

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
DECEMBER 1, 2015**

1. Mayor N. Warren “Pete” Hess will call the regular meeting to order at _____ **p.m.**
 2. Pledge of Allegiance to the flag.
 3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **November 4, 2015**. Each member received a copy for review.
 4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **November**. Each member received copies for review.
 5. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Collective Bargaining** (DPW AFSCME Union), **Real Estate Negotiations** (Acquisition of additional industrial/commercial parcels) and **Pending Litigation** inviting in _____.
- Mayor Hess will reconvene the meeting at _____ **p.m.**
6. Discussion/possible action on matters emanating from Executive Session.
 7. Public Comment – Open Topic
 8. Mayor Hess shall appoint the **Law Firm of Fitzpatrick, Mariano & Santos, PC**, 203 Church Street, Naugatuck, CT 06770 as **Borough Attorneys** effective December 1, 2015, term to expire December 5, 2017.
 9. Mayor Hess shall make the following **Burgess Liaison** appointments; as if read:

Deputy Mayor R. Neth	Finance Board, Park Commission
Burgess R. Burns	Pension, Police, River Walk, Street Lights
Burgess K. Donovan	Finance Board, Zoning Commission
Burgess C. Herb	Board of Education, Planning Commission
Burgess D. Hoff	Arts, Elderly, Finance, NEDC, River Walk
Burgess L. Jackson	Elderly, Housing Authority, NEDC, Park, Police
Burgess P. Scully	NEDC, WPCA, Zoning Commission, River Walk
Burgess R. Vitale	Fire Commission, Park Commission, Police Comm.
Burgess D. Wisniewski	Finance, NEDC, Park, Police, River Walk
 10. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Pamela Ruccio**, 70 Fairview Avenue, Naugatuck, CT 06770 as an elector of the **Board of Education and AFSCME Pension Board**, filling the vacancy of J. Dambowsky, indefinite term.

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11. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Roseann Krodel**, 40 Rockwell Avenue, Naugatuck, CT 06770 as an elector of the **Board of Education and AFSCME Pension Board**, filling the vacancy of L. Mengacci, indefinite term.
12. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Roseann Krodel**, 40 Rockwell Avenue, Naugatuck, CT 06770 as an elector of the **UPSEU and Chapter 90 Pension Board**, filling the vacancy of L. Mengacci, indefinite term.
13. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Kelli Sargeant**, 125 Ward Street, Naugatuck, CT 06770 as the UPSEU Union Representative of the **UPSEU and Chapter 90 Pension Board**, filling the vacancy of J. Dambowsky, indefinite term.
14. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Roseann Krodel**, 40 Rockwell Avenue, Naugatuck, CT 06770 as an elector of the **Non Union Pension Board**, filling the vacancy of L. Mengacci, indefinite term.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses confirm the appointment of **Assistant Town Clerk and Assistant Registrar of Vital Statistics, Leslie K. Mazur**, 176 Colonial Boulevard, West Haven, CT 06516, term to run from January 4, 2016 to January 1, 2018.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses confirm the appointment of **Assistant Registrar of Vital Statistics, Elisa Levesque**, 96 Village Circle, Naugatuck, CT 06770, term to run from January 4, 2016 to January 1, 2018.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses confirm the appointments of the following **Subregistrars of Vital Statistics**, terms to run concurrently with the Town Clerk and Registrar of Vital Statistics, January 4, 2016 to January 1, 2018, as directed by law; as if read:

Steven P. Zembruski
Naugatuck Valley Memorial Funeral Home
240 North Main Street
Naugatuck, CT 06770

John W. Ford
Alderson Funeral Home
201 Meadow Street
Naugatuck, CT 06770

James A. Mengacci
Buckmiller Thurston Mengacci Funeral Home
82 Fairview Avenue
Naugatuck, CT 06770

