

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
SEPTEMBER 4, 2018**

1. Mayor "Pete" Hess will call the regular meeting to order at _____ **p.m.**
2. Pledge of Allegiance to the flag.
3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **August 7, 2018** and the special meeting of **August 7, 2018**. Each member received copies for review.
4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **August**. Each member received copies for review.
5. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Real Estate** (Port of Naugatuck) and **Pending Litigation** inviting in _____.

Mayor Hess will reconvene the meeting at _____ **p.m.**

6. Discussion/possible action on matters emanating from Executive Session.
7. Motion by Burgess _____ that the Board of Mayor and Burgesses recess to the **Retirement Board** at _____ **p.m.**

Mayor Hess will reconvene the meeting at _____ **p.m.**

8. Public Comment – Open Topic
9. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Hess to execute all contracts and related documents for the **"HVAC Duct Work – Naugatuck Police Department"** to M.J. Daly, 110 Mattatuck Heights, Waterbury, CT 06705 in the amount of **\$14,645** as recommended by Chief of Police Christopher Edson.
10. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Hess to execute all contracts and related documents for the **"Bituminous Surface Treatments, Crack Sealing"** to Sealcoating, Inc., 825 Granite Street, Braintree, MA 02184 **as per bid** as recommended by Public Works Director James Stewart; as if read:

Random Crack Sealing	\$1.51 per pound
Micro- Surfacing	\$292.60 Ton
Tack Coat	\$5.25/ Gallon
Glassgrid Pavement Reinforcement	\$11.70/ SY

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11. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Hess to execute all contracts and related documents for the **“Storm Sewer Cured in Place Pipe Lining”** to Michels Corporation, 99 Callender Road, Watertown, CT 06795 in the amount of **\$75,594.25** as recommended by Public Works Director James Stewart.
12. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents between the Borough of Naugatuck and Center Earth LLC, 250 Sackett Point Road, North Haven, CT 06473 for the **“Reconstruction of North Main Street”** as recommended by Public Works Director James Stewart.
13. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Public Works Director James Stewart to **accept a fee in lieu of final paving from Eversource** in the amount of **\$254,280.98** for work on the gas main project completed on Scott Street from Melbourne Street to Cherry Street, Melbourne Street from Rubber Avenue to Melbourne Court, Melbourne Court from Brookside Avenue to Melbourne Street, Brookside Avenue, North Circle and South Circle as recommended by Public Works Director James Stewart.
14. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute **Contract Administration Memorandums (CAMS)** for contract years **2015, 2016 and 2017** regarding the **“Service Contract for Wastewater Treatment System Capital Improvements and Asset Management”** as approved by the WPCA and Public Works Director James Stewart.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute **Contract Administration Memorandums (CAMS)** for contract years **2015, 2016 and 2017** regarding the **“Incinerator Facilities Lease Agreement”** as approved by the WPCA and Public Works Director James Stewart.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following resolution for a **Historic Restoration Grant Application for the Tuttle Building**:

RESOLVED, that N. Warren “Pete” Hess, who is the Mayor of the Borough of Naugatuck, is empowered to execute and deliver in the name and on behalf of the Borough of Naugatuck a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal.

ROLL CALL VOTE:
17. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for **“Regular Unleaded Gasoline”** to East River Energy, 401 Soundview Road, P.O. Box 388, Guilford, CT 06437 in the amount of **\$152,720.75** for 68,500 gallons as recommended by Controller Allyson W. Bruce.

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18. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor “Pete” Hess to execute all contracts and related documents for “**Banking Services**” to ION Bank, 87 Church Street, Naugatuck, CT 06770 as recommended by Controller Allyson W. Bruce.
19. Motion by _____ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance the following transfers from the various department line items to the following accounts as recommended by Controller Allyson W. Bruce under the **2017/2018 Budget**, as if read:

MOTION	DEPARTMENT	ACCOUNT NO.	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD AVAILABLE BALANCE	Transfer Amount
To	General	001.6004.0636	Purchase of Property-Land & Buildings	\$ 101,000	\$ 297,218.86	\$ (196,218.86)	\$ 196,218.86
From	Insurance	001.6002.0722	Employees Medical & Hospital	\$ 8,374,101	\$ 8,016,157.28	\$ 357,943.72	\$ (196,218.86)
						Total	0.00

To provide funding for the purchase of "Zero Great Hill Road" as approved by Burgess in November 2017.

