

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
APRIL 2, 2024**

The Borough of Naugatuck will host all borough board meetings on a hybrid basis. Everyone is welcome to attend in person, by Zoom Webinar or by phone.

We are using Zoom Webinar for our remote video conferencing platform. Please see login information below:

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Please note, a separate call in number will be provided to the burgesses for Executive Session.

1. Mayor “Pete” Hess will call the regular meeting to order at _____ p.m.
2. Pledge of Allegiance to the flag.
3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **March 5, 2024** and the special meeting of **March 21, 2024**. Each member received copies for review.
4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **March**. Each member received copies for review.
5. Mayor’s Opening Comments
6. Public Comment – Open Topic
7. Presentation by NVCOG on the **Naugatuck Valley Active Transportation Plan (NVATP)**.
8. **Naugatuck Ambulance Corps (NAC)** monthly report.
9. **Borough of Naugatuck Development Plans** – update.
10. **Townwide Sidewalk Improvements** – discussion/possible action.

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11. Mayor Hess shall appoint **Jeffrey Erdmann**, 44 Osborn Road, Apt. E6, Naugatuck, CT 06770 as a regular member to the **Arts Commission**, filling the expired term of C. Ernsky, term to expire April 1, 2026.
12. Mayor Hess shall appoint **Erik Krueger**, 332 May Street, Naugatuck, CT 06770 as a regular member to the **Arts Commission**, filling the expired term of E. Wierzbicki, term to expire April 1, 2026.
13. Mayor Hess shall appoint **Deborah Healy**, 54 Round Hill Road, Naugatuck, CT 06770 as an alternate member to the **Arts Commission**, filling the expired term of A. Jones, term to expire April 1, 2026.
14. Mayor Hess shall reappoint the following regular members to the **Arts Commission**, terms to expire April 1, 2026, as if read:

Francis Santana
1 New Street
Naugatuck, CT 06770

Frank Alcorace
47 Jones Road
Naugatuck, CT 06770

Aldona LaPorta
300 Spring Street
Naugatuck, CT 06770

Anthony Jones
196 Field Street
Naugatuck, CT 06770

Gary Spring
55 North Hoadley Street
Naugatuck, CT 06770

Matthew Tansley
400 Park Avenue
Naugatuck, CT 06770

15. Mayor Hess shall reappoint **Deputy Police Chief Daniel Norck**, 211 Spring Street, Naugatuck, CT 06770 as a member of the **Northwest Connecticut Public Safety Communication Center, Inc.**, term to expire April 1, 2026.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Dr. Robert Matusz**, 464 Hillside Avenue, Naugatuck, CT 06770 as a member of the **Saunders Trust Advisory Board**, term to expire January 1, 2026.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Julie L. Sampaio**, 20 Lynn Road, Naugatuck, CT 06770 as a member of the **Saunders Trust Advisory Board**, term to expire January 1, 2026.
18. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Kathleen A. McPadden**, 139 Kingswood Drive, Naugatuck, CT 06770 as a member of the **Saunders Trust Advisory Board**, term to expire January 1, 2026.
19. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to sign contract “**No. FY24-B068 – Andrew Avenue Elementary School Partial Flooring Replacement – State Project No. 088-0076 CV**” in the amount of **\$145,949** with Accurate Insulation LLC, 33A Stafford Avenue, Bristol, CT 06010 as recommended by the Borough of Naugatuck Standing Building Committee.

Contracts shall commence upon vendor completing all borough requirements and the purchase order is received by vendor.

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20. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to sign contract “**No. FY24-B069 – City Hill Middle School Partial Flooring Replacement – State Project No. 088-0077 CV**” in the amount of **\$158,662** with Accurate Insulation LLC, 33A Stafford Avenue, Bristol, CT 06010 as recommended by the Borough of Naugatuck Standing Building Committee.

Contracts shall commence upon vendor completing all borough requirements and the purchase order is received by vendor.

21. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to sign contract “**No. FY24-B070 – Salem Elementary School Partial Flooring Replacement – State Project No. 088-0078 CV**” in the amount of **\$14,396** with Accurate Insulation LLC, 33A Stafford Avenue, Bristol, CT 06010 as recommended by the Borough of Naugatuck Standing Building Committee.

Contracts shall commence upon vendor completing all borough requirements and the purchase order is received by vendor.

22. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to sign the Construction Scope of Services Agreement for the “**Parcel A&B Major Hub Development Project**” with Kleinfelder Northeast, Inc., 400 Capital Boulevard, Suite 104, Rocky Hill, CT 06067 in the amount of **\$53,160** to prepare bid documents, provide bid assistance and prepare documents for bid award as recommended by Public Works Director James Stewart.

23. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into a Professional Services Contract with SLR International Corporation, 45 Glastonbury Boulevard, Glastonbury, CT 06033 in the amount of **\$10,000** to “**Prepare an Environmental Condition Assessment Form and a Form III Filing for 226 Rubber Avenue**” as recommended by Public Works Director James Stewart.

24. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following **Second Amendment to MOA between the Connecticut Water Company and the Borough of Naugatuck (West of Candee Reservoir)**, as if read:

This Second Amendment (“Second Amendment”) dated March 20, 2024 (“Effective Date”) is by and between The Connecticut Water Company, a Connecticut corporation (“CWC”) and the Borough of Naugatuck (“the Purchaser”) (collectively, “the Parties”).

WHEREAS, the Parties entered into a Memorandum of Agreement dated March 21, 2022, as amended by the Amendment to MOA dated June 20, 2022 (collectively, the “MOA”) with respect to the purchase and sale of the real property known as West of Candee Reservoir (“the Property”); and

WHEREAS, pursuant to Section 8 of the MOA the Closing Date as defined in the MOA is on March 21, 2024, and the Parties desire to enter into this Second Amendment to extend the Closing Date as defined and in accordance with the MOA.

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NOW THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. Pursuant to Section 8 of the Agreement, the Parties hereby agree to extend the Closing Date until March 21, 2025, at which time the Closing Date may be renewed upon mutual agreement by the Parties in writing to allow the Parties a reasonable amount of time to transfer title. All references to the Closing Date in the MOA, shall reference March 21, 2025, unless amended otherwise by the Parties.
 2. This Amendment may be executed in counterparts, each of which shall be deemed an original, but which taken together shall constitute one and the same instrument. The signature pages from any counterpart may be appended to any other counterpart to assemble fully executed counterparts. Counterparts may be exchanged by electronic means and an electronic facsimile or an electronic mail copy of a signature shall be deemed an original signature for all purposes.
 3. Except as modified in this Amendment, the MOA remains in full force and effect.
25. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following **Second Amendment to MOA between the Connecticut Water Company and the Borough of Naugatuck (West of Mulberry Reservoir)**, as if read:

This Second Amendment (“Second Amendment”) dated March 20, 2024 (“Effective Date”) is by and between The Connecticut Water Company, a Connecticut corporation (“CWC”) and the Borough of Naugatuck (“the Purchaser”) (collectively, “the Parties”).

WHEREAS, the Parties entered into a Memorandum of Agreement dated March 21, 2022, as amended by the Amendment to MOA dated June 20, 2022 (collectively, the “MOA”) with respect to the purchase and sale of the real property known as West of Mulberry Reservoir (“the Property”); and

WHEREAS, pursuant to Section 8 of the MOA the Closing Date as defined in the MOA is on March 21, 2024, and the Parties desire to enter into this Second Amendment to extend the Closing Date as defined and in accordance with the MOA.

NOW THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. Pursuant to Section 8 of the Agreement, the Parties hereby agree to extend the Closing Date until March 21, 2025, at which time the Closing Date may be renewed upon mutual agreement by the Parties in writing to allow the Parties a reasonable amount of time to transfer title. All references to the Closing Date in the MOA, shall reference March 21, 2025, unless amended otherwise by the Parties.
2. This Amendment may be executed in counterparts, each of which shall be deemed an original, but which taken together shall constitute one and the same instrument.

