

**AGENDA  
REGULAR MEETING  
BOARD OF MAYOR AND BURGESSES  
SEPTEMBER 3, 2013**

1. Mayor Mezzo will call the regular meeting to order at \_\_\_\_\_ **p.m.**
2. Pledge of Allegiance to the flag.
3. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **August 6, 2013**. Each member received copies for review.
4. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the monthly reports of **August**. Each member received copies for review.
5. Motion by Burgess \_\_\_\_\_ to recess to Executive Session at \_\_\_\_\_ **p.m.** for discussion on the following: **Personnel** (Borough Engineer), **Pending Litigation** (Veolia, Janice Buck et al), **Real Estate** (GDC Property, Prospect Street School) and **Contract Negotiations** (Naugatuck Ambulance Incorporated) inviting in \_\_\_\_\_.  
  
Mayor Mezzo will reconvene the meeting at \_\_\_\_\_ **p.m.**
6. Discussion/possible action on matters emanating from Executive Session.
7. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses recess to the **Firemen's Pension Plan "C" Board** at \_\_\_\_\_ **p.m.**  
  
Mayor Mezzo will reconvene the meeting at \_\_\_\_\_ **p.m.**
8. Public Comment – Open Topic
9. Burgess Comments – Open Topic
10. Mayor Mezzo shall appoint **Marie G. Maroney**, 53 Conrad Street 7C, Naugatuck, CT 06770 as the tenant commissioner on the **Naugatuck Housing Authority**, filling the unexpired term of B. Wood, term to expire October 1, 2015.
11. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the appointment of **Janice Dambowsky**, 35 Moonlight Circle, Naugatuck, CT 06770 as an elector of the **Non Union Pension Board**, filling the vacancy of L. Russell, indefinite term.
12. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the appointment of **Janice Dambowsky**, 35 Moonlight Circle, Naugatuck, CT 06770 as an

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- elector of the **Board of Education and AFSCME Pension Board**, filling the vacancy of L. Russell, indefinite term.
13. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the appointment of **Janice Dambowsky**, 35 Moonlight Circle, Naugatuck, CT 06770 as an elector of the **UPSEU and Chapter 90 Pension Board**, filling the vacancy of L. Russell, indefinite term.
  14. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the appointment of **Kimberly Kiernan** (R), 33 Marbern Lane, Naugatuck, CT 06770 as a regular member of the **Board of Finance**, filling the vacancy of M. Katra, term to expire June 1, 2016.
  15. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the reappointment of **Andrew Bottinick** (R), 64 Inwood Drive, Naugatuck, CT 06770 as a regular member of the **Board of Finance**, term to expire June 1, 2016.
  16. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the reappointment of **Aldo Pistarelli** (R), 41 Pleasant Avenue, Naugatuck, CT 06770 as a regular member of the **Board of Finance**, term to expire June 1, 2016.
  17. Discussion/possible action regarding the **replacement of Burgess San Angelo**.
  18. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve a **settlement claim for Janice Buck et al** as recommended by Borough Counsel.
  19. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses join the Leukemia & Lymphoma Society in designating the month of **September 2013 as Leukemia, Lymphoma & Myeloma Awareness Month** in the Borough of Naugatuck.
  20. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses proclaim **September 17 - 23, 2013 as Constitution Week** in the Borough of Naugatuck.
  21. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses adopt the following resolution:

**WHEREAS**, texting has become the way many people communicate today, which means some people are doing it at the worst possible time - while driving, and

**WHEREAS**, texting while driving is involved in over 100,000 motor vehicle crashes each year, often causing injuries and deaths, and

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**WHEREAS**, those who text while driving are 23 times more likely to be involved in some type of safety critical event as compared to those drivers who don't text while they drive, and

**WHEREAS**, in 2009 AT&T launched the public awareness campaign “It Can Wait” to educate the public about the dangers of texting while driving by encouraging consumers to take the personal pledge not to text while driving, and

**NOW, THEREFORE, BE IT PROCLAIMED**, that the Board of Mayor and Burgesses designate **September 19, 2013** as “**No Texting While Driving Day**” to focus attention on the dangers of texting while driving, and

**BE IT FURTHER PROCLAIMED**, that the members of the Board of Mayor and Burgesses have taken the personal pledge to not text and drive, support efforts to raise public awareness about the dangers of texting while driving and encourage others to take the pledge not to text and drive.

22. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents between the **Naugatuck Visiting Nurses Association** and **IVAN/ABILITY** as recommended by Naugatuck Visiting Nurses Association Director Theresa Stieber.
23. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and documents for the “**Police Department Drug and Alcohol Testing Program**” to Connecticut Conference of Municipalities (CCM), 900 Chapel Street 9<sup>th</sup> Floor, New Haven, CT 06510 **in the amount of \$80 per individual subject to random testing** as recommended by Human Resources Director John Lawlor.
24. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to sign all documents regarding the annual **Equitable Sharing Agreement and Certification** as recommended by Police Chief Christopher Edson.
25. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the bid for the “**Police Department Maintenance Garage Alarm Devices**” to Dyna Electric Company, Inc., P.O. Box 1687, Manchester, CT 06040 **in the amount of \$4,740.00** as recommended by Lieutenant Gregory Dean.
26. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the bid for the “**Sale of a 1995 Ford Aerostar Van**” to Carlos Santos, 165 Falcon Crest Road, Middlebury, CT 06762 **in the amount of \$400.00** as recommended by Lieutenant Gregory Dean.

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27. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 1999 Ford Crown Vic Sedan (86,431 miles)”** to Harry Perock, 88 Perock Lane, Naugatuck, CT 06770 **in the amount of \$700.00** as recommended by Lieutenant Gregory Dean.
28. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 1999 Ford Crown Vic Sedan (104,143 miles)”** to Harry Perock, 88 Perock Lane, Naugatuck, CT 06770 **in the amount of \$400.00** as recommended by Lieutenant Gregory Dean.
29. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 2003 Ford Expedition”** to Carla Longino, 297 White Avenue, Middlebury, CT 06762 **in the amount of \$500.00** as recommended by Lieutenant Gregory Dean.
30. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the bid for the **“Sale of a 2004 Suzuki Dirt Bike”** to Carla Longino, 297 White Avenue, Middlebury, CT 06762 **in the amount of \$150.00** as recommended by Lieutenant Gregory Dean.
31. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for a **“Thermal Imaging Camera”** to Brigham Industries, 10 Brigham Road, Paxton, MA 01612 **in the amount of \$7,965** as recommended by Fire Chief Kenneth Hanks.
32. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the purchase of a **“2014 International 7500 Plow Truck”** and authorize Mayor Mezzo to execute all contracts and documents with Nutmeg International Trucks, Inc., 31 Leonardo Drive, North Haven, CT 06473 under GSA contract #12PSX0024 **in the amount of \$164,165** as recommended by Public Works Director James Stewart and subject to borough attorney approval.
33. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents regarding the **Conservation Easement for Fawn Meadow** depicted on record map 41-95 and 96, sheets 1 and 2 as recommended by Borough Engineer Wayne Zirolli.
34. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents regarding the **Drainage Easement for Lot 96R at Longwood Drive, Fawn Meadow** as recommended by Borough Engineer Wayne Zirolli.

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35. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents regarding the **Drainage Easement Containing Detention Basin within Lot 96R, Fawn Meadow** as recommended by Borough Engineer Wayne Zirolli.
36. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents regarding the **Drainage Easement for Lots 88 and 98, Fawn Meadow** as recommended by Borough Engineer Wayne Zirolli.
37. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents to approve the **road acceptance of Pear Tree Lane (Fawn Meadow Subdivision)** as described in the Warranty Deed as recommended by Borough Engineer Wayne Zirolli and the Planning Commission, subject to borough attorney approval.
38. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents with **BETA Group, Inc.**, 6 Blackstone Valley Place, Suite 101, Lincoln, RI 02865 **in the amount of \$39,200** for the development of a **Pavement Management Program** with sidewalk and handicapped ramps inventory and assessment as recommended by Public Works Director James Stewart and subject to borough attorney approval.
39. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Public Works Director James Stewart to accept payment **in the amount of \$48,763.22** from Yankee Gas as a payment **in lieu of final asphalt road trench paving related to the Yankee Gas Main Replacement on Millville Avenue** from Terrace Ave to Clear View Circle.
40. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses approve the **Revised (LOCIP) Local Capital Improvement Program** for **fiscal year period 2013-2014 through 2017-2018** as recommended by Public Works Director James Stewart.
41. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Mayor Mezzo to sign the agreement entitled “**Project Authorization Letter**” which restates the Original Agreement Dated July 18, 2011 and as supplemented by the First Supplemental Construction Agreement Dated June 15, 2012 between the State of Connecticut and the Borough of Naugatuck for the Construction, Inspection and Maintenance of the **Naugatuck Pedestrian Greenway** Utilizing Federal Funds Under the Enhancement Component of the Surface Transportation Program as recommended by Public Works Director James Stewart.

