



**Naugatuck Emergency Management Advisory Council  
N.E.M.A.C.**

**Minutes of the 3/23/09 meeting**

**Attendance:**

Members :

Deputy Chief Ken Hanks, NFD, Chairman  
Sheila Baummer  
Anne Butler  
John Deer  
Karen Spargo  
Al Raymond, Secretary

At 7:01 P.M. Chairman Ken Hanks called the meeting to order and led the Pledge of Allegiance. The Committee took a few moments to review the draft minutes from the last meeting. John Deer made a motion to accept the minutes which was seconded by Karen Spargo. The motion passed unanimously.

The EMD was not present and there was no report at this time. Chairman Ken Hanks opened discussion with the Senior Official Workshop which was not doable last year due to cost. A favorable change in cost has made the project possible to consider in the near future. Chairman Ken Hanks then discussed the upcoming Regional Drill that will be held in Middlebury on on 4/17/09. Discussion then returned to the Senior Officials workshop. Chairman Ken Hanks said he is working towards a June date for the workshop.

Chairman Ken Hanks addressed the sheltering plan and the progress and changes in the plan that have occurred pending it's adoption. This material was discussed in detail with the committee. In the course of the discussion Anne Butler mentioned a local Salvation Army meeting she will be attending in April and offered to bring the committee's questions to the meeting. Chairman Ken Hanks mentioned his possible attendance at this meeting.

Karen Spargo discussed a DEHMS2 / DEHMS5 distribution drill on 5/19/09 The drill is named "First Meds". The scenario of this drill involves distribution of antibiotics to critical personnel. She addressed the participation of relevant Naugatuck officials in the planning of the

the drill. In her presentation Karen Spargo asked the committee's help in moving the project forward. Chairman Ken Hanks and Secretary Al Raymond agreed to try to facilitate the preparations for the drill. Anne Butler and Sheila Baummer offered substantive help in this matter. Group discussion ensued about possible difficulties with implementing the drill preparations and possible remedies for those difficulties.

John Deer made a motion to adjourn. Karen Spargo seconded it. The motion passed unanimously.

The meeting adjourned at 7:49 P.M.

Respectfully submitted

Albert E. Raymond,  
Secretary