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The signature pages from any counterpart may be appended to any other counterpart to assemble fully executed counterparts. Counterparts may be exchanged by electronic means and an electronic facsimile or an electronic mail copy of a signature shall be deemed an original signature for all purposes.

3. Except as modified in this Amendment, the MOA remains in full force and effect.

26. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following **Second Amendment to MOA between the Connecticut Water Company and the Borough of Naugatuck (South of Mulberry Reservoir)**, as if read:

This Second Amendment (“Second Amendment”) dated March 18, 2024 (“Effective Date”) is by and between The Connecticut Water Company, a Connecticut corporation (“CWC”) and the Borough of Naugatuck (“the Purchaser”) (collectively, “the Parties”).

WHEREAS, the Parties entered into a Memorandum of Agreement dated March 21, 2022, as amended by the Amendment to MOA dated June 20, 2022 (collectively, the “MOA”) with respect to the purchase and sale of the real property known as South of Mulberry Reservoir (“the Property”); and

WHEREAS, pursuant to Section 8 of the MOA the Closing Date as defined in the MOA is on March 21, 2024, and the Parties desire to enter into this Second Amendment to extend the Closing Date as defined and in accordance with the MOA.

NOW THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. Pursuant to Section 8 of the Agreement, the Parties hereby agree to extend the Closing Date until March 21, 2025, at which time the Closing Date may be renewed upon mutual agreement by the Parties in writing to allow the Parties a reasonable amount of time to transfer title. All references to the Closing Date in the MOA, shall reference March 21, 2025, unless amended otherwise by the Parties.
2. This Amendment may be executed in counterparts, each of which shall be deemed an original, but which taken together shall constitute one and the same instrument. The signature pages from any counterpart may be appended to any other counterpart to assemble fully executed counterparts. Counterparts may be exchanged by electronic means and an electronic facsimile or an electronic mail copy of a signature shall be deemed an original signature for all purposes.

3. Except as modified in this Amendment, the MOA remains in full force and effect.

27. Motion by _____ that the Board of Mayor and Burgesses adopt the following **Fair Housing Resolution**, as if read:

WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

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WHEREAS, federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Borough of Naugatuck is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice; and

NOW THEREFORE, BE IT RESOLVED, that the Borough of Naugatuck hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, that the chief executive officer of the Borough of Naugatuck or his designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Borough of Naugatuck and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

ROLL CALL VOTE:

28. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Public Works Director James Stewart to **accept a fee in lieu of final paving from KindCare Assisted Living, 491 Naugatuck LLC, 857 Post Road #346, Fairfield, CT 06824** in the amount of **\$47,000** for the repaving of Myrtle Avenue and Wood Street for the 491–501 North Main Street Project. KindCare Assisted Living will be responsible to make certain drainage improvements to Myrtle Avenue and Wood Street with borough supplied materials as recommended by Public Works Director James Stewart.
29. Motion by Burgess _____ that the Board of Mayor and Burgesses join the Exchange Club of Naugatuck designating the month of **April 2024 as Child Abuse Prevention Month** in the Borough of Naugatuck.