MOTION	DEPARTMENT	ACCOUNT NO.	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD AVAILABLE BALANCE	Transfer Amount
To	Town Hall Building	001.1002.0436	Heating	\$ 26,000	\$ 33,572.97	\$ (7,572.97)	\$ 7,572.97
To	Vacant Building	001.1018.0472	Vacant Building (Tuttle)	\$ 12,000	\$ 18,699.64	\$ (6,699.64)	\$ 6,699.64
To	Naug. Youth Svcs.	001.3002.0525	Utilities	\$ 6,200	\$ 7,516.47	\$ (1,316.47)	\$ 1,316.47
To	General	001.6004.0745	Water Hydrant	\$ 907,286	\$ 933,164.91	\$ (25,878.91)	\$ 25,878.91
From	Insurance	001.6002.0722	Employees Medical & Hospital	\$ 8,374,101	\$ 8,016,157.28	\$ 357,943.72	\$ (41,467.99)
						Total	0.00

To provide funding for additional utility needs from the requested departments.

MOTION	DEPARTMENT	ACCOUNT NO.	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD AVAILABLE BALANCE	Transfer Amount
To	Building Dept.	001.1009.0401	Regular Payroll	\$ 207,709	\$ 212,775.06	\$ (5,066.06)	\$ 5,066.06
To	Senior Center	001.3005.0401	Regular Payroll	\$ 58,598	\$ 60,117.43	\$ (1,519.43)	\$ 1,519.43
From	Estimated Wage Increases	001.1016.0904	Estimated Union Wage Increases	\$ 187,705	\$ -	\$ 187,705.00	\$ (6,585.49)
						Total	0.00

To provide funding for salaries increased through union negotiated approved increases.

MOTION	DEPARTMENT	ACCOUNT NO.	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD AVAILABLE BALANCE	Transfer Amount
To	Legal Department	001.1015.0422	General Legal	\$ 215,744.50	\$ 254,255.96	\$ (38,511.46)	\$ 38,511.46
From	Insurance	001.6002.0722	Employees Medical & Hospital	\$ 8,374,101	\$ 8,016,157.28	\$ 357,943.72	\$ (38,511.46)
						Total	0.00

To provide funding for increased legal services due to additional legal issues.

MOTION	DEPARTMENT	ACCOUNT NO.	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	YTD ACTUAL EXPENDED	YTD AVAILABLE BALANCE	Transfer Amount
To	Naug. Youth Svcs.	001.3002.0435	Repairs To Building	\$ 3,000	\$ 4,971.42	\$ (1,971.42)	\$ 1,971.42
To	Senior Center	001.3005.0435	Repairs To Building	\$ 3,946.36	\$ 5,869.39	\$ (1,923.03)	\$ 1,923.03
From	Insurance	001.6002.0722	Employees Medical & Hospital	\$ 8,374,101	\$ 8,016,157.28	\$ 357,943.72	\$ (3,894.45)
						Total	0.00

To provide funding for unexpected emergency repairs to the above department buildings.

