

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
JULY 1, 2025**

The Borough of Naugatuck will host all borough board meetings on a hybrid basis. Everyone is welcome to attend in person, by Zoom Webinar or by phone.

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<https://us06web.zoom.us/j/82100021138?pwd=BQxripQ4SSdtW19aPGSIjdbuAN6faM.1>
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Please note, a separate call in number will be provided to the burgesses for Executive Session.

1. Mayor “Pete” Hess will call the regular meeting to order at _____ p.m.
2. Pledge of Allegiance to the flag.
3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **June 3, 2025** and the special meetings of **May 27, 2025** and **June 17, 2025**. Each member received copies for review.
4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **June**. Each member received copies for review.
5. Mayor’s Opening Comments
6. Public Comment – Open Topic
7. Proclamation presentation by Mayor Hess to **Anshu Nanda, Raymond K. Foley Award Recipient**.
8. Recognition of **Sheryl Brownlee** on receiving her **US Citizenship**.
9. **Naugatuck Ambulance Corps (NAC)** monthly report.
10. **Borough of Naugatuck Development Plans** – update.
11. **Borough of Naugatuck Downtown Stabilization/Incentive Grants** – discussion.
12. **Facade Improvement Subcommittee** – update.
13. **Senior Center Activity Committee** – discussion.

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14. Mayor Hess shall reappoint **Aldo J. Pistarelli** (R), 41 Pleasant Avenue, Naugatuck, CT 06770 as a regular member of the **Zoning Board of Appeals**, term to expire July 1, 2030.
15. Mayor Hess shall appoint **Jan J. Mizeski** (U), 106 Woodbine Street, Naugatuck, CT 06770 as an alternate member of the **Fire Commission**, filling the unexpired term of S. Loban, term to expire December 1, 2027.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Jan J. Mizeski** (U), 106 Woodbine Street, Naugatuck, CT 06770 as a member of the **Park Commission**, term to expire June 1, 2030.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to **waive** the bid and execute all contracts and related documents required to order a **Pierce Pumper Fire Engine** for the fire department through the Houston Galveston Area Council (H-GAC) in the amount of **\$1,300,000.00** from the Firematic Supply Company, East Yaphank, NY, fire engine to be leased over 10 years, order will be placed in August 2025, delivery and payment not until FY 29-30 as recommended by Fire Chief Kenneth Hanks.
18. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to **waive** the bid and execute all contracts and related documents for Naugatuck Police Department's "**Fire Suppression System Dry Valve Replacement**" to CFP, Inc., 34 Raccio Park Road, Suite 1, Hamden, CT 06514 in the amount of **\$15,087.16** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.
19. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to **waive** the bid and execute all contracts and related documents for Naugatuck Police Department's "**Testing to Fire Sprinkler Systems**" to CFP, Inc., 34 Raccio Park Road, Suite 1, Hamden, CT 06514 in the amount of **\$1,600.00** as recommended by Chief of Police C. Colin McAllister.
20. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to **waive** the bid and execute all contracts and related documents for Naugatuck Police Department's "**Honeywell HVAC Changeover**" to USA Mechanical and Energy Services LLC, 15-D International Drive, East Granby, CT 06026 in the amount of **\$82,720.00** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.
21. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to **waive** the bid and execute all contracts and related documents for Naugatuck Police Department's "**HVAC Valve Replacement**" to USA Mechanical and Energy Services LLC, 15-D International Drive, East Granby, CT 06026 in the amount of **\$31,380.00** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.
22. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to **waive** the bid and execute all contracts and related documents for Naugatuck Police Department's "**Air Balancing After Completion of the HVAC Control System Install**"

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to USA Mechanical and Energy Services LLC, 15-D International Drive, East Granby, CT 06026 in the amount of **\$53,550.00** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.

23. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to **waive** the bid and execute all contracts and related documents for Naugatuck Police Department's "**Fire Alarm Panel and Sensors**" to Alarm Masters, Inc., P.O. Box 396, Naugatuck, CT 06770 in the amount of **\$34,250.00** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.
24. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for an **extension** of the "**On Call Engineering Services**" with SLR International Corporation, 99 Realty Drive, Cheshire, CT 06410 **until March 31, 2026** as recommended by Public Works Director James Stewart.
25. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for an **extension** of the "**On Call Engineering Services**" with BL Companies CT Inc., 355 Research Parkway, Meriden, CT 06450 **until June 30, 2026** as recommended by Public Works Director James Stewart.
26. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for an **extension** of the "**Waste Water On-Call Engineering Support Services**" with Kleinfelder Northeast, Inc., 400 Capital Boulevard, Suite 104, Rocky Hill, CT 06067 in an amount not to exceed **\$125,000.00** as recommended by Public Works Director James Stewart.
27. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for an "**Aetna Street Retaining Wall**" with SLR International Corporation, 99 Realty Drive, Cheshire, CT 06410 in an amount not to exceed **\$134,780.00** as recommended by Public Works Director James Stewart.
28. Motion by Burgess _____ that the Board of Mayor and Burgesses award the bid for Contract No. FY26-B130 for "**Town Green Irrigation**" to National Lawn Sprinklers, Inc., 645 North Broadway, White Plains, NY 10603 in the amount of **\$84,500.00** and authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart.
29. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the following vendors to continue to provide goods and/or services **upon passage and through June 30, 2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Acting Controller Eileen A. Cornacchia; as if read:

APPROVED VENDORS FY 2025-2026

- **IIA Lifting Services, Inc./Diversified Inspections/Laboratories, Inc.**, Arrowhead Fountain Center Drive, Suite 108, Peoria, AZ 85382
(Annual Hose Testing)

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- **Baseline, Inc.**, 10259 W. Emerald Street, Suite 160, Boise, ID 83704
 - **Campbell Foundry**, 800 Bergen Street, Harrison, NJ 07029
 - **Cardio Partners, Inc.**, 5000 Tuttle Crossing Boulevard, Dublin, OH 43016
(AED Equipment)
 - **Chadwick-BaRoss, Inc.**, 160 Warren Avenue, Westbrook, ME 04092
 - **CT Fire Academy/Commission Fire Prevention Control**, 34 Perimeter Road,
Windsor Locks, CT 06096
(Certifications/Training)
 - **CT Oil Recycling**, 1685 Saybrook Road, Middletown, CT 06457
 - **Dunning Industries**, 105 Brickyard Road, Farmington, CT 06032
 - **Fire Equipment Headquarters, Inc.**, 961 Migeon Avenue, Torrington, CT 06790
(First Aid Kits/Fire Extinguisher Testing/Repair/Replace)
 - **F.W. Webb Company, Inc.**, 150 Locust Street, Hartford, CT 06114
 - **Grasshopper Lawns, Inc.**, 77 Fern Hill Road, P.O. Box 305, Watertown, CT 06795
 - **International Building Supply**, 9 Spencer Street, Naugatuck, CT 06770
 - **Lucas Foundations**, 49 Coen Street, Naugatuck, CT 06770
 - **Mantz Automotive Distributors**, 1405 Main Street, Watertown, CT 06795
 - **MissionCIT LLC**, 3 Enterprise Drive, Suite 409, Shelton, CT 06484
(EMT/EMT Refresher)
 - **MJW Services**, 1617 Waterbury Road, Thomaston, CT 06787
 - **Nature's Harvest Mulch Company**, P.O. Box 1879, Naugatuck, CT 06770
 - **New England Uniform Company**, 2490 Main Street, Bridgeport, CT 06606
(Uniforms)
 - **Parts Place, Inc.**, 125 South Main Street, Naugatuck, CT 06770
 - **Planter's Choice LLC**, 140 Huntington Road, Newtown, CT 06470
 - **Playground Boss**, 1101 Central Expressway S, Suite 200, Allen, TX 75013
 - **Stewart and Stevenson AKA Atlantic Detroit Diesel**, 300 Smith Street,
Middletown, CT 06457
 - **W.I. Clark Company**, P.O. Box 300, Wallingford, CT 06492
30. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an agreement with Down To Earth LLC, 122 Church Street, Naugatuck, CT 06770 to perform an environmental review for the **Senior Center Upgrade Project** in an amount not to exceed **\$5,550**.
31. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following resolution appointing a **Title VI Coordinator**, as if read:
- WHEREAS** the Federal government enacted Title VI of the Civil Rights Act of 1964 (Title VI) to prevent discrimination under any program or activity receiving Federal financial assistance, and
- WHEREAS**, in compliance with Title VI, the Borough of Naugatuck will name a Title VI Coordinator, and

