

**Naugatuck Housing Authority  
Regular Meeting of the Board of Commissioners  
Minutes- December 14, 2011**

- 1.) Chairperson Theresa Swanson called the Regular meeting of the Naugatuck Housing Authority's Board of Commissioners to order at 5:05 p.m. Said meeting was held at Robert E. Hutt- Congregate-480 Millville Ave.

**Commissioners: present**

Theresa Swanson  
Maria Fidalgo  
Elaine Russell  
Debra Miller

Residents: 3    Guests: 6  
Executive Director Kevin Knowles:  
Maintenance Supervisor Sam Behuniak  
Attorney Franklin Pilicy  
Lt. Robert Harrison-NPD -- Officer Mike Favale  
Former Mayor Joan B. Taf

- 2.) Chairperson Swanson led all gathered in the Pledge of Allegiance.  
3.) **Voted:** Unanimously on a motion by Commissioner Fidalgo and seconded by Commissioner Miller to accept the Minutes of the November 9, 2011- Regular Meeting.  
4.) **Voted:** Unanimously on a motion by Commissioner Miller and seconded by Commissioner Russell to accept the Minutes of the October 12, 2011- Regular Meeting.  
5.) Executive Director's Report

**Executive Director's Report  
November Report  
December 14, 2011**

**All Drawdowns for HUD funds for both Capital and Operating dollars have been completed for the month(s) of October and November for our Federal (HUD) Complexes.**

**I have been in contact with Lt. Harrison of the Naugatuck Police Department on any issue related to the public safety of our residents.**

**I received several Freedom of Information requests; these requests were directed to our Attorney, Franklin Pilicy. Attorney Pilicy and I, have**

**(1)**

**responded to the first request and are in the process of responding to the second.**

**The preparations for the federalization of Lewis Circle are ongoing.**

**There were two lease ups at George B. Lewis I & II.**

**Maintenance Supervisors Report**

**November Report for December**

**Federal Complexes**

**George B. Lewis I – Osborn Road**

There were 4 electrical issues, 6 plumbing issues and 1 appliance issue (AC). 0 Paint/Door Lock issue, 1 Heat and Window issues, and 2 miscellaneous issues.

**George B. Lewis II – Weid Drive**

There were 9 electrical issues, 5 plumbing issues and 0 appliance issue (AC). 2 Paint/Door Lock issue, 3 Heat and Window issues, and 4 miscellaneous issues.

**State complexes**

**Lewis Circle: MR**

There were 3 electrical issues, 7 plumbing issues, 6- paint/door issues and 1- appliance (A/C) issues and 3 Heat and Windows issues and 7 miscellaneous issues.

**Robert E. Hutt – Congregate**

There were 5 electrical issues, 8 plumbing issues, 1 appliance (AC) issue, 0- Heat and Window, 1 Paint/Door Lock issue, 5 miscellaneous issues.

### **Oak Terrace**

**There were 8 electrical issues, 15 plumbing issues, 4 paint/door issues, 8 heat/window issues 10 appliance issues (AC) and 13 miscellaneous issues.**

#### **6.) Public Comment:**

Lt. Robert Harrison --Naugatuck Police Department, reported that the month of November was quiet at all NHA Complexes; he said that Neighborhood Watch Meeting(s) would be scheduled at the beginning of the New Year.

Althea Lewis- 1H-Robert E. Hutt, presented a Solar Powered Light to the NHA to be used to light the Flag Pole at Robert E. Hutt- Congregate. Mrs. Lewis presented the Light in honor of her family and the American Legion Auxiliary- Post 17, Naugatuck Ct. She was thanked by the Board.

Mr. Emidio C. Cerasale of 110 Birch Lane, Naugatuck Ct addressed the NHA Board of Commissioners with issues of concern, relating to the Oak Terrace Complex-53 Conrad Street, Naugatuck Ct.

Mr. Cerasale distributed a packet that outlined his issues of concerns.

Mrs. Carlene Pratt- 3 Pierce Lane, Naugatuck Ct. expressed concerns related to parking problems that were connected to the Oak Terrace Complex , that had a negative impact on her street. She told the Board that since Executive Director Kevin Knowles has been with the NHA many good things have been done and added that much more needs to be done.

Mrs. Sharon Hebb-136 Conrad Street, Naugatuck Ct.

Mrs. Hebb shared with the Board that as former employee of the Naugatuck Visiting Nurses, she had been told by some Oak Terrace residents that they were afraid at times, because of some of their neighbors.

Mrs. Hebb also expressed concerns with Drug Trafficking at Oak Terrace.

**Attorney Franklin Pilicy, representing the Naugatuck Housing Authority Addressed certain agenda items and matters discussed at the meeting.**

**Election of Officers of the Naugatuck Housing Authority, Board of Commissioners  
the 2012 – Term.**

**Voted: Unanimously on motion made by Commissioner Fidalgo and seconded by  
Commissioner Miller to elect Commissioner Theresa Swanson as Chairman/  
Chairperson for 2012.**

**Voted: Unanimously on motion made by Commissioner Swanson and seconded  
by Commissioner Russell to elect Commissioner Debra Miller as Deputy  
Chairman/ Chairperson for 2012.**

**Voted: Unanimously on motion made by Commissioner Miller and seconded  
by Commissioner Russell to elect Commissioner Fidalgo as Treasurer for 2012.**

**Voted: Unanimously on motion made by Commissioner Swanson and  
seconded by Commissioner Miller to elect Commissioner Russell as Assistant  
Treasurer for 2012.**

**8.) Voted: Unanimously on a motion by Commissioner Miller  
and seconded by Commissioner Russell to adjourn the meeting at 6:16 p.m.**

**Respectfully submitted:**



**Theresa Swanson, Chairperson**



**Kevin G. Knowles – Executive Director  
Secretary**