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19. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the contract for a **Revolving Lease Program to Finance Annual Capital Equipment Acquisitions** and authorize Mayor Hess to execute a master contract and schedules as equipment approved in the budget is acquired throughout the year as recommended by Controller Allyson W. Bruce and Purchasing/Financial Analyst Robert W. Butler, Jr.
20. Motion by Burgess _____ that the Board of Mayor and Burgesses that the Borough of Naugatuck approve the proposed sale of all that certain parcel of land owned by the borough and situated in the Borough of Naugatuck being **proposed Parcel B** as depicted on map entitled: “Property survey Parcel A, **Property known as Lot 15 Woodcrest Drive**, Naugatuck, Connecticut prepared by the Engineering Department, Borough of Naugatuck ad dated April 19, 2018, said proposed Parcel B containing 7,830 sq. ft. or 0.0180 acres” to be conveyed to **Paula DiMatteo and Louis DiMatteo for \$1,750.00** together with authorization to Mayor N. Warren “Pete” Hess to execute all documents to effectuate said sale.
21. Motion by Burgess _____ that the Board of Mayor and Burgesses that the Borough of Naugatuck approve the proposed sale of all that certain parcel of land owned by the borough and situated in the Borough of Naugatuck being **proposed Parcel C** as depicted on map entitled: “Property survey Parcel A, **Property known as Lot 15 Woodcrest Drive**, Naugatuck, Connecticut, dated April 19, 2018, said Parcel C containing 1, 545 sq. ft. or 0.035 acres” said parcel is to be conveyed to **David Cypher for no consideration** together with authorization to Mayor N. Warren Hess to execute all documents to effectuate said sale.
22. Motion by Burgess _____ that the Board of Mayor and Burgesses grant an **easement of ingress and egress to Michael F. Hutman** from his driveway located at 208 Donovan Road over property of the Borough of Naugatuck which connects to Donovan Road, together with authorization given to Mayor N. Warren “Pete” Hess to execute all documents to effectuate the easement on behalf of the borough.
23. Motion by Burgess _____ that the Board of Mayor and Burgesses refer the proposed development, including the extension of a public way, the location and extension of public utilities and other development activities, at the property located at **0 Great Hill Road** in Naugatuck Connecticut and, further, the eventual disposition of the same property to the Planning Commission for a report pursuant to Section 8-24 of the General Statutes.
24. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Allyson W. Bruce to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Ackerman, James and Janice **\$205.39**
243 Quinn Street
Naugatuck, CT 06770
2017-03-0050277 Overpaid

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Baggetta, Jason **\$190.37**
1647 Musso View Avenue
Cheshire, CT 06410
2015-03-0511209 Overpaid

Bottacari, Cheryl **\$11.43**
35 Cadbury Place
Naugatuck, CT 06770
2017-03-0052644 Overpaid

Brown, Michael **\$16.96**
395 May Street
Naugatuck, CT 06770
2017-03-0053104 Overpaid

Callahan, John **\$7.60**
1325 New Haven Road
Naugatuck, CT 06770
2017-03-0053647 Overpaid

Corelogic Tax Service **\$3,251.64**
Centralized Refunds Re: Robert Bodenlos
P.O. Box 9202
Coppell, TX 75019-9760
2016-01-0001027 Overpaid

Corelogic Tax Service **\$6,502.55**
Centralized Refunds
P.O. Box 9202
Coppell, TX 75019-9760
2016-01-0009250 Overpaid

Corso, Rocco **\$179.82**
45 Westridge Drive
Waterbury, CT 06708
2016-03-0055294 Overpaid

Corso, Rocco **\$204.98**
45 Westridge Drive
Waterbury, CT 06708
2015-03-0515155 Overpaid

Corso, Rocco **\$283.90**
45 Westridge Drive
Waterbury, CT 06708
2014-03-0005175 Overpaid

Corso, Rocco **\$296.74**
45 Westridge Drive
Waterbury, CT 06708
2016-03-0055293 Overpaid

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Corso, Rocco **\$327.82**
45 Westridge Drive
Waterbury, CT 06708
2015-03-0005156 Overpaid

Corso, Rocco **\$449.78**
45 Westridge Drive
Waterbury, CT 06708
2014-03-0005174 Overpaid

Davey, Kathryn **\$198.45**
200 Lincoln Street
Naugatuck, CT 06770
2017-03-0056051 Overpaid

Dibiase, Evelyn **\$164.13**
69 Sande Avenue
Waterbury, CT 06706
2015-04-0081481 Overpaid

Donovan, Kathleen **\$2,112.42**
41 Woodland Street
Naugatuck, CT 06770
2017-01-0002972 Overpaid

Fenton, Marty-Lee **\$25.38**
30 Pearl Road
Naugatuck, CT 06770
2017-03-0057890 Overpaid

Gallant, Michael J. **\$115.20**
75 Longwood Drive
Naugatuck, CT 06770
2017-03-0058697 Overpaid

Gawronski, Anita **\$1.84**
49 Mulberry Street
Naugatuck, CT 06770
2017-03-0058932 Overpaid

Goncalves, Elizabeth **\$159.88**
25 Tudor Lane
Naugatuck, CT 06770
2017-03-0059345 Overpaid

Hare, Jon **\$75.00**
157 Bronson Drive
Middlebury, CT 06762
2018-04-0001 Overpaid