Daniel J. Ford
Alderson Funeral Home
201 Meadow Street
Naugatuck, CT 06770

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- 18. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor N. Warren “Pete” Hess to execute any and all documents regarding the property transfer of the **Connecticut Army Reserve National Guard (CTARNG) Naugatuck Armory** to the Borough of Naugatuck as approved by borough counsel.
- 19. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to sign a **waiver of conflict of interest** for a Monitoring & Environmental Consulting Services Agreement for the Naugatuck Armory Reserve Center between the Borough of Naugatuck and **Nobis Engineering, Inc.**, 1224 Mill Street, Building B, Suite 223, East Berlin, CT 06023.
- 20. Motion by Burgess _____ that the Board of Mayor and Burgesses **ratify** the execution of the **Indemnification and Hold Harmless Agreement** between the Borough of Naugatuck and the State of Connecticut regarding **parking at the Armory** for the Naugatuck High School Thanksgiving Day Football Game on November 26, 2015.
- 21. Mayor Hess shall appoint the following members to a **subcommittee** to modify the **existing Tax Abatement Ordinance** and to create a new ordinance **establishing a Tax Incremental District**:

Burgess Donald Wisniewski

- 22. Mayor Hess shall appoint the following members to a **subcommittee** to investigate the **feasibility of additional industrial/commercial parcels**:

Borough Engineer Wayne Zirolli
Director of Public Works James Stewart
Burgess _____
Burgess _____

- 23. Motion by Burgess _____ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance the following transfer from the various department line items to the following accounts as recommended by Controller Robert W. Butler, Jr. under the **2014/2015 Budget** as if read:

Transfer From	Account Number	Line Item	Amount
Property Assessment	1008-0401-0000-0000	Regular Payroll	17,852.52
Downtown Development	1012-0440-0000-0000	GDC Building Maintenance	27,936.58
Police Department	2001-0401-0000-0000	Regular Payroll	31,381.86
Police Department	2001-0402-0000-0000	Overtime	58,283.71
WPCB	3004-0483-0000-0000	WWTF Collection System COPS	183,364.91
DPW	4000-0401-0010-0000	Regular Payroll Street Maintenance	28,752.55

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DPW	4000-0401-0011-0000	Regular Payroll Park Maintenance	102,302.22
DPW	4000-0401-0012-0000	Regular Payroll Vehicle Maintenance	24,908.56
Pensions	6001-0713-0000-0000	Social Security	171,486.73
Insurance	6002-0722-0000-0000	Employees Medical & Hospital	253,023.98
			899,293.62