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30. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute a contract with Serviam Solutions, 10 Randall Drive, Oxford, CT 06478 in an amount not to exceed **\$8,800** to “**Conduct a Public Safety Communications System Study**” as recommended by Chief of Police Colin McAllister and Deputy Fire Chief Kenneth Hanks.
31. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Allyson W. Bruce to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Bill	Name	Address	City/State/Zip	Over Paid
2018-04-0084720	SIERRA-MENDEZ, SARA Y.	371 BUNKER HILL AVENUE	WATERBURY, CT 06708	-55.62
2019-03-0071648	SIERRA-MENDEZ, SARA Y.	371 BUNKER HILL AVENUE	WATERBURY, CT 06708	-92.25
2020-02-0040630	IGBUYA, OMOFEE	10 SILVER BEECH DRIVE	NAUGATUCK, CT 06770	-8.72
2021-03-0063122	LEMAY, CHAD A.	191 FALLS AVENUE	OAKVILLE, CT 06779	-195.79
2022-01-0003739	FRENNESSEN, JEAN E.	182 PARK AVENUE	NAUGATUCK, CT 06770	-488.14
2022-01-0007745	PASCOAL, CARLOS P. + DARLENE P.	560 CHURCH STREET	NAUGATUCK, CT 06770	-600.00
2022-02-0040112	COSTA DE SOUSA, JEFFERSON	723 NEW HARWINTON ROAD	TORRINGTON, CT 06790	-141.84
2022-02-0040731	LEWIS, KENNETH R.	565 HORTON HILL ROAD	NAUGATUCK, CT 06770	-196.59
2022-03-0054748	CLINTON, DENISE A.	150 COEN STREET	NAUGATUCK, CT 06770	-25.32
2022-03-0055791	DAIMLER TRUST	14372 HERITAGE PARKWAY	FORT WORTH, TX 76177	-147.24
2022-03-0056842	DIXON, ROBERT E.	89 KOSKO LANE	NAUGATUCK, CT 06770	-177.26
2022-03-0057300	EAN HOLDINGS LLC	14002 EAST 21ST STREET	TULSA, OK 74134-1424	-220.66
2022-03-0057301	EAN HOLDINGS LLC	14002 EAST 21ST STREET	TULSA, OK 74134-1424	-173.70
2022-03-0057302	EAN HOLDINGS LLC	14002 EAST 21ST STREET	TULSA, OK 74134-1424	-363.76
2022-03-0057311	EAN HOLDINGS LLC	14002 EAST 21ST STREET	TULSA, OK 74134-1424	-568.84
2022-03-0057318	EAN HOLDINGS LLC	14002 EAST 21ST STREET	TULSA, OK 74134-1424	-261.10
2022-03-0057328	EAN HOLDINGS LLC	14002 EAST 21ST STREET	TULSA, OK 74134-1424	-348.86
2022-03-0057329	EAN HOLDINGS LLC	14002 EAST 21ST STREET	TULSA, OK 74134-1424	-521.64
2022-03-0057330	EAN HOLDINGS LLC	14002 EAST 21ST STREET	TULSA, OK 74134-1424	-311.74
2022-03-0061273	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PARKWAY	ATLANTA, GA 30339	-617.26
2022-03-0064090	LUGO, JANEL	151 ANDREW AVENUE, APT. 171	NAUGATUCK, CT 06770	-135.41
2022-03-0067112	NISSAN INFINITI LT LLC	P.O. BOX 254648	SACRAMENTO, CA 95865	-579.42
2022-03-0068506	PERUGINI, JACQUELINE J.	1013 WEID DRIVE, APT. 8A	NAUGATUCK, CT 06770	-10.32
2022-03-0069142	PRECISION LEASING, INC.	1327 NEW HAVEN ROAD.	NAUGATUCK, CT 06770	-48.37
2022-03-0073893	TOROK, JOSEPH	82 RUSTLING REED ROAD	NAUGATUCK, CT 06770	-16.23
2022-03-0075555	WILSON, DEBORA L.	617 13TH AVE. S, APT. 115	SURFSIDE BEACH, SC 29575	-21.67
2022-04-0084307	TOYOTA LEASE TRUST	1650 S PRICE ROAD, STE. 200	CHANDLER, AZ 85286	-645.50
			TOTAL	-6,973.25

32. Public Comment – Agenda Items

33. Mayor and Burgess Comments

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34. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III – Lots 2, 7, 8, 9, 11, 12, Hershey Property, Amazon Project, Former Recycling Center – Rubber Avenue/Ferrari Appliances) and **Pending Litigation** inviting in _____.

Mayor Hess will reconvene the meeting at _____ **p.m.**

35. Discussion/possible action on matters emanating from Executive Session.

36. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**