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Home Loan Service **\$10.60**
P.O. Box 7899
Boise, ID 83707
2017-01-0007863 Overpaid

Home Loan Service **\$13.59**
P.O. Box 7899
Boise, ID 83707
2017-01-0009707 Overpaid

Honyotski, Thomas, Sr. **\$26.23**
320 North Hoadley Street
Naugatuck, CT 06770
2013-03-0010884 Overpaid

Katrenya, Adam **\$10.05**
20 Highland Avenue
Naugatuck, CT 06770
2016-03-0062307 Overpaid

Knight, Kelly **\$204.96**
2 Park Avenue
Naugatuck, CT 06770
2017-03-0062562 Overpaid

Mesaros, Gregory and Patricia **\$2,567.28**
22 Wilson Street
Naugatuck, CT 06770
2013-01-0061601 Overpaid

Moro, Scott **\$7.47**
6A Cotton Hollow Court
Naugatuck, CT 06770
2017-03-0066140 Overpaid

Moro, Scott **\$12.10**
6A Cotton Hollow Court
Naugatuck, CT 06770
2016-03-0066296 Overpaid

Padilla, Sheila **\$302.21**
5 Cardinal Lane
Naugatuck, CT 06770
2015-03-0527795 Overpaid

Padilla, Sheila **\$429.07**
5 Cardinal Lane
Naugatuck, CT 06770
2014-03-0017909 Overpaid

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Padilla, Sheila **\$548.15**
5 Cardinal Lane
Naugatuck, CT 06770
2013-03-0017886 Overpaid

Pereira, Fatima **\$40.36**
618 Maple Hill Road
Naugatuck, CT 06770
2017-03-0068255 Overpaid

Raimo, Patrick **\$20.15**
848 New Haven Road
Naugatuck, CT 06770
2013-03-0019470 Overpaid

Rodrigues, Armando P. **\$21.19**
67 Cherry Street
Naugatuck, CT 06770
2017-03-0070086 Overpaid

Rodrigues, Armando P. **\$75.82**
67 Cherry Street
Naugatuck, CT 06770
2017-03-0070085 Overpaid

Santos, Joseph **\$21.19**
26 Apple Blossom Drive
Naugatuck, CT 06770
2017-03-0071126 Overpaid

Schwartz, Linda A. **\$7.70**
4822 Lakeland Harbor Circle
Lakeland, FL 33805
2017-01-0009155 Overpaid

Sejdaras, Erjon **\$86.77**
84 Beebe Street
Naugatuck, CT 06770
2013-03-0021936 Overpaid

Sforza, Robert **\$155.70**
123 Thunderbird Drive
Naugatuck, CT 06770
2017-03-71642 Overpaid

Stanco, Michael **\$105.89**
1085 May Street
Naugatuck, CT 06770
2017-03-0072574 Overpaid

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Strozeski, Rosalie **\$202.50**
83 Linda Court
Naugatuck, CT 06770
2017-03-0072813 Overpaid

Tasimi, Doruntina **\$458.28**
1524 Highland Avenue #18
Waterbury, CT 06708
2015-04-0085558 Overpaid

Tasimi, Doruntina **\$542.06**
1524 Highland Avenue #18
Waterbury, CT 06708
2016-03-0073439 Overpaid

Taylor, Duane **\$88.20**
6761 Golden Gate Parkway
Naples, FL 34105
2017-03-73142 Overpaid

Taytsas, Lev **\$57.92**
697-8 Beacon Valley Road
Naugatuck, CT 06770
2017-03-0073171 Overpaid

Valente, Sandra **\$9.13**
41 Country Hollow Road
Naugatuck, CT 06770
2017-03-0074126 Overpaid

Valenti, Danielle M. **\$21.87**
33 Cardinal Lane
Naugatuck, CT 06770
2014-03-0024612 Overpaid

Vanasse, Michael **\$176.85**
100 Quinn Street
Naugatuck, CT 06770
2017-03-0074168 Overpaid

Weisner, Brian **\$18.72**
127 Locust Street
Naugatuck, CT 06770
2017-03-0074913 Overpaid

Worobel, Michael, III **\$136.62**
23 Summit Road
Naugatuck, CT 06770
2017-03-0075364 Overpaid

25. Public Comment – Agenda Items

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26. Mayor and Burgess Comments

27. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**