

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
AUGUST 5, 2025**

The Borough of Naugatuck will host all borough board meetings on a hybrid basis. Everyone is welcome to attend in person, by Zoom Webinar or by phone.

Join the Zoom Webinar Meeting from