



**Naugatuck Emergency Management Advisory Council  
N.E.M.A.C.**

**Minutes of the 7/27/09 meeting**

**Attendance:**

Members:

Deputy Chief Ken Hanks NFD, Chairman  
Debbie Adams  
Sheila Baummer  
Anne Butler  
Fran Dambowsky, EMD  
John Deer  
Chief Christopher Edson, NPD  
Jay Pugliese, NPD  
Richard Stubbs  
Al Raymond, Secretary

At 7:02 PM Chairman Ken Hanks called the meeting to order and led the Pledge of Allegiance. The Council took a few moments to review the draft minutes from the last meeting. John Deer, made a motion to accept the minutes. The motion was seconded by Fran Dambowsky. The motion passed unanimously.

Fran Dambowsky, EMD made his report to the committee and told the committee that the State has notified him that the Annual Preparedness Review Checklist has to be done by a subcommittee from within our Council. He then explained the electronic submission format for the Checklist. Chief Christopher Edson made a motion that the Emergency Management Director with the assistance of the Chairman complete the survey as discussed by the EMD. John Deer seconded the motion. The motion passed unanimously.

The Emergency Management director then discussed a September start date for the CERT training course. In the course of the discussion he asked Chief Christopher Edson for use of Police Department's training room for CERT training. Chief Christopher Edson assented with

the proviso that when the EMD has a date certain for the training he contact the PD training officer for scheduling use of the room.

Chairman Ken Hanks then introduced the next agenda items. The first item was the NHVD First Meds plan. He discussed Jay Pugliese's work on our implementation of the plan and the current status of the plan which reported a being about 90% completed at this point. After completion the plan will forwarded to Karen Spargo, NHVD for review. The Chairman mentioned that the final issues in completing the plan revolve around information collection and safeguarding. Jay Pugliese, NPD then presented his recent draft of policy for this plan. A serious discussion of implementation issues followed in the Council which resulted in some suggested changes to the draft policy. Chief Christopher Edson that the discussed amendments to the policy be adopted and the corrected plan be forwarded to Karen Spargo. The motion was seconded by Fran Dambowsky,EMD. The motion passed unanimously. The EMD then mentioned he would be collecting ITAC and I-CALL radios for an August 6 re-inventory and battery replacement by DEHMS.

Chairman Ken Hanks then introduced the next agenda item. A lengthy tour and explanation of the EOC and it's materials and capabilities along with function and role of the statewide Web EOC system followed.

At the conclusion of the above agenda item, Richard Stubbs gave a summary of recent changes in the assets and administrative structure of the Connecticut Red Cross.

Chairman Ken Hanks then talked about the current situation with the Code Red notification system and the State initiative to set up a state wide system.

Secretary Al Raymond made a motion to change our regular place of meeting from Naugatuck Town Hall to the Training Room at the Naugatuck Police Department. Chief Christopher Edson seconded it. The motion passed unanimously.

Chief Christopher Edson made a motion to adjourn. Jay Pugliese, NPD seconded it. The motion passed unanimously.

The meeting adjourned at 8:16 PM.

Respectfully submitted

Albert E. Raymond  
Secretary

