naugatuck, Prospect, Thomaston, Waterbury, Watertown and Wolcott.

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The Greater Waterbury Transit District will administer the grant, providing additional and coordinated transportation services to the elderly (60 years and older) and to persons with disabilities within the Greater Waterbury Transit District area.

The grant will be used to cover administrative cost and operational cost relative to this program.

The Greater Waterbury Transit District will coordinate with the municipal senior transportation service to perform this program.

The Greater Waterbury Transit District will be responsible for required reporting information.

The Greater Waterbury Transit District will be the recipient of the grant and will disburse the grant.

The Greater Waterbury Transit District will be responsible for negotiating operational service or services.

The Greater Waterbury Transit District administrative cost includes but is not limited to, office supplies and equipment, utilities, outreach, bookkeeper, auditor, travel, liability insurance, and meetings.

The Greater Waterbury Transit District will provide operational policies and procedures for this program.

ROLL CALL VOTE:

4. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**

cc: Mayor/Burgesses/Controller/Administrative Assistant/Signpost/File