

AGENDA
JOINT BOARDS OF MAYOR AND BURGESSES AND
BOARD OF FINANCE
SPECIAL MEETING – OCTOBER 11, 2011

1. Mayor Robert Mezzo will call the special meeting to order at _____ **p.m.**
2. Pledge of Allegiance to the flag.
3. Mayor Mezzo will turn the meeting over to Finance Board Chairman Robert Butler, Jr.
4. Chairman Butler will appoint alternates.
5. Motion by _____ that the Joint Boards of Mayor and Burgesses and Board of Finance approve a transfer request of **\$4,650.00** from **Contingency** to the **Fire Department** for “**Code Red**” as recommended by Fire Chief Kenneth Hanks.
6. Motion by _____ that the Joint Boards of Mayor and Burgesses and Board of Finance approve a transfer request **to Contingency** from the following accounts as recommended by Controller Wayne McAllister under the **2010/2011 Budget** as if read:

Transfer From	Account Number	Line Item	Amount
Elections	1006-0405-0000-0000	Election Payroll	36,831.68
Elections	1006-0552-0000-0000	Election Supplies	7,879.46
Elections	1006-0553-0000-0000	Supplies for Computer	8,000.00
Tax	1007-0439-0000-0000	Postage	21,420.79
Police	2001-0401-0000-0000	Regular Payroll	71,314.75
Police	2001-0402-0000-0000	Overtime	191,850.09
Fire	2002-0401-0000-0000	Regular Payroll	37,512.71
Fire	2002-0489-0000-0000	Medical Exams	20,515.88
VNA	3003-0401-0000-0000	Regular Payroll	69,221.02
VNA	3003-0415-0000-0000	Retired Employee	14,292.92
VNA	3003-0502-0000-0000	HHA Service	69,647.87
VNA	3003-0522-0000-0000	Fees/ Social Worker	20,325.00
VNA	3003-0546-0000-0000	Physical Therapy	9,625.00
WPCA	3004-0483-0000-0000	WWTF Collection Sys. COPS	60,351.27
WPCA	3004-0487-0000-0000	Emissions, Credits, Permit Fee	55,000.00
WPCA	3004-0506-0000-0000	Consultant Fees	25,290.17
Street	4001-0401-0000-0200	Sanitation-Regular Payroll	20,416.00
Park & Recreation	4002-0402-0000-0100	Overtime - Administration	8,408.84
Debt Service	5001-0700-0000-0000	Bond Redemption	71,506.33
Debt Service	5001-0705-0000-0000	Miscellaneous Borrowing Cost	22,860.21
General	6004-0744-0000-0000	Settlement Legal Claims	20,557.18
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7. Motion by _____ that the Joint Boards of Mayor and Burgesses and Board of Finance approve the following transfer **from Contingency** to the following accounts as recommended by Controller Wayne McAllister under the **2010/2011 Budget** as if read:

Transfer To	Account Number	Line Item	Amount
Town Wide Activity	1003-0438-0000-0000	Water	484.35
Town Wide Activity	1003-0449-0000-0000	Telephone	26,236.32
Town Wide Activity	1003-0561-0000-0000	Supplies for Copier	339.04
Finance	1004-0401-0000-0000	Regular Payroll	2,859.22
Elections	1006-0442-0000-0000	Maintenance Equipment	1,209.03
Tax	1007-0408-0000-0000	Part Time	1,589.50
Property Assessment	1008-0401-0000-0000	Regular Payroll	477.24
Property Assessment	1008-0402-0000-0000	Overtime	1,251.92
Property Assessment	1008-0462-0000-0000	Maintenance Agreement	157.56
Building Inspector	1009-0485-0000-0000	Cell Phone	173.48
Town Clerk	1011-0401-0000-0000	Regular Payroll	6,937.23
Legal Department	1015-0421-0000-0000	Human Resources Legal	18,539.40
Legal Department	1015-0422-0000-0000	General Legal	22,195.76
Human Resource Dept.	1017-0401-0000-0000	Regular Payroll	6,794.74
Department	1017-0486-0000-0000	Contractual Services	37.86
Police Department	2001-0436-0000-0000	Heating/Gas	456.83
Police Department	2001-0437-0000-0000	Electricity	740.92
Police Department	2001-0480-0000-0000	School Allowance	2,230.82
Fire Department	2002-0402-0000-0000	Overtime	47,502.02
Fire Department	2002-0415-0000-0000	Employee Retirement	44,425.61
Fire Department	2002-0554-0000-0000	Gas And Oil	1,273.92
Eastside Fire Station	2008-0437-0000-0000	Electricity	710.91
Safety Patrol	2009-0500-0000-0000	Misc. Expenditures	12.20
Youth Services	3002-0401-0000-0000	Regular Payroll	10,359.03
Youth Services	3002-0435-0000-0000	Repairs to Building	26.32
Youth Services	3002-0550-0000-0000	Departmental Supplies	97.07
Youth Services	3002-0551-0000-0000	Office Supplies	12.44
WPCB	3004-0672-0000-0000	Veolia Collection System Maint.	2,444.22
Street Department	4001-0401-0000-0500	Regular Payroll-Garage	272.33
Street Department	4001-0402-0000-0200	Overtime-Sanitation	26,457.30
Street Department	4001-0402-0000-0500	Overtime-Garage	2,576.89
Street Department	4001-0410-0000-0300	Winter Overtime-Highway Maint.	77,120.83
Street Department	4001-0516-0000-0300	Snow Removal-Highway Maint.	740,473.39
Street Department	4001-0520-0000-0600	Office Lease-General Account	477.21
Street Department	4001-0525-0000-0600	Bldgs.-Utilities-General Account	431.53
Street Department	4001-0550-0000-0600	Departmental Supplies-	49.00
Street Department	4001-0664-0000-0600	Road Sand & Salt-	56,287.18
Parks and Recreation	4002-0408-0000-0100	Summer Help-	502.33
Parks and Recreation	4002-0436-0000-0100	Heating-Administration	3,368.42
Parks and Recreation	4002-0437-0000-0100	Electricity-Administration	1,208.17

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Parks and Recreation	4002-0438-0000-0700	Water-Playground & Parks	3,185.70
Parks and Recreation	4002-0554-0000-0100	Gas and Oil-Administration	3,835.46
Hop Brook Golf Course	4003-0401-0000-0000	Regular Payroll	36.00
Hop Brook Golf Course	4003-0408-0000-0000	Part Time	294.54
Hop Brook Golf Course	4003-0436-0000-0000	Heating	323.74
Hop Brook Golf Course	4003-0437-0000-0000	Electricity	405.86
Hop Brook Golf Course	4003-0438-0000-0000	Water	19,804.61
Hop Brook Golf Course	4003-0449-0000-0000	Telephone	106.36
Senior Citizens	4004-0401-0000-0000	Regular Payroll	791.68
Senior Citizens	4004-0467-0000-0000	Repairs to Motor Vehicle	344.71
Engineering Department	4006-0554-0000-0000	Gas and Oil	470.36
Pensions	6001-0704-0000-0000	Actuarial Update	33,000.00
Pensions	6001-0708-0000-0000	DC Plan	3,205.34
Community Services	6003-0735-0000-0000	Human Resource Development	110.32
Community Services	6003-0737-0000-0000	H.R.D. Summer Youth Program	249.56
General	6004-0743-0000-0000	Street Lighting	27,197.34
General	6004-0748-0000-0000	Municipal Audit	6,094.42
General	6004-0757-0000-0000	Railroad Station	4,571.63
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			1,212,827.17

8. Motion by _____ to adjourn the meeting at _____ **p.m.**

cc: W. McAllister/E. Carter/K. Hanks/File