

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
FEBRUARY 4, 2014**

1. Mayor Robert A. Mezzo will call the regular meeting to order at _____ **p.m.**
 2. Pledge of Allegiance to the flag.
 3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **January 7, 2014** and the special meeting of **January 14, 2014**. Each member received copies for review.
 4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **January**. Each member received copies for review.
 5. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Collective Bargaining** (AFSCME – Public Works, UPSEU – Police Dispatchers), **Personnel** (Public Works Superintendent), **Contract Negotiations** (Naugatuck Ambulance Incorporated, EMS) and **Real Estate Negotiations** (GDC) inviting in _____.
- Mayor Mezzo will reconvene the meeting at _____ **p.m.**
6. Discussion/possible action on matters emanating from Executive Session.
 7. Public Comment – Open Topic
 8. Burgess Comments – Open Topic
 9. Mayor Mezzo shall appoint **Julie Branco Sampaio**, 20 Lynn Road, Naugatuck, CT 06770 as a member of the **EMS Advisory Committee**.
 10. Mayor Mezzo shall appoint **Ronald Blanchard** (D), 20 Deepwood Road, Naugatuck, CT 06770 as an alternate member of the **Police Commission**, filling the unexpired term of Domingos Branco, term to expire October 1, 2015.
 11. Mayor Mezzo shall appoint **Juel A. Brinchman**, 1013 Weid Drive Apt 8F, Naugatuck, CT 06770 as a tenant commissioner on the **Naugatuck Housing Authority**, filling the unexpired term of Marie Maroney, term to expire October 1, 2015.
 12. Mayor Mezzo shall reappoint **Frederick Scott Valente** (D), 115 Marbern Lane, Naugatuck, CT 06770 as a member of the **Code of Ethics Commission**, term to expire February 1, 2016.
 13. Mayor Mezzo shall reappoint **Katherine J. Carten** (R), 23 Coventry Lane, Naugatuck, CT 06770 as a member of the **Code of Ethics Commission**, term to expire February 1, 2016.

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14. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Christine Kuczenski** (D), 310 North Hoadley Street, Naugatuck, CT 06770 as a regular member of the **Board of Assessment Appeals**, filling the expired term of Robert Stauffer, term to expire January 1, 2015.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Saurin Desai** (R), 128 Melbourne Court, Naugatuck, CT 06770 as an alternate member of the **Board of Assessment Appeals**, filling the expired term of Joseph Kusiak, term to expire June 1, 2016.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses **waive** the bid and authorize Mayor Mezzo to execute all contracts and related documents for **“Website Redesign – Police Department”** to QScend Technologies Inc., 231 Bank Street, Waterbury, CT 06702 in the amount of **8,800** as recommended by Police Chief Christopher Edson.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **“Road Side Boom Mower”** to Tri-County Contractors Supply Inc., 154 Wayside Avenue, West Springfield, MA 01089 in the amount of **\$94,988.00** as recommended by Public Works Director James Stewart.
18. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt **Ordinance #125 – Anti-Scavenging Ordinance** hereby creating a new **Sub Section (d)** in **Section 10-50 – Enforcement of Article III – Recycling in Chapter 10, Garbage, Trash and Refuse** of the Code of Ordinances of the Borough of Naugatuck, Connecticut, as recommend by the Naugatuck Street Commission, which **section reads as follows**, as if read:

**Ordinance #125
Anti-Scavenging Ordinance**

Sec. 10-50. Enforcement.

- (d) Upon placement of recyclables set out for residential curbside collection, or upon delivery to any disposal location designated by the Borough of Naugatuck, it shall be a violation of this section for any person other than the collector or the authorized agents of the borough acting in the course of their employment, to collect or pick up any such recyclables, or cause the same to be collected or picked up.

Violators of this section will be subject to a one hundred dollar (\$100.00) fine per offense.

ROLL CALL VOTE:

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19. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt **Ordinance #126 – Ordinance Creating an Information Technology Commission** hereby creating a new **Division 9 – Information Technology Commission, Sections 2-111 – 2-119** in **Chapter 2 – Administration, Article II – Boards, Commissions and Committees** of the Code of Ordinances of the Borough of Naugatuck, Connecticut, which **reads as follows**, as if read:

Ordinance #126
Ordinance Creating an Information Technology Commission

Sec. 2-111. Purpose.

