

MINUTES
NAUGUATUCK EMS OVERSIGHT COMMITTEE
AUGUST 29, 2012

1. Deputy Mayor Tamath K. Rossi called the regular meeting to order at 6:30 p.m. with the following in attendance:

Committee Members:

Dr. Stanley Dudrick
Naugatuck Police Chief Christopher Edson
Naugatuck Fire Chief Ken Hanks
Finance Board Member Diane Scinto

2. Deputy Mayor Rossi led in the Pledge of Allegiance to the flag.

3. There were no members of the public and no public comment.

4. Deputy Mayor Rossi gave an overview of the history of EMS services in Naugatuck and the reason for creation of the oversight committee. Ms. Rossi stated she would be passing on, via email due to the length of the report, to the committee members the full call report from Northwest Connecticut Public Safety Communication Center Inc. ("Northwest"), all calls for Naugatuck EMS Services for the year of 2011 and for 2012 through June 26, 2012. She explained that additional and future requests would be made for monthly reports from Northwest for EMS calls for the Borough. The committee will be tasked with analyzing the call response times, passed calls and level and quality of service. Reports by the committee will be made back to the Mayor and Board of Burgesses.

(Partial printouts of the aforementioned Northwest reports was passed out (passed calls 2011 and passed calls through 6/26/2012), a Naugatuck Fire Department incident report for 8/18/2012 and the cover letter from Northwest that accompanied the disk provided in answer to FOI request).

5. Chief Edson requested that a FOI request be made of Naugatuck Ambulance to provide three years of their service records. Ms. Rossi stated that an FOI request could be made by the Borough Attorney, to Naugatuck Ambulance for the past three years of their call sheets. He also asked the role of state agencies regarding OEMS. He also requested a legal definition of the committee's role. Ms. Rossi stated the role of the committee will be review of the data and determination of appropriate thresholds and a high standard of service. In addition there was discussion of a confidentiality agreement being drawn up by the Borough Attorney

6. Ms. Rossi stated that she and Chief Hanks would coordinate a meeting with Susan Webster of Northwest to establish the parameters of response times etc. It was agreed that the committee had to have full clarification of these components so as to have fair and thorough assessment and

review of the records. Ms Scinto asked that if possible to get a real time line of the calls coming in to aid in the committee's review.

7. There was discussion of the Naugatuck Ambulance facility. Attorney Fitzpatrick has recommended to the committee that a site walk and plan for the facility and recommendation (to be made to Mayor and Board of Burgesses) be drafted by the committee prior to the reversion of the property to the Borough in September 2013.

8. Ms Rossi stated that scheduling of next meeting would be made once these administrative items could be taken care of and asked members to give thought to election of a Chairman, Vice Chairman and Secretary as the election of said positions will be on next meeting's agenda. She stated she would coordinate the date with all members to ensure the most convenient date for all.

9. Motion by Ms Scinto and Seconded by Chief Hanks to adjourn at 7:00 PM

Respectfully submitted,

Diane Scinto
Temporary Acting Secretary

cc: Mayor/Finance Board Chair /Administrative Assistant/Controller/Signpost/File