Naugatuck Housing Authority
16 Ida Street – Naugatuck – Connecticut – 06770- 4422
(203) 729-8214 Fax: (203) 729-5181

Kevin G. Knowles
Executive Director

Commissioners
Theresa Swanson, Chairperson
Laurie Jackson, Vice Chairperson
Maria Fidalgo, Treasurer
Debra Miller, Commissioner
Elaine Russell, Tenant Commissioner

Regular Meeting
Naugatuck Housing Authority Board of Directors

Date & Time
November 10, 2010
5 pm

Place
George B. Lewis I-Osborn Road

Agenda

1.) **Pledge of Allegiance**
2.) **Approval of October 13, 2010**
3.) **Maintenance Supervisor's Report**
4.) **Executive Director's Report**
5.) **Public Comment**
6.) **Security Review Report-Detective Jay Pugliese Naugatuck Police Department.**
7.) **Adjournment**

There were no units leased up for October.

General issues: Congregate siding was finished and their retention pond should be cleaned out and re-piped. The lights were replaced at Bldg's 3 & 4 (GBL). OT units cleaned and painted (1-D, 16-B & 21-A). Also at unit 21-A the cement floor needs to be sanded, 1 ½ inches need. M & M Cement Co. will pump cement under unit floor to lift level (quote $3,700.00) then tile floor can be installed. At OT all windows are being repaired, starting next week (caulked & made workable)

Executive Director's Report
October Report
November 10, 2010

All draw downs for both capital and operating funds have been completed for the month of October for our federal (HUD) complexes.

The Siding/ Shingle Project at Robert E. Hutt is completed. There will be an inspection process in the near future. Rocky's Home improvement is repairing the overhang at the front entrance at Robert E. Hutt-Congregate; there is a water leak issue.

The Contractor washed most of the outside windows at Robert E. Hutt, I will have to find out which windows were not done and have them washed.

A contractor was called in to examine the Residents front doors at Robert E. Hutt- Congregate. Several doors are warped. I have a price from Radovich Builders for $1,325. The door has to be factory cut it is fire rated.

A contractor, New England Conservation Services will be at Oak Terrace next week to deal with the outstanding issues

regarding the installation of new windows. I have been working with New Opportunities to get the window project finalized.

The new Mail Boxes were put up at George B. Lewis I.

Large Building and Apartment letters were installed at George B. Lewis I.

The Kitchen cabinets and materials for the new upgrades at Lewis Circle have been ordered. I expect the contractor to begin the project the first week of December.

The installation of the new front and rear doors at Lewis Circle is in progress.

5.) Public comment:

Detective Jay Pugliese performed a Security Review at the two GBL'S and he will do the same at Robert E. Hutt and Oak Terrace. He provided a report to the NHA regarding suggestions for lighting upgrades.

Lt. Robert Harrison- Liaison from the Naugatuck Police reported that there were no outstanding issues at the Complexes over the last month and that Oak Terrace had remained as quite as last months report.

Mary Miller 5t- Osborn Road-GBL I-thank all involved for the work at GBL I and asked when they might get new kitchens. Executive Director Knowles said they had just finished a great deal of renovations at that new kitchens would be considered in the future.

Eleanor Furtado GBL I- Osborn Road- asked about the installation of pathways to their trashcans? Executive Director Knowles said he is waiting for the contractor to begin; it should be at any time.

Rosemary Aquavia-4E Osborn Road – She said people (Aids, Guests) are parking in the fire lanes, making it very difficult for other residents to get in and out of their parking places. Executive Director Knowles said he would send out a notice, warning that violators could be ticketed or towed.

Elaine Russell
Tenant Commissioner Report
Nov. 10, 2010

Osborn Rd.:

Lights are now shining brightly behind Bldg. 4, making it a safer area for the residents.

The new black mailboxes are finally here – thank you, Kevin.

Maintenance put up new black address letters & numbers above the apartment doors – they are 5" high and can easily be seen from a distance – especially help for Emergency Vehicles.

Maintenance has put up three "No Parking Fire Lane" signs in the left parking area at the end of Bldgs 4 & 5. Besides providing emergency access, the 'No Parking' area gives busses and trucks a turn-around, and makes it much easier in the winter for Maintenance to do snow removal.

- - - Unfortunately, most people don't seem to see the signs and many continue to park in the Fire Lane area; Maintenance is going to paint the ground area in yellow paint to make it more noticeable.

The dumpsters are still in the visitors' parking area on Osborn Rd., but plans are afoot to move them back to the garage area, and to make that area more attractive – that is the first thing people see as they drive in and should reflect the charm of the apartments.

Maintenance moved their vehicle that was parked in that Visitors' Parking Area – it was blocking the view of cars coming up Osborn Rd. and was a hazard for cars exiting the apartments. (It had been parked there to provide the town truck access to the dumpsters on Thursdays.)

Extra copies of he newsletters for Osborn Rd. and Weid Dr. are now being provided for the Commissioners.

One of our Burgess Liaisons, Tamath Rossi, had an unsuccessful run for the State Senate. Tammy, so sorry that you lost, but glad that we still have you as a Liaison to our Board.

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