The purpose of the information technology commission is to create a sustainable commission of informed individuals to govern and evaluate the long-term needs of the borough's and board of education's information technology functions and capacity.

Sec. 2-112. Establishment.

- A. The commission shall consist of seven (7) members, who shall be appointed by the mayor and/or the superintendent, subject to the approval of both the board of mayor and burgesses and the board of education. There shall be no party affiliation requirements of any kind. Commission members shall serve without compensation.
- (1) Members of the commission shall include at least three (3) members who have at least five (5) years of experience in computer-related fields or occupational experience of five (5) years overseeing information technology functions.
 - (2) All members shall be appointed for five-year terms. In the event of a vacancy in the commission's membership, the successor shall be appointed by the mayor and/or superintendent, subject to the approval of both the board of mayor and burgesses and the board of education, to serve the unexpired term of the vacating member. Any member may be removed by the mayor for cause, which shall include failure to attend three meetings of the commission without reasonable cause within a calendar year.
 - (3) Commission members may be reappointed by the mayor and/or the superintendent, subject to the approval of both the board of mayor and burgesses and the board of education.
- B. Information technology staff members shall serve as ex officio, non-voting members of the commission.

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Sec. 2-113. Organization.

- A. The chairperson of the commission shall be appointed by both the mayor and the superintendent.
- B. The commission may adopt such rules and regulations to govern its operation as it considers necessary to effectuate its purpose.
- C. A majority of all voting members of the commission shall constitute a quorum for conducting the commission's business.

Sec. 2-114. Powers and duties.

The commission shall advise and formulate recommendations to the mayor, superintendent, board of education, and the information technology staff in the following respects:

- A. The commission shall establish and direct policy related to all aspects of information technology for municipal and board of education operation, subject to funding, applicable laws and provisions of collective bargaining agreements pertaining to information technology employees.
- B. The commission shall establish organizational operations for information technology employees, subject to applicable law and provisions of collective bargaining agreements.
- C. The commission shall advise and formulate recommendations concerning computerization, data processing, internet access, and telecommunications needs of the borough and the board of education.
- D. The commission shall prepare an annual report of information technology operations, goals and objectives and present the same to the tri-boards comprised of the board of education, board of finance and board of mayor and burgesses sitting together.
- E. The commission shall annually, through its chair or designee, recommend an annual budget to the board of education during the typical education budget process.
- F. The commission shall annually, through its chair or designee, recommend an annual, combined municipal and board of education information technology budget to the joint boards of mayor and burgesses and board of finance during the typical budget process.

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- G. The commission chair or designee shall serve as liaison to the five-year capital committee and shall attend all applicable five-year capital committee meetings applicable to information technology subject matter.

Sec. 2-115. Limitations.

- A. Nothing in this subchapter shall be construed as conferring upon the commission any administrative authority over the staff or the operation of the information technology director.
- B. The commission's authority is limited to advice and recommendations to the information technology director, the mayor and the board of education.
- C. The commission shall have no authority to incur any expenses without the prior approval of the board of mayor and burgesses and the board of education. The commission shall have no fiscal authority.

Sec. 2-116 – 2-119. Reserved.

ROLL CALL VOTE:

- 20. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Robert W. Butler, Jr. to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Barrett, Kimberly A. or Raymond D. **\$410.33**
34 Beacon Manor Circle
Naugatuck, CT 06770
2012-01-1491 Overpaid MV

Bernier, James **\$241.71**
1470 New Haven Road
Naugatuck, CT 06770
2012-01-1934 Sold prior 2012 GL

Bing, Lin Gin **\$60.48**
68 Wooster Street
Naugatuck, CT 06770
2012-3-60565 Overpaid Real

Bouchard, Keith **\$284.63**
357 High Street
Naugatuck, CT 06770
2012-01-2512 c/c 2060 Incorrect Assessment 2012

