

Applying for a Marriage License in Naugatuck

**YOU MUST CALL AND MAKE AN APPOINTMENT TO APPLY FOR THE
LICENSE 48 HOURS BEFORE THE DATE OF THE CEREMONY**

**Marriage Licenses have a 48 hour hold for pick up!
You may pick the license up after this waiting period with
your photo ID and either party may pick it up.**

In order to apply in Naugatuck, you ***must be getting married in Naugatuck.*** Each applicant ***must have a photo ID. Both parties must appear in person to sign the license,*** under oath, in the presence of one of the office Registrars. ***The fee to obtain a Marriage License is \$50 (cash or check).*** Once issued, ***the license expires 65 days after the initial date of issuance.*** With the exception of holidays, ***applications are accepted Monday through Thursday, from 9:00 AM to 2:30 PM AND ON Friday 9:00 AM to 11:30 AM.***

The complete process of application and transcription takes about 30 minutes.

As part of the application process please fill out the ***marriage license worksheet legibly and bring completed worksheet for your appointment.***
(worksheet is on website)

Following the marriage ceremony, the Officiator must sign the license and file it in Naugatuck, where the original document will remain as a permanent record of the event. ***Once filed, certified copies of the official record may be obtained in Naugatuck. If the applicant(s) reside in another Connecticut town, copies of the record will also be available from the resident town(s).*** By law, resident town copies are required to be transmitted by the 15th day of the month following the wedding. Prior to requesting a Connecticut *resident* copy, you should call the Town Clerk to verify that the transmitted copy has been received from the town where the wedding took place.

The statutory fee for each certified copy of a filed Marriage License is \$20.

Notice regarding recent statutory changes: Effective October 1, 2009, the statutory fee for a certified copy of a filed Marriage License will increase to \$20. The State Legislature is also considering an increase in the Marriage License application fee. After October 1, 2009, couples applying to be married/united may only do so in the town in which the event will take place.