

**NAUGATUCK HOUSING AUTHORITY
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
MINUTES
May 24, 2016**

1. The special meeting of the Board of Directors of the Naugatuck Housing Authority was called to order at 10:33 am by Chairperson Theresa Swanson. Said meeting was held in the Naugatuck Housing Authority Office, 16 Ida Street, Naugatuck, CT 06770.

The following were in attendance:

COMMISSIONERS:

Theresa Swanson, Chairperson

Christine Warren, Executive Director

Joan B. Taf, Vice-Chair

Rosa Mejia, Section 8 Program Mgr.

Maria Fidalgo, Treasurer

Helen Borbas, Assistant Treasurer

Juel Brinchman, Tenant Commissioner – *Absent*

2. Commissioner Swanson led the Pledge of Allegiance to the Flag.
3. **Old Business: Continued Discussion with respect to potential temporary employee to cover Section 8 Program Manager maternity leave.**

The Board invited Rosa Mejia into the meeting to discuss hiring a temporary employee to train and perform the Section 8 Program functions while she is on maternity leave.

- VOTED:** 3 to 1 on motion by Commissioner Borbas and seconded by Commissioner Fidalgo to hire Gustavo Carphio to train and cover the Section 8 desk at a rate of \$13 per hour during the Section 8 Program Manager's absence beginning June 1, 2016. Commissioner Taf was opposed.

4. **New Business:** None
5. **Public Comment:** None
6. **Commissioners' Comments:** None

- VOTED:** Unanimously on motion by Commissioner Taf and seconded by Commissioner Borbas to recess to Executive Session to discuss the Executive Director annual review at 10:50 am.

7. **Executive Session:** Executive Director Annual Review

- VOTED:** Unanimously on motion by Commissioner Borbas and seconded by Commissioner Taf to reconvene the meeting at 11:10 am.

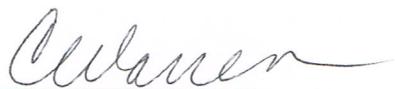
VOTED: 3 to 1 on motion by Commissioner Borbas and seconded by Commissioner Fidalgo to award a 3% salary increase to the Executive Director retroactive to May 6, 2016. Commissioner Taf was opposed.

VOTED: Unanimously on motion by Commissioner Fidalgo and seconded by Commissioner Borbas to adjourn the meeting at 11:11 am.

Respectfully submitted,



Theresa Swanson
Chairperson



Christine Warren
Executive Director-Secretary