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Bowley, Amanda E. **\$443.45**
73 Goodyear Avenue
Naugatuck, CT 06770
2012-01-2592 c/c 2133 Wtby. Resident

Corelogic Tax Service **\$54.46**
Refund Department
P.O. Box 961250
Forth Worth, TX 76161-0250
2012-03-46442 Overpaid Real Albert Meyer 187 Osborn Road

Debarros, Joaquim **\$134.40**
300 Congress Street
Bridgeport, CT 06604
2012-01-6054 c/c 1703 Apply Vets Exemption

Dittus, Melanie **\$15.20**
514 Prospect Street
Naugatuck, CT 06770
2012-01-6729 c/c 2177 Plate Return 06/13

Fernandes, Arthur M. **\$27.33**
104 Scott Street
Naugatuck, CT 06770
2012-01-7896 c/c 1986 Traded 04/13

Fournier Law Firm **\$83.56**
1948 Chapel Street
New Haven, CT 06515
2012-03-63497 Overpaid 136 City Hill Street, Owner John Russell

Hildreth, John F. **\$2.00**
98 Melbourne Court
Naugatuck, CT 06770
2012-01-10607 Overpaid MV

Ivanova, Andriy and Alla **\$90.77**
504 Southford Road
Southbury, CT 06488
2012-03-59624 Overpaid MV

JP Morgan Chase Bank **\$258.32**
P.O. Box 901098
Forth Worth, TX 75101
2012-02-2420 Overpaid MV VIN# JF2SJAPC5EH412288

JP Morgan Chase Bank **\$361.27**
P.O. Box 901098
Forth Worth, TX 75101
2012-02-867 Overpaid MV VIN# JF2SHABC9DH437339

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Levesque, Eric **\$1,505.87**
380 Hitchcock Road #173
Waterbury, CT 06705
2010-01-13792 c/c 2207 Waterbury Resident
2010-02-2531 c/c 2204 Waterbury Resident
2011-01-13566 c/c 2205 Waterbury Resident
2012-01-13463 c/c 2206 Waterbury Resident

Malak, Ashraf **\$351.10**
18-20 Beebe Street
Naugatuck, CT 06770
2012-2-2884 c/c 1973 Correct Assessment

Masiejczyk, Agnieszka **\$4.92**
181 Henry Street Apt. J
Stamford, CT 06902
2012-01-14841 Overpaid MV

Nadal, Raul Jr. **\$249.16**
87 Horseshoe Drive
Waterbury, CT 06706
2011-01-16616 c/c 2136 Disposed Prior to GL
2012-01-16552 c/c 2137 Disposed Prior to GL

O'Neil, Nancy **\$153.75**
56 Sunset Drive
Naugatuck, CT 06770
2012-02-3560 c/c 2073 Correct Assess DMV Error

Reho, Debra or Gary **\$26.88**
70 Carriage Drive
Naugatuck, CT 06770
2012-01-19632 Board of Tax Review

Reho, Jennifer M. **\$44.80**
70 Carriage Drive
Naugatuck, CT 06770
2012-01-19636 Board of Assessment and Appeals

Ruela, Jose **\$68.10**
20 Bingham Street
Naugatuck, CT 06770
2012-01-4162 c/c 2211 Plate Return 08/13

Schafer, Barbara **\$426.05**
74-5 Round Tree Drive
Naugatuck, CT 06770
2012-02-4337 c/c 2065 Correct Assessment DMV Error

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Silva, Fernando or Fernanda **\$76.16**
85 Wedgewood Drive
Naugatuck, CT 06770
2012-01-22157 c/c 1921 Sold

Spino, Robert and Jane **\$51.36**
123 Graham Ridge Road
Naugatuck, CT 06770
2012-02-4552 Overpaid MV

Toyota Lease Trust **\$61.69**
260 Interstate NC 12F
Atlanta, GA 30348
2012-02-4827 Overpaid MV VIN# 4T4BF1FK8DR279283

21. Public Comment – Agenda Items
22. Burgess Comments/Sub-Committee Reports
23. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**

cc: Mayor/Burgesses/Controller/Administrative Assistant/File