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42. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses adopt the following resolution:

**RESOLVED:** That Robert A. Mezzo, Mayor of the Borough of Naugatuck, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the **Connecticut State Library for a Historic Documents Preservation Grant.**

**ROLL CALL VOTE**

43. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses adopt the following resolution:

**RESOLVED,** any financial institution designated by the Borough of Naugatuck, depository for this municipality, be and it is hereby requested, authorized and directed said depository honor checks, drafts or other orders for the payment of money drawn in this municipality name, including those payable to the individual order of any two persons whose names appear there on as signers thereof, when bearing or purporting to bear the facsimile signatures (s) of any two of the following: **Mayor Robert A. Mezzo, Treasurer Judith E. Anderson, and Controller Robert W. Butler, Jr.**

The financial institution shall be entitled to honor and to charge this municipality for such checks, drafts or other orders, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with said financial institution by the Borough Clerk or other official of this municipality, effective September 3, 2013.

**ROLL CALL VOTE:**

45. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance the following transfer to **Contingency** from the following accounts as recommended by Controller Robert W. Butler, Jr. under the **2012/2013 Budget** as if read:

<b>Transfer From</b>	<b>Account Number</b>	<b>Line Item</b>	<b>Amount</b>
Elections	1006-0405-0000-0000	Election Payroll	39,429.43
Wage Increases	1016-0904-0000-0000	Est. Union Wages Increases	164,744.00
Human Resource Dept	1017-0401-0000-0000	Regular Payroll	14,818.92
Police Department	2001-0402-0000-0000	Overtime	81,998.96
Naugatuck Ambulance	2004-0500-0000-0000	Misc Expenditures	25,880.00
Youth Services	3002-0401-0000-0000	Regular Payroll	20,724.14
Public Health Nursing	3003-0401-0000-0000	Regular Payroll	92,016.23

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Public Health Nursing	3003-0502-0000-0000	H.H.A. Service	77,588.75
WPCB	3004-0401-0000-0000	Regular Payroll	31,930.65
WPCB	3004-0483-0000-0000	WWTF Collection System COPS	56,697.47
WPCB	3004-0669-0000-0000	Veolia Collection System Maint.	48,125.64
Street Department	4000-0402-0000-0000	Overtime	48,780.87
Street Department	4000-0505-0000-0000	Tipping Fees	45,878.02
Street Department	4000-0515-0000-0000	Tree Spray & Removal	20,268.38
Engineering Department	4006-0401-0000-0000	Regular Payroll	96,152.85
Pensions	6001-0713-0000-0000	Social Security	29,096.50
Insurance	6002-0724-0000-0000	Workmen's Compensation	68,077.71
			<b>962,208.52</b>

<b>Transfer To</b>	<b>Account Number</b>	<b>Line Item</b>	<b>Amount</b>
Contingency	7000-0799-0000-0000	Contingency	<b>962,208.52</b>

46. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance the following transfer **from Contingency** to the following accounts as recommended by Controller Robert W. Butler, Jr. under the **2012/2013 Budget** as if read:

<b>Transfer From</b>	<b>Account Number</b>	<b>Line Item</b>	<b>Amount</b>
Contingency	7000-0799-0000-0000	Contingency	<b>1,109,871.24</b>
		Current Bal = 147,662.72	
		Transfer In = 962,208.52	

<b>Transfer To</b>	<b>Account Number</b>	<b>Line Item</b>	<b>Amount</b>
Town Hall Building	1002-0408-0000-0000	Part Time	590.00
Town Wide Activity	1003-0438-0000-0000	Water	1,681.61
Town Wide Activity	1003-0441-0000-0000	Advertising	2,819.24
Town Wide Activity	1003-0449-0000-0000	Telephone	19,302.60
Department of Finance	1004-0401-0000-0000	Regular Payroll	34,963.22
Probate Court	1005-0439-0000-0000	Postage	513.18
Property Assessment	1008-0401-0000-0000	Regular Payroll	230.69
Building Inspector	1009-0485-0000-0000	Cell Phone	181.44
Building Inspector	1009-0554-0000-0000	Gas & Oil	39.59
Downtown Development	1012-0422-0000-0000	Legal Fees	44,748.74
Legal Department	1015-0422-0000-0000	General Legal	22,010.95
Legal Department	1015-0424-0000-0000	Legal Related Costs	3,015.00
Police Department	2001-0401-0000-0000	Regular Payroll	73,263.80
Police Department	2001-0411-0000-0000	Clerical Part Time	222.20
Police Department	2001-0437-0000-0000	Electricity	2,209.33
Police Department	2001-0449-0000-0000	Telephone	174.57
Police Department	2001-0471-0000-0000	Prisoner Expense	34.14
Police Department	2001-0476-0000-0000	Maintenance Computer	494.01
Police Department	2001-0480-0000-0000	School Allowance	16,509.90
Police Department	2001-0559-0000-0000	Photo Supplies	4.94

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Fire Department	2002-0401-0000-0000	Regular Payroll	160,325.05
Fire Department	2002-0402-0000-0000	Overtime	110,389.27
Fire Department	2002-0554-0000-0000	Gas & Oil	3,491.49
Fire Department	2002-0567-0000-0000	Fire Suppression Equipment	15.14
Emergency Management	2005-0401-0000-0000	Regular Payroll	0.04
Youth Services	3002-0427-0000-0000	Transportation	6.03
WPCB	3004-0422-0000-0000	General Legal	65,206.06
WPCB	3004-0506-0000-0000	Consultant Fees	53,200.03
WPCB	3004-0672-0000-0000	Collection System Maint.	612.64
Senior Center	3005-0554-0000-0000	Gas & Oil	84.31
Street Department	4000-0410-0000-0000	Winter Overtime	118,181.99
Street Department	4000-0437-0000-0000	Electricity	5,003.02
Street Department	4000-0438-0000-0000	Water	629.90
Street Department	4000-0449-0000-0000	Telephone	1,219.51
Street Department	4000-0516-0000-0000	Snow Removal	291,442.44
Street Department	4000-0554-0000-0000	Gas & Oil	16,799.11
Street Department	4000-0580-0000-0000	Safety Equipment	2,013.77
Engineering Department	4006-0540-0000-0000	Phase II Storm Water	939.79
Engineering Department	4006-0554-0000-0000	Gas & Oil	337.97
Debt Service	5001-0706-0000-0000	Lease Payment	28,737.01
Pensions	6001-0704-0000-0000	Actuarial Update	15,600.00
Pensions	6001-0708-0000-0000	DC Plan	4,554.84
Insurance	6002-0715-0000-0000	Insurance Claims Deductible	56.59
Insurance	6002-0722-0000-0000	Employees Medical & Hosp	435.63
General	6004-0745-0000-0000	Water Hydrant	7,580.46
			<b>1,109,871.24</b>

47. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance the following transfer **from Contingency** to the following accounts as recommended by Controller Robert W. Butler, Jr. under the **2013/2014 Budget** as if read:

<b>Transfer From</b>	<b>Account Number</b>	<b>Line Item</b>	<b>Amount</b>
Contingency	7000-0799-0000-0000	Contingency	<b>12,681.00</b>
		Current Bal. = 400,000	
<b>Transfer To</b>	<b>Account Number</b>	<b>Line Item</b>	<b>Amount</b>
Administrative	1001-0420-0000-0000	General Office Expense	1,606.00
Fire Department	2002-0449-0000-0000	Telephone	11,075.00
			<b>12,681.00</b>

48. Motion by Burgess \_\_\_\_\_ that the Board of Mayor and Burgesses authorize Controller Robert W. Butler, Jr. to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

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Asselin, Rosanne \$6,522.62  
10885 SE Federal Highway, Unit 9  
Hobe Sound, FL 33455  
2009-03-40411 c/c 1272 Remove Account Duplicate  
2010-03-40397 c/c 1270 Remove Account Duplicate  
2010-03-65402 c/c 1270 Remove Account Duplicate

Auilera, Christian **\$17.79**  
27 West Street  
Naugatuck, CT 06770  
2013-03-43433 Overpaid Real

Butkus, Helen **\$250.00**  
180 Andrew Mountain Road  
Naugatuck, CT 06770  
2010-03-55050 Adjustment

Cousens, Joselma or Timothy **\$130.82**  
79 Fairwood Road  
Naugatuck, CT 06770  
2012-01-5191 c/c 1942 MV Sold 06/13

Fitzpatrick, Mariano & Santos, P.C. **\$475.06**  
203 Church Street  
Naugatuck, CT 06770  
2012-03-49542 Overpaid 117 Curtiss Street Sun Escape LLC

Fitzpatrick, Mariano & Santos P.C. **\$581.45**  
203 Church Street  
Naugatuck, CT 06770  
2012-03-49269 Overpaid Real Karistinos, Sophia 39 Horton Hill Road Unit 1G

Fleming, Kayla **\$6.22**  
321 North Hoadley Street  
Naugatuck, CT 06770  
2011-02-1632 Overpaid

Hess, N Warren III Esquire **\$3,400.00**  
180 Church Street  
Naugatuck, CT 06770  
2012-03-47062 Overpayment Real 111 Kingswood Drive, Thomas & Lynn Norris

Matosian, Daniel **\$3,068.35**  
569 Roosevelt Drive  
Oxford, CT 06478  
2012-03-46194 Overpayment Real 75 Manners Avenue

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Montavon, Angela and Vincent **\$270.00**  
58 Beacon Manor Circle  
Naugatuck, CT 06770  
2011-03-46825 Overpaid Real

49. Public Comment – Agenda Items
50. Burgess Comments/Sub-Committee Reports
51. Motion by Burgess \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ **p.m.**

cc: Mayor/Burgesses/Controller/Administrative Assistant/Signpost/File