



**Naugatuck Emergency Management Advisory Council
N.E.M.A.C.**

Minutes of the 9/23//13 Meeting

Attendance:

Members:

Chief Ken Hanks, NFD, Chairman
Fran Dambowski, EMD
John Deer, NEMAC/LEPC
Jay Pugliese, NPD
Karen Spargo, NHVD
Al Raymond, Secretary

Attendees:

Lydia L. Bozenski, NPW

The meeting started at 2:07 PM with the Chairman leading the Pledge of Allegiance.

A motion to accept the minutes of the last meeting was made by Jay Pugliese, NPD. The motion was seconded by Fran Dambowski, EMD. The motion passed unanimously..

The EMD proceeded to inform the Council about the new CERT class that recently completed its training. According to the EMD the class brings a serious attitude, and a wide and useful range of skills to the Naugatuck CERT group. He mentioned that the Secretary had taken the course and invited him to contribute his observations. The Secretary said that the course was worthwhile and the instructor was excellent. The EMD then discussed the upcoming CERT training process for the Fire Police and the sheltering training that will be made available. John Deere asked about the graduation date for the second CERT class that will be primarily for the Fire Police. John Deer and the EMD then discussed a post CERT training regime for CPR for the two CERT graduating classes.

The Chairman then informed the Council about updates to the borough's Emergency Operation Plan. This summer he worked on the EOP and discovered that the plan's procedures and actual recent historical emergency responses need better agreement. He is currently working on updating the plan and making it more usable for future personnel. He next discussed with Karen Spargo, NPH the Mass Dispensing portion of the EOP. The Chairman then discussed a meeting he had just had with the Town planner and other officials concerning updating the Borough's Hazard mitigation plan. A general discussion of specific hazard issues followed. The Chairman then told the the Council about a table top exercise he recently attended concerning local dams held by the Army Core of Engineers. He then informed the Council about the Borough's renewal of the Code Red emergency communications system.

The next topic the Chairman introduced was storm preparation for Fall and Winter. Experience from previous events have resulted in changes in phone procedures for the Emergency Operations Center. The Chairman then told the Council about inventories of various emergency supplies.

A general discussion followed concerning the Borough's effort to fulfill the sheltering portion of the disaster mitigation plan including future implementation details. Karen Spargo, NVHD informed the Council of the inspection requirement for a shelter with feeding arrangements for the served population.

The Chairman told the Council about future town official meetings concerning the seasonal hazards that occur annually in the Borough.

The meeting ended at 2:40 PM.

Respectfully submitted,

Albert E. Raymond
Secretary