

MINUTES
NAUGUATUCK EMS OVERSIGHT COMMITTEE
November 15, 2012

1. Deputy Mayor Tamath K. Rossi called the regular meeting to order at 6:30 p.m. with the following in attendance:

Committee Members:

Dr. Stanley Dudrick
Naugatuck Fire Chief Ken Hanks
Finance Board Member Diane Scinto
Finance Board Member Al Pistarelli
Finance Board Member Matt Katra

Naugatuck Ambulance President Larry Santoro

PRESS:

Luke Marshall, Citizens News
Paul Singley Naugatuck Patch

Public:

Jeffrey Burmeister
Jeff Chiplicky
Unidentified woman, believed to be a Naugatuck Ambulance Board of Director Member

2. Deputy Mayor Rossi led in the Pledge of Allegiance to the flag.

3. There was no public comment.

4. Voted Unanimously on a nomination made by Diane Scinto, Seconded by Dr. Dudrick for Tamath Rossi as Chair of the Naugatuck EMS Oversight Committee

5. Voted Unanimously on a nomination made by Tamath Rossi, Seconded by Dr. Dudrick for Ken Hanks as Vice Chair.

6. Voted Unanimously on a nomination made by Matt Katra, Seconded by Al Pistarelli for Diane Scinto as Secretary.

7. Naugatuck Ambulance President Larry Santoro made a presentation of an ALS and BLS call from beginning to end – presentation attached.

8. Tamath and Ken will review records from 2012 provided by Northwest and wean down the information to calls that look irregular. Larry Santoro stated he was willing to review any questions prior to these calls being given to rest of committee.

9. Tamath and Ken will arrange for Northwest to make a presentation to the committee after the holidays. Larry Santoro suggested the committee travel to Northwest to tour. Committee agreed. Date of visit will be discussed at December's meeting.

10. Discussion of the Compliment/Complaint report. Form was developed by Ken Hanks by using Department of Public Health OEMS form as well as some others. Very protective of privacy. Tamath will consult with Attorney Fitzpatrick if there is a lot of private information. Matt Katra suggested putting language in the comment area of form for people to keep out medical information. There was discussion of anonymous complaints filed. One suggestion was not to entertain it. Second Suggestion was to make it an informal complaint with no names. Matt Katra suggested online capability and designated drop off locations for completed forms as well as pick up locations for forms. Larry Santoro asked if committee would be releasing a press release if complaints are unfounded.

11. Discussion of handling Formal complaint process. Larry would like to receive the complaint from the committee as soon as it is received by them. Diane Scinto asked if it is not a Naugatuck Ambulance that answers a call and it is Beacon Falls, AMR etc, shouldn't they receive complaint? As Larry owns PSA all complaints need to go to him as he is the ultimate responsible party for handling these matters. Matt Katra suggested that the form not be made public until decision is made. Tamath asked if group wanted to put together some sort of report. Diane Scinto suggested Executive Session. Al Pistarelli asked if we should remain in Executive Session until decision is made. Tamath expressed concern over doing that as everything in the EMS process to this point had been public and transparent and that Attorney Fitzpatrick stated in October meeting that only issues dealing with personal information of patients should be done in Executive session. Complaints regarding response times, or other issues should be in open session. There was question of what other communities do for complaints. Tamath read Farmington's contract with AMR for the committee. Tamath state as per instruction and advice from Attorney Fitzpatrick, all future agendas will list Executive session so as to provide for the ability to discuss any aspect of a call that may involve personal or medical information of a client.

Diane asked about if someone send a formal complaint to the state, can the committee be notified. Ken Hanks stated he was not sure what the State policy was. Tamath stated she would follow up and see if at least a request could be made of state. Al Pistarelli asked if committee would have complaints prior to the meeting. If there is medical information then it will not be sent to committee but if there is no private information connected with complaint, then Tamath and/or Ken will forward to members prior to the meeting.

12. Discussion and agreement to set meetings for the first Thursday of every month at 6:30

14. Voted unanimously on a motion by Diane Scinto and seconded by Tamath Rossi to adjourn at 7:42 PM

Respectfully Submitted,

Diane Scinto
Secretary

cc: Mayor/Finance Board Chair /Administrative Assistant/Controller/Signpost/File