

Minutes  
 Borough of Naugatuck  
 Board of Street Commissioners  
 Regular Meeting January 16, 2013

The Board of Street Commissioners Regular Meeting was called to order at 6:15 P.M. by Chairman John Ford with the following members in attendance.

MEMBERS:

Chairman John Ford  
 Vice Chairman Sebastian Barbosa  
 Co-Secretary Mark Ruccio, Absent  
 Commissioner Timothy Walsh  
 Commissioner Judith Rossi-Scatena

OTHERS:

James Stewart, Director of Public Works  
 Bob Roland, Public Works Supt.  
 Sheila Baummer, Recycling Coordinator  
 Lydia L. Bozenski, Asst. to Supt.  
 Michael DiMaria, President of LU-1303, Absent  
 Public: None

Chairman John Ford led the Pledge of Allegiance.

Motion made by Commissioner Timothy Walsh and seconded by Commissioner Sebastian Barbosa to accept the minutes of the Regular Meeting held on **September 19, 2012** as submitted, all members having received copies for review.

Voted in favor	Voted against	Abstained
Ford		
Barbosa	NONE	NONE
Walsh		
Scatena		

**Motion Carried**

**Old Business:** Adopt-A-Spot application for MPS Landscaping: Tabled to the March 20, 2013 meeting.

**Old Business:**

**Automated Refuse and Recycling Update:** Sheila Baummer went over the Automated Refuse and Recycling Data with the Commission.

**New Business:** Curbside collection complaints at 283 Quinn Street – Issue Resolved - 121 & 129 Hill St. adjacent to 32-34 May Street: - Commission decided to refer this to the Town Attorney regarding possibly changing 5-8 family homes for sanitation services. To be discussed at the March 20, 2013 meeting.

Curbside collection complaints at Caitlin Circle and Porter Avenue – Issue Resolved –

**Revision to “Automated Curbside Refuse/Recycling Collection Regulation”:**

Sheila Baummer passed out the draft of the new Automated Curbside Refuse/Recycling Collection Regulation reflecting the changes that have been made to the trash and recycling collection.

Motion made by Commissioner Judith Rossi-Scatena and seconded by Commissioner Sebastian Barbosa to accept the Automated Curbside Refuse/Recycling Collection Regulation as presented with the retroactive date.

Voted in favor	Voted against	Abstained
Ford		
Barbosa	NONE	NONE
Walsh		
Scatena		

**Motion Carried**

Borough of Naugatuck  
Department of Public Works

**Automated Curbside Refuse/Recycling Collection Regulation:**

The Borough of Naugatuck, Department of Public Works (“DPW”), will supply (at no cost), one 96 gallon recycling cart and one 96 gallon municipal solid waste (“MSW”) refuse cart to each housing unit eligible for collection in the Borough. Each unit will have one collection of refuse per week and one collection of recycling every other week. Requests for smaller carts (64 gallon) will be reviewed on a case by case basis. Multifamily houses (up to 4 units) will initially be supplied less carts than number of units in the interest of space, these homes will be able to request additional carts, not to exceed the total number of units, with no additional charge:

- Two Family Homes will be initially supplied with 2 MSW Carts and 2 Recycling Carts.
- Three Family Homes will be initially supplied with 2 MSW Carts and 2 Recycling Carts.
- Four Family homes will be initially supplied with 3 MSW Carts and 3 Recycling Carts.

Once a housing unit has been supplied a set of carts, the housing unit will be responsible to purchase any replacement carts or cart replacement parts due to loss or damage not caused by the Borough of Naugatuck. The DPW will be responsible to replace and repair carts damaged by the Borough of Naugatuck.

Housing units that request an additional MSW cart are required to purchase the cart from the Borough. The carts shall be sold at the Borough of Naugatuck’s cost. For residents to be eligible for additional carts, the housing unit must be adequately separating recyclables and utilizing the recycling cart. Additional recycling carts will be provided free of charge provided the cart is used for recyclables. Recycling carts used for other purposes will be confiscated. Residents will be charged \$150 annually for the use the ADDITIONAL MSW cart, one additional cart per housing unit is allowed. Non refundable payment must be made at the beginning of each calendar year.

All MSW and recycling must be placed in the appropriated cart; loose or bagged MSW and recycling not placed in carts will not be collected. Carts must be curbside by midnight prior to the collection day and must be placed 3 feet apart. MSW must be placed in plastic bags in the automated cart for weekly collection, recycling should be loose and must not be placed in plastic bags.

Unacceptable materials: Sand, dirt, sawdust, brick, stones, blocks, auto parts, lawn mowers, heavy metals, appliances, anything containing liquids, or furnace or fireplace ash, etc., will not be picked up. Building materials such as sheet rock or aluminum siding, bulk trash, furniture, electronics, carpeting, etc. will not be picked up. **HAZARDOUS MATERIALS, SOLID OR LIQUID, WILL NOT BE PICKED UP.** Call for appropriate disposal methods for all bulk trash or hazardous items. Store used hypodermic needles in a heavy plastic container or metal can, tape close, label as medical waste, and throw away in trash when full.

The Borough of Naugatuck DPW will return and pick up any carts that were missed due to the Borough's error during our regular collection, at no cost to the resident. In the event carts are not picked up due to an error by the resident, the Borough of Naugatuck DPW will return for a fee of \$10.00. The fee must be paid prior to the next scheduled collection. Regular collection will not resume until the appropriate fee is collected. Errors attributed to residents include but are not limited to:

1. Recycling not separated, carts blocked by cars or snow bank
2. Hazardous or unacceptable material mixed with MSW or Recyclables
3. Carts not placed and oriented properly (arrows must be toward road), lid open/cart overfull
4. Carts not set out on time for collection, leaves or grass clippings in carts
5. Not using approved carts, cart lid tied down with rope or bungee cord

MSW may be brought by Naugatuck residents to the Rubber Ave. Recycling Center on Thursday or Saturday from 8 AM to 2 PM. Resident will be charged a \$1.00 per bag fee for an average size (30 gallon) bag. Excessively large or heavy bags will be charged \$2.00 per bag. Extra Recyclables may be brought to the Recycling Center, during regular working hours, at no charge.

RECYCLABLE MATERIALS: The following must be recycled per order of State of Connecticut and Borough Law, please does not mix with household refuse:

- Curbside items: newspapers, corrugated cardboard, cereal boxes, shoe boxes, shirt box cardboard, junk mail, office paper, magazines, catalogs, empty aerosol cans, glass and metal food and beverage containers, #1 - #7 plastic bottles & containers, milk and juice cartons and juice boxes, aluminum foil & trays.
- Recycle Center items: All curbside items are accepted at the Recycle Center plus automotive batteries, rechargeable batteries, telephone books, waste motor oil, oil filters, antifreeze, tires, cooking grease, propane tanks, fluorescent bulbs, computers, electronics and TV's, books, records, videos, video games, DVD's and CD's. Curbside refuse will not be collected if recyclables are included in your household waste.
- Brush, Leaves, Christmas Trees and Grass clippings are all recyclable items and should **NOT** be included in either your refuse or recycling cart for collection. Call 203-720-7071 for information regarding special collections and proper disposal methods.

The collection schedule for refuse and recycling remains the same for all holidays EXCEPT: **CHRISTMAS DAY, THANKSGIVING DAY, NEW YEAR'S DAY, LABOR DAY.** Only on these holidays is the collection suspended for that day, and all collections for the rest of the week are one day late. Curbside collections may be suspended due to severe inclement weather conditions.

*The preceding regulations have been adopted by the Naugatuck Street Commission. Please call or email the Naugatuck Public Works Office if you have any additional questions and/or concerns- 203-720-7071 or [publicworks@naugatuck-ct.gov](mailto:publicworks@naugatuck-ct.gov)*  
(Revised 1-16-13)

**Vidich Lane – residential trash going to Recycle lot, 6 month period is up, renew?:**

Sheila Baummer told the Commission that the 6 months given to Matthew Tynan at #19 Vidich Lane to bring his trash to the Recycle Center had expired. The Commission discussed the matter.

Motion made by Commissioner Timothy Walsh and seconded by Commissioner Judith Rossi-Scatena to have either the Recycle Coordinator/Director of Public Works send a letter to the resident informing him that his 6 months grace period of bringing his trash to the Recycle Center had expired and that he would be charge \$1.00 a bag for the trash he takes to the Recycle Center and if trash was found outside the Recycle Center the Police Dept. would be notify of the violation.

Voted in favor	Voted against	Abstained
Ford		
Barbosa	NONE	NONE
Walsh		
Scatena		

**Motion Carried**

**Discussion/possible actions to discontinue trash service to 5-8 family homes on High Street and Cherry Street:** Sheila Baummer told the Commission that 3 more family homes were found that fall into the 5-8 family. The Commission discussed the present regulations and decided to hold off on making a decision to take the trash/recycle carts back from these family homes until the Director of Public Works talks to the Town Attorney. Tabled to the March 20, 2013 Meeting.

**Review and approval of the FY 13-14 budget:** Jim Stewart gave the Commission a copy of the 2013-2014 Department of Public Works budget. The Commission reviewed and discussed the budget.

**Executive Session-** None

**Commissioners Concerns:** None

**Sub-Committee Reports** – None

**Report of the Director of Public Works:** Jim Stewart told the Commission he was working on the following projects: Nettleton Avenue Drainage Project; Maple Street Signal Project; River Walk/Green Way and Scott Street Culvert. He discussed the Town bid for a plow truck – clean diesel Grant and Storm Sandy FEMA application; 235 Millville Avenue drainage; paving program; Hazard Mitigation Assistance; and 5-year Capital Program.

**Report of the Public Works Supt:** Robert Roland told the Commission that the crews were patching potholes; replacing/repairing street signs. The snow pre-treating of some areas with Salt brine was working well. Crews are working on equipment maintenance. He told the Commission he was investigating mailbox complaints and that the Mailbox Policy was posted to the media at the start of the Winter Season.

**Report of the Recycling and Solid Waste Coordinator:** Sheila Baummer spoke to the Commission about the Group Home on 32 Allerton Road. She told the Commission they paid for 1 extra trash cart and want to buy two more carts. She said there are issues with the placement of the carts on trash/recycling day and the trash/recycle is not picked up which causes a problem with the trash /recycle carts overflowing. The Commission discussed the group homes and the services provided to them by the Town and setting a limit on the number of carts residents get.

Motion made by Commissioner Timothy Walsh and seconded by Commissioner Sebastian Barbosa to have the Recycling and Solid Waste Coordinator Sheila Baummer add to the Automated Curbside Refuse/Recycling Collection Regulation that residents are allowed to pay for 1 additional trash cart. They can have additional recycling carts, no limit, provided they are used for recycling.

Voted in favor	Voted against	Abstained
Ford		
Barbosa	NONE	NONE
Walsh		
Scatena		

**Motion Carried**

**Public Comment (Related to Meeting Issues)** – None

Motion by Commissioner Sebastian Barbosa and seconded by Commissioner Timothy Walsh to adjourn at 7: 22 P.M.

Voted in favor	Voted against	Abstained
Ford		
Barbosa	NONE	NONE
Walsh		
Scatena		

**Motioned Carried**

Respectfully Submitted,  
Judith Rossi Scatena  
Co-Secretary  
JRS/MR/

Respectfully Submitted,  
Mark Ruccio  
Co-Secretary