Transfer To	Account Number	Line Item	Amount
Town Hall Building	1002-0436-0000-0000	Heating	4,585.30
Town Hall Building	1002-0445-0000-0000	Service Contract Elevator	133.79
Town Wide Activity	1003-0437-0000-0000	Electricity	2,017.45
Town Wide Activity	1003-0439-0000-0000	Postage	4,304.17
Town Wide Activity	1003-0441-0000-0000	Advertising	2,048.40
Town Wide Activity	1003-0551-0000-0000	Office Supplies	192.20
Probate Court	1005-0428-0000-0000	Copier Maintenance	149.00
Elections	1006-0442-0000-0000	Maintenance Equipment	2,031.08
Elections	1006-0450-0000-0000	Conference Dues	70.00
Property Assessment	1008-0402-0000-0000	Overtime	10,521.65
Property Assessment	1008-0450-0000-0000	Conference/Dues	120.00
Property Assessment	1008-0462-0000-0000	Maintenance Agreement	3,450.00
Property Assessment	1008-0554-0000-0000	Gas and Oil	123.59
Building Inspector	1009-0554-0000-0000	Gas & Oil	92.17
MIS	1010-0401-0000-0000	Regular Payroll	9,332.91
MIS	1010-0456-0000-0000	Web Host	319.71
Town Clerk	1011-0401-0000-0000	Regular Payroll	3,746.26
Downtown Development	1012-0422-0000-0000	Legal Fees	4,009.00
Zoning,, ZBA & Inland Wetlands	1014-0402-0000-0000	Overtime	720.61
Zoning, ,ZBA & Inland Wetlands	1014-0550-0000-0000	Departmental Supplies	64.29
Legal Department	1015-0421-0000-0000	Human Resource Legal	7,398.58
Legal Department	1015-0422-0000-0000	General Legal	50,997.06
Prospect St Bldg. Maintenance	1018-0440-0000-0000	Prospect St Bldg. Maintenance	4,684.96
Police Department	2001-0407-0000-0000	Education Increment	2,400.00
Police Department	2001-0442-0000-0000	Maintenance Equipment	268.99
Police Department	2001-0463-0000-0000	Train in Service School	1,492.72
Police Department	2001-0467-0000-0000	Repairs to Motor Vehicles	116.65
Police Department	2001-0469-0000-0000	Traffic Lights	2,075.48
Police Department	2001-0471-0000-0000	Prisoner Expense	104.03
Police Department	2001-0476-0000-0000	Maintenance Computer	2,148.35
Police Department	2001-0480-0000-0000	School Allowance	4,573.74
Police Department	2001-0492-0000-0000	Chief's Expense Account	8.17
Fire Department	2002-0401-0000-0000	Regular Payroll	20,631.40
Fire Department	2002-0402-0000-0000	Overtime	117,932.75
Fire Department	2002-0437-0000-0000	Electricity	215.43
Fire Department	2002-0438-0000-0000	Water	514.55
Fire Department	2002-0480-0000-0000	School Reimbursement	750.00
Fire Department	2002-0489-0000-0000	Medical Examinations	998.10
Fire Department	2002-0525-0000-0000	Gas/Utilities	382.53
Fire Department	2002-0554-0000-0000	Gas and Oil	441.04
Emergency Mgmt.	2005-0401-0000-0000	Regular Payroll	0.04

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Eastside Fire Station	2008-0436-0000-0000	Heating Oil	142.89
Eastside Fire Station	2008-0437-0000-0000	Electricity	2,229.58
Youth Services	3002-0504-0000-0000	Mortgage Payment	26.66
Public Health Nursing	3003-0401-0000-0000	Regular Payroll	45,087.52
Public Health Nursing	3003-0407-0000-0000	Education Increment	2,000.00
Public Health Nursing	3003-0415-0000-0000	Retired Employee Sick & Vacation Pay	5,516.32
WPCB	3004-0439-0000-0000	Postage	16.96
WPCB	3004-0669-0000-0000	Veolia Service Fees/Other Payment	22,611.74
WPCB	3004-0672-0000-0000	Veolia Collection System Maintenance	158.60
Senior Center	3005-0525-0000-0000	Utilities	950.51
Street Department	4000-0401-0000-0000	Regular Payroll	52,733.49
Street Department	4000-0401-0015-0000	Regular Payroll Recreation	92.20
Street Department	4000-0402-0010-0000	Overtime Street Maintenance	29,582.68
Street Department	4000-0402-0011-0000	Overtime Park Maintenance	20,129.44
Street Department	4000-0402-0015-0000	Overtime Recreation	6,030.83
Street Department	4000-0408-0000-0000	Part Time	54.90
Street Department	4000-0425-0000-0000	Meal Allowance	151.35
Street Department	4000-0428-0000-0000	Copier Maintenance	229.00
Street Department	4000-0436-0000-0000	Heating	2,068.14
Street Department	4000-0437-0000-0000	Electricity	1,804.80
Street Department	4000-0438-0000-0000	Water	31,649.50
Street Department	4000-0454-0000-0000	Background Checks	69.00
Street Department	4000-0505-0000-0000	Tipping Fees	13,205.25
Street Department	4000-0519-0000-0000	MSW Recycling Collection	0.04
Street Department	4000-0528-0000-0000	Lighting Service	11,305.67
Street Department	4000-0554-0000-0000	Gas & Oil	121,538.38
Street Department	4000-0555-0000-0000	Tires	1,066.13
Street Department	4000-0664-0000-0000	Roads Sand & Salt	5,091.98
Engineering Department	4006-0540-0000-0000	Phase II Storm Water	1,669.64
Debt Service	5001-0705-0000-0000	Miscellaneous Borrowing Cost	331.00
Pensions	6001-0708-0000-0000	DC Plan	15,049.79
Pensions	6001-0714-0000-0000	Special Medical Pension	25,225.68
Insurance	6002-0715-0000-0000	Insurance claims Deductible	2,822.33
Insurance	6002-0718-0000-0000	General Liability	223.00
Insurance	6002-0725-0000-0000	Heart & Hypertension	5,497.13
Insurance	6002-0726-0000-0000	Unemployment Compensation	51,889.00
Insurance	6002-0734-0000-0000	Law Enforcement Liability	4,536.00
Insurance	6002-0742-0000-0000	Public Officials & Employment Liability	1,459.00
Insurance	6002-0755-0000-0000	Flood Insurance	2,088.00
General	6004-0743-0000-0000	Street Lighting	6,226.02
General	6004-0748-0000-0000	Municipal Audit	5,150.00
General	6004-0757-0000-0000	Railroad Station	2,374.23
Contingency	7000-0799-0000-0000	Contingency	133,043.09
			899,293.62

24. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following resolution regarding the **Rescission of Certain Appropriations and Bond Authorizations**, as if read:

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WHEREAS, the Borough of Naugatuck has authorized appropriations and the issuance of bonds to fund such appropriations for the following Projects (the “Projects”) on the following dates and in the following amounts:

Date of Authorization	Project	Amount
6/1/1999	High School Cafeteria	\$2,600,000
11/7/2000	5 Year Capital Projects	\$6,326,900
4/29/2003	Pension Bonds	\$49,265,000
2/25/2005	5 Year Capital Projects	\$5,785,000
5/16/2006	Loss Retiree Benefits Reserve Fund	\$4,685,000
6/25/2007	High School Roof	\$6,233,564
2010	Refunding Bonds	\$5,000,000
6/4/2013	Refunding Bonds	\$6,600,000
1/7/2014	Certificates of Participation (Wastewater)	\$2,500,000
1/7/2014	Certificates of Participation (Incinerator)	\$15,500,000

WHEREAS, the Projects are complete and all amounts necessary have been borrowed and spent to complete such Projects; and

WHEREAS, certain amounts remain appropriated and authorized for the issuance of bonds for each Project.

NOW THEREFORE, be it resolved by this Board of Mayor and Burgesses and recommended to the Board of Mayor and Burgesses and Board of Finance sitting jointly that each of the Projects is hereby closed and the comptroller is hereby directed to make the appropriate entries in the accounts of the borough to close out and eliminate the unspent appropriations and authorized and unissued amounts.

ROLL CALL VOTE:

- 25. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following resolution to authorize the issuance of refunding bonds for payment of the outstanding principal of, interest and any call premium on certain of the borough’s general obligation bonds and costs related thereto, as if read:

RESOLVED,

(a) That the Borough of Naugatuck (the “Borough”) issue its refunding bonds, in an amount not to exceed SIX MILLION DOLLARS (\$6,000,000) (the “Refunding Bonds”), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, and to apply the balance held in such escrows, together with the investment earnings thereon, to the payment in whole or in part, as to be determined by the Mayor and Treasurer, of the outstanding principal of and interest and any call premium on certain of the maturities of the Borough’s General Obligation Bonds, (the “Prior Bonds”),

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including the payment of interest accrued on the Prior Bonds to the date of payment and (2) to pay costs of issuance of the Refunding Bonds authorized hereby, including, but not limited to, legal fees, consultants' fees, trustee or escrow agent fees, credit enhancement fees, underwriters' or purchaser fees, interest and other financing costs and other costs related to the payment of the Prior Bonds described above. The Refunding Bonds shall be issued pursuant to the General Statutes of Connecticut, as amended, and any other enabling acts (the "Act"). The Refunding Bonds shall be general obligations of the Borough secured by the irrevocable pledge of the full faith and credit of the Borough.

(b) That the Mayor and the Treasurer shall sign the Refunding Bonds by their manual or facsimile signatures. The Mayor and the Treasurer are authorized to determine which of the Prior Bonds are to be redeemed and the amount, date, interest rates, interest mode maturities, redemption provisions, form and other details of the Refunding Bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the Refunding Bonds and escrow agent with respect to the refunding escrow or escrows to be funded with proceeds of the Refunding Bonds; to provide for the keeping of a record of the Refunding Bonds; to sell the Refunding Bonds at public or private sale or by direct placement; to deliver the Refunding Bonds; and to perform all other acts which are necessary or appropriate to issue the Refunding Bonds.

(c) That the Mayor and the Treasurer are authorized to call irrevocably for redemption such of the maturities of the Prior Bonds, as they shall determine to refund from the proceeds of the Refunding Bonds and other moneys as they may determine to make available for this purpose and to defease such Prior Bonds by executing and delivering an escrow agreement in such form and upon such terms as they shall approve, such approval to be conclusively evidenced by their execution thereof.

(d) That the Mayor is authorized to make representations and enter into written agreements for the benefit of holders of the Refunding Bonds to provide secondary market disclosure information, which agreements may include such terms as he deems advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such Refunding Bonds.

(e) That the Mayor is hereby authorized if he determines it is in the Borough's best interest, to acquire, on behalf of the Borough, bond insurance or other forms of credit enhancement guaranteeing the Refunding Bonds on such terms as the Mayor determines to be appropriate, such terms to include, but not be limited to, those relating to fees, premiums and other costs and expenses incurred in connection with such credit enhancement, the terms of payment of such expenses and costs and such other undertakings as the issuer of the credit enhancement shall require; and the Mayor and the Treasurer, if they determine that it is appropriate, are authorized, on the Borough's behalf, to grant security to the issuer of the credit enhancement to secure the Borough's obligations arising under the credit enhancement, including the establishment of a reserve from the proceeds of the Refunding Bonds.

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(f) That the Mayor, the Treasurer, the Controller and other proper officers of the Borough, or any one of them, are authorized to take all other action which is necessary or desirable to enable the Borough to effectuate the refunding of all or a portion of the Prior Bonds and to issue Refunding Bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Borough with underwriters, purchaser, trustees, escrow agents, bond insurers, and others to facilitate the issuance of the Refunding Bonds, the escrow of the proceeds thereof and investment earnings thereon, the payment of the Prior Bonds in whole or in part.

ROLL CALL VOTE:

26. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following resolution, as if read:

RESOLVED, any financial institution designated by the Borough of Naugatuck, depository for this municipality, be and it is hereby requested, authorized and directed said depository honor checks, drafts or other orders for the payment of money drawn in this municipality name, including those payable to the individual order of any two persons whose names appear there on as signers thereof, when bearing or purporting to bear the facsimile signatures (s) of any two of the following: **Mayor N. Warren Hess, Treasurer Judith E. Anderson, and Controller Robert W. Butler, Jr.**

The financial institution shall be entitled to honor and to charge this municipality for such checks, drafts or other orders, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with said financial institution by the Borough Clerk or other official of this municipality, effective November 17, 2015.

ROLL CALL VOTE:

27. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Robert W. Butler, Jr. to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Wells Fargo **\$7,173.52**
2301-02C One Home Campus
Des Moines, IA 50328
2014-03-45500 Overpaid Lee Raymon 35 Woodside Drive

28. Public Comment – Agenda Items
29. Burgess Comments
30. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**