

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
MARCH 5, 2013**

1. Mayor Mezzo will call the regular meeting to order at _____ **p.m.**
 2. Pledge of Allegiance to the flag.
 3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **February 5, 2013** and the special meeting of **February 25, 2013**. Each member received copies for review.
 4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **February**. Each member received copies for review.
 5. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Collective Bargaining** (Police Bargaining Unit and Public Works Bargaining Unit), **Strategy and Negotiations** (EMS Services Contract) inviting in _____.
- Mayor Mezzo will reconvene the meeting at _____ **p.m.**
6. Discussion/possible action on matters emanating from Executive Session.
 7. Public Comment – Open Topic
 8. Burgess Comments – Open Topic
 9. Mayor Mezzo shall reappoint **Robert Schmidt**, 68 Radnor Avenue, Naugatuck, CT 06770 as a member of the **Building Code Board of Appeals**, term to expire March 1, 2018.
 10. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Ruth Yachtis**, 385 May Street, Naugatuck, CT 06770 as a member of the **Naugatuck Valley Health District**, term to expire March 1, 2016.
 11. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Linda Ramos (R)**, 17 Carriage Drive, Naugatuck, CT 06770 as a member of the **Parks Commission**, filling the unexpired term of P. Wagner, term to expire June 1, 2015.
 12. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the **Emergency Contingency Model Plan for Elections** as recommended by Republican Registrar Janice Dambowsky and Democratic Registrar Louise Sheedy.

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13. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **“Refuse and Recycling Containers for Automated Collection”** to Snyder Industries, Inc., 5677 West 73rd Street, Indianapolis, IN 46278 **as per bid** as recommended by Sheila Baummer, Recycling and Solid Waste Coordinator.
14. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **“Refuse and Recycling Containers for Manual Collection”** to Recycle Away, LLC, 45 Flat Street, Brattleboro, VT 05301 **as per bid** as recommended by Sheila Baummer, Recycling and Solid Waste Coordinator.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 1992 Ford F-350 Dually Truck”** to Mark Ziello, 58 Hewlett Street, Waterbury, CT 06710 in the amount of **\$659.00** as recommended by Public Works Director James Stewart.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a Flink S.S. Sander”** to Mark Ziello, 58 Hewlett Street, Waterbury, CT 06710 in the amount of **\$59.00** as recommended by Public Works Director James Stewart.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 1992 GMC Sonoma Pick-Up Truck”** to Harry Perock, 88 Perock Lane, Naugatuck, CT 06770 in the amount of **\$355.00** as recommended by Public Works Director James Stewart.
18. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 1996 Ford F-350 Pick-Up Truck”** to John Weid, 1015 New Haven Road, Naugatuck, CT 06770 in the amount of **\$1,501.00** as recommended by Public Works Director James Stewart.
19. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 1997 Ford Super Duty Dually Truck”** to John Weid, 1015 New Haven Road, Naugatuck, CT 06770 in the amount of **\$1,501.00** as recommended by Public Works Director James Stewart.
20. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 1998 Ford F-350 Pick-Up Truck”** to Antonio Oliveira, 1657 South Main Street Apt. 3, Waterbury, CT 06708 in the amount of **\$250.00** as recommended by Public Works Director James Stewart.

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21. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **“Portable Toilet Rental”** to A Royal Flush, P.O. Box 3126, Bridgeport, CT 06605 **as per bid** as recommended by Public Works Director James Stewart.
22. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **“Golf Carts”** to E-Z Go, 28 Elm Street, East Haven, CT 06512 **as per bid** as recommended by Public Works Director James Stewart.
23. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **“Request for Qualifications for Fence Repair and Replacement”** to Housatonic Fence, 512 Shadduck Road, Middlebury, CT 06762 to the following vendor **as per bid** as recommended by Public Works Director James Stewart.
24. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **“Fireworks Display”** to Pyrotecnico, 533 North Street, Jaffrey, NH 03452 in the amount of **\$13,500.00** as recommended by Public Works Director James Stewart.
25. Discussion/possible action regarding **Naugatuck High School Renovation bids**.
26. Motion by _____ that the Board of Mayor and Burgesses adopt the following **Fair Housing Resolution**, as if read:

WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Borough of Naugatuck is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly

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endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice; and

NOW THEREFORE, BE IT RESOLVED, that the Borough of Naugatuck hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, that the chief executive officer of the Borough of Naugatuck or his designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Borough of Naugatuck and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

ROLL CALL VOTE:

27. Motion by _____ that the Board of Mayor and Burgesses adopt the following **Fair Housing Policy Statement**, as if read:

It is the policy of the Borough of Naugatuck to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the Borough of Naugatuck must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Borough of Naugatuck or any sub-recipient of the Borough of Naugatuck will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, gender identity or expression, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Borough of Naugatuck.

The municipality's Office of the Mayoral Aide is responsible for the enforcement and implementation of this policy. Mayoral Aide Edward Carter may be reached at (203) 720-7208 or ecarter@naugatuck-ct.gov.

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Complaints pertaining to discrimination in any program funded or administered by the Borough of Naugatuck may be filed with the Mayoral Aide. The municipality's Grievance Procedure will be utilized in these cases.

Complaints also may be filed with the Commission on Human Rights and Opportunity, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403.

A copy of this policy statement will be given annually to all Borough of Naugatuck employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the Borough of Naugatuck.

ROLL CALL VOTE:

28. Motion by _____ that the Board of Mayor and Burgesses adopt the following **Title VI Equal Opportunity Statement**, as if read:

The Borough of Naugatuck does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The Borough of Naugatuck seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color or national origin in programs and activities receiving federal financial assistance. Title VI provides that no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the regulations.

This policy is effectuated through the methods of administration outlined in the Borough of Naugatuck's Fair Housing Plan and is fully implemented to ensure compliance by the Borough of Naugatuck, as the recipient, and by sub- recipients. The cooperation of all Borough of Naugatuck personnel is required.

ROLL CALL VOTE:

29. Motion by _____ that the Board of Mayor and Burgesses adopt the following **Affirmative Action Policy Statement**, as if read:

As Mayor of the Town of Naugatuck, CT I recognize the need for Affirmative Action and I pledge my commitment to undertake positive actions to overcome the present effects of past practices or barriers to equal employment opportunity and to achieve the full and fair participation of minorities, women, people with disabilities, older persons, and all other protected groups found to be underutilized in the Borough of Naugatuck's work force or

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affected by policies having an adverse impact. In the spirit of Executive Order 11, signed by Governor Ella Grasso November 21, 1975, and Executive Order 9, signed by

Governor William A. O'Neill on January 3, 1984, I further state that this Town of Canton will comply with the anti-discrimination provisions of the state and federal laws and regulations listed at the end of this section.

I recognize the hiring difficulties experienced by minorities, people with disabilities and by many older persons and, where appropriate, I have set goals to overcome the present effects of past discrimination, if any, to achieve the full and fair utilization of such persons in the work force. I further pledge that the Borough of Naugatuck will affirmatively provide services and programs in a fair and impartial manner.

Where adverse impact is identified, the Borough of Naugatuck will: (1) review its personnel policies and procedures to ensure that barriers, which unnecessarily exclude protected classes and practices, which have an illegal discriminatory impact, are identified and eliminated; (2) explore alternative approaches to employ minorities and members of protected classes; (3) administer all terms, conditions, privileges and benefits of the employment process in an equitable manner; and (4) establish procedures for the extra effort that may be necessary to ensure that the recruitment and hiring of protected group members reflect their availability in the job market.

It is the policy of the Borough of Naugatuck to provide equal employment opportunities without consideration of race, color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including but, not limited to blindness, sexual orientation, political belief or criminal record, unless the provisions of Section 46a-60(b), 46a-80(b) and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bonafide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to, recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.

The Borough of Naugatuck will implement, monitor and enforce this Affirmative Action Policy Statement in conjunction with the applicable federal and state laws, regulations and executive orders listed below: 13th, 14th and 15th Amendments of the United States Constitution, Civil Rights Act of 1866, 1870, 1871, Equal Pay Act of 1963, Title VI and VII of the 1964 United States Civil Rights Act, presidential Executive Orders 11246, amended by 11375, (Nondiscrimination under federal contracts), Act 1 Section 1 and 20 of the Connecticut Constitution, Governor Grasso's Executive Order Number 11, Governor O'Neill Executive Order Number 9, the Connecticut Fair Employment

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Practices Law (46a-63-64). Discrimination against Criminal Offenders (46a-80). Connecticut General Statutes, Connecticut Code of Fair Accommodations Law (46-63-64), definition of Blind (46a-51 (1)), definition of Physically Disabled (46a-51 (15)), definition of Mentally Retarded (46a-51 (13)), cooperation with the Commission of Human Rights and Opportunities (46a-77), Sexual Harassment (46-60-(a) Connecticut Credit Discrimination Law (360436 through 439), Title I of the State and the Local Fiscal Assistance Act of 1972 and the Americans with Disabilities Act of 1992.

This policy statement will be given annually to all Borough of Naugatuck employees and will also be posted throughout the Borough of Naugatuck I also expect each supplier, union, consultant and other entity (s) with which we do business to comply with all applicable State and Federal Equal Opportunity laws and regulations. Borough of Naugatuck will not knowingly do business with any entity debarred from participation in any federal or state program or found to be in violation of any state or federal anti-discrimination law.

I have assigned the responsibility to achieve the successful implementation of our goals and objectives to Edward Carter, Mayoral Aide, 203-720-7208, ecarter@naugatuck-ct.gov.

ROLL CALL VOTE:

30. Motion by _____ that the Board of Mayor and Burgesses adopt the following resolution:

RESOLVED, that the Honorable Robert A. Mezzo, Mayor, is hereby authorized to sign the agreement entitled “Master Municipal Agreement for Construction Projects”.

ROLL CALL VOTE:

31. Motion by Burgess _____ that the Board of Mayor and Burgesses designate **March 2013 as Myeloma Awareness Month** in the Borough of Naugatuck.
32. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Wayne McAllister to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Aguilar, Eremita, **\$35.23**
34 Tolles Square 2nd Floor
Naugatuck, CT 06770
2011-01-201 C/C 1116 Junked 4/12

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Arimanda, Ravindra **\$25.17**
2926 West Royal Lane Apt 2102
Irving, TX 75063
2011-01-878 C/C 1350 Plate Receipt 7/12

Borough of Naugatuck **\$150.00**
229 Church Street
Naugatuck, CT 06770
2011-03-42003 Paid for Garbage Can Tax Office Submitted for Taxes

CAB East LLC **\$278.89**
Ford Credit Personal Property Tax Department #231601
P.O. Box 67000
Detroit, MI 48267-2316
2010-01-3399 C/C 1970 Sold 02/11 VIN# 4M2CU97158KJ23534

CAB East LLC **\$698.19**
Ford Credit Personal Property Tax Department #231601
P.O. Box 67000
Detroit, MI 48267-2316
2010-01-3387 C/C 1978 Sold 11/10 VIN# 1FNEY75E88UA30175
2010-01-3398 C/C 1977 Sold 07/11 VIN# 3FAHPO1168R261477
2010-01-3417 C/C 1974 Sold 07/11 VIN# JM3ER29LI80208301
2010-01-3409 C/C 1976 Sold 07/11 VIN# 1FAHP35N38W215942

CAB East LLC **\$703.12**
Ford Credit Personal Property Tax Department #231601
P.O. Box 67000
Detroit, MI 48267-2316
2010-01-3412 C/C 1892 Sold 03/11 VIN# 3FAHPO2158R127753
2010-01-3413 C/C 1893 Sold 12/10 VIN# JM1BK32G681831278
2010-01-3410 C/C 1894 Sold 03/11 VIN# 1FMEU74E58UA48781

CAB East LLC **\$827.80**
Ford Credit Personal Property Tax Department #231601
P.O. Box 67000
Detroit, MI 48267-2316
2010-01-3384 C/C 1964 Sold 4/11 VIN# 3LNHM28T28R640154
2010-01-3408 C/C 1981 Sold 2/11 VIN# 3FAHPO1127R258929
2010-01-3416 C/C 1980 Sold 2/11 VIN# 2FMDK49C18BA11160
2010-01-3418 C/C 1979 Sold 7/11 VIN# 1YVHP82A395MO5783

Capital One Bank **\$75,121.30**
265 Broadhollow Road
Melville, NY 11747
Attention: Nancy Perera
2011-03-49701 Overpaid Real Southwood Gardens LLC 933 Rubber Avenue, ID# 064-1200

Casey, Daniel **\$5.97**
18 Pierce Lane
Naugatuck, CT 06770
2011-02-798 Overpaid MV

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Croce, Raymond **\$52.30**
81 Tawny Thrush Road
Naugatuck, CT 06770
2011-01-5332 C/C 2362 Junked 05/12

Green, Patricia **\$4.80**
159 Spring Street
Naugatuck, CT 06770
2009-02-1820 C/C 2269 Double Listed

Griffin, Ron **\$69.23**
87 Acorn Hill Road
Woodbridge, CT 06525
2002-03-66229 Overpaid Real

Luis, Antonio and Nelia **\$1,599.30**
681 King Street
Naugatuck, CT 06770
2011-03-45934 Overpaid Real on 117-119 Scott Street

Norton, Nancy or Joseph **\$100.65**
68 Pleasant Avenue
Naugatuck, CT 06770
2011-01-17278 C/C 2275 Vets Omitted for 11GL

Pagoaga, Ana M **\$25.55**
8 Rockwell Avenue
Naugatuck, CT 06770
2011-01-17853 C/C 2377 MV Sold

Perez, Luis **\$13.53**
1081 New Haven Road 13F
Naugatuck, CT 06770
2011-01-18357 C/C 2390 Sold 07/12

Phelan, Joanne **\$1,000.00**
57 Heritage Drive
Naugatuck, CT 06770
2011-03-47909 Overpaid Real

Soto, Benjamin **\$123.46**
430 Jones Road
Naugatuck, CT 06770
2011-01-22854 C/C 2314 Plate Rec 07/12

Teixeira, Antonio or Maria **\$75.82**
169 Aetna Street
Naugatuck, CT 06770
2011-01-23870 C/C 2370 Sold 12/12

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Torres, Angelo Jr. **\$100.65**
72 Ash Road
Naugatuck, CT 06770
2011-03-50186 Apply Vets Exemption C/C 2308

Uva, Richard **\$235.33**
76 Carriage Drive
Naugatuck, CT 06770
2011-01-24700 C/C 1903 Active Duty

Vincent, Arthur **\$166.19**
111 Thunderbird Drive
Naugatuck, CT 06770
2011-01-25050 Parked in New Haven C/C 2374

33. Public Comment – Agenda Items
34. Burgess Comments/Sub-Committee Reports
35. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**

cc: Mayor/Burgesses/Controller/Administrative Assistant/Signpost/File