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WHEREAS, the Borough of Naugatuck will publish notice of its Title VI Coordinator’s name, office address, and telephone number, along with its Title VI Nondiscrimination policy on its website.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND BURGESSES, THAT:

Danielle Goewey, Director of Grants, is designated as the Title VI Coordinator for the Borough of Naugatuck, and

The Borough of Naugatuck maintains a previously adopted grievance procedure for addressing complaints alleging discrimination under Title VI in the provision of services, activities, programs, or benefits by the Borough of Naugatuck, with all complaints to be directed to the Title VI Coordinator.

For notice purposes, the Borough of Naugatuck will post the contact information regarding the Title VI Coordinator and the Title VI Non-Discrimination Policy on its website and at such other locations as may be determined from time to time.

ROLL CALL VOTE:

32. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following resolution to accept funding and enter into a **Grant Agreement “Hershey Food Corporation Assessment Project” (Brownfields Round 21)**, as if read:

WHEREAS, the State of Connecticut’s Department of Economic and Community Development (“DECD”) has awarded the Borough of Naugatuck \$200,000 for its Hershey Food Corporation Assessment Project under its Round 21 Municipal Brownfield Solicitation, and

WHEREAS, pursuant to the Borough of Naugatuck’s Code of Ordinances, the legislative power and authority of the Borough is vested in the Mayor and Board of Burgesses,

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

1. Accept the award of \$200,000 from the State of Connecticut DECD, and
2. Authorize Mayor N. Warren “Pete” Hess, III (or his designee) to execute and submit any and all contract documents, including, but not limited to, a Financial Assistance Proposal and Grant Assistance Agreement.

ROLL CALL VOTE:

33. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Acting Controller Eileen A. Cornacchia to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

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Bill	Name	Address	City/State/Zip	Over Paid
2020-03-0068617	MARSHAL JOHN BARBIERI	17 MAPLE STREET	NAUGATUCK, CT 06770	-448.50
2021-03-0064917	MCFARLIN, DANIEL J.	436 HORTON HILL ROAD	NAUGATUCK, CT 06770	-76.44
2021-03-0074704	WICHLINSKI, AGNIESZKA	211 OSBORN ROAD	NAUGATUCK, CT 06770	-8.00
2023-01-0003960	GERTZ, LOUISE A.	106 BOWMAN DRIVE	NAUGATUCK, CT 06770	-35.34
2023-01-0009825	ST. LAWRENCE, CHARLOTTE	19 GABBY DRIVE	NAUGATUCK, CT 06770	-3,292.39
2023-03-0067276	NISSAN INFINITI LT LLC	P.O. BOX 254648	SACRAMENTO, CA 95865	-573.30
2023-03-0074384	TROPEANO, JANET M.	84 BEACON MANOR CIRCLE	NAUGATUCK, CT 06770	-11.75
2024-03-0074965	WHITELEY, SCOTT P.	627 MILLVILLE AVENUE # 9-4	NAUGATUCK, CT 06770	-46.58
			TOTAL	-4,492.30

34. Public Comment – Agenda Items

35. Mayor and Burgess Comments

36. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Freight Rail Discussion, Hershey Property, Riverview Mobile Home Park, Stoneybrook Road), **Collective Bargaining** (UPSEU), **Personnel** (Chief of Police, DPW Director) and **Pending Litigation** inviting in _____.

Mayor Hess will reconvene the meeting at _____ **p.m.**

37. Discussion/possible action on matters emanating from Executive Session.

38. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**