



**Naugatuck Emergency Management Advisory Council  
N.E.M.A.C.**

**Minutes of the 3/28/11 meeting**

**Attendance:**

Members:

Chief Ken Hanks NFD, Chairman  
Sheila Baummer, NPW  
Fran Dambowsky, EMD  
John Deer, SC of CT, LLC  
Jay Pugliese, NPD  
Terry Stieber, NVNA  
Al Raymond, Secretary

Attendees:

Jim Kallipolites, B of N (IT)

The meeting started at 7:05 PM with the Chairman leading the Pledge of Allegiance. Jay Pugliese, NPD made a motion to accept the previous meeting's minutes. John Deer, SC of CT, LLC seconded the motion. The motion passed unanimously.

Fran Dambowsky, EMD made his report to the Council. In his report he discussed how the recent inclement winter weather has generated a Federal Declaration of Disaster. He detailed the scope of the declaration and its importance in the process of getting the extraordinary winter expenses to the Borough possibly partially reimbursed. He outlined his comprehensive efforts to get full accounting of the weather related expenses under the Federal Disaster rubric to get the maximum reimbursement for the town possible. Finally he told the Council that he has placed an additional radio with the CERT team. This provoked a short discussion of CERT/ Fire Police radios by the Council.

Chairman Ken Hanks then informed the Council about the previously rescheduled Emergency Management exercise scheduled for April 15, 2011. This 11 town exercise will involve activation of the Borough's EOC and be a continuation and enhancement of a previous tabletop exercise scenario.

The Chairman then talked about the need for planning to keep vital town functions operating in an a disaster situation. He then introduced Jim Kallipolites, B of N, (IT) to explain the plan framework that he and others had generated to meet this need. Mr. Kallipolites then outlined the origins and history of the development of this project and the importance of computer record, function, communication, and application continuity in the disaster environment. He then outlined some requirements for maintaining the the Borough's ability to function in the digital age during a disaster. Mr. Kallipolites then mentioned his initial efforts to explore the scenario that restoration of the town's computer systems in a disaster is possible, assuming the appropriate hardware and communications were available. A questionnaire / planning form generated by Mr. Kallipolites' group was passed among the Council members. It elicited a detailed discussion as to the needs of the Borough and possible other applications this document might have. Further development if this questionnaire with the Council's input was also discussed.

Chairman Ken Hanks then introduced the agenda item about the Tier II reports. He reported to the Council that the Tier II report is not yet available.

John Deer asked the Council about work being done on the 63 Street Bridge and inquired as to any information about the project and it's relevance to the Council's business. Discussion ensued.

Jay Pugliese, NPD made a motion to adjourn. Fran Dambowsky,EMD seconded it. The motion passed unanimously.

The meeting ended at 7:49 PM.

Respectfully submitted,

Albert E. Raymond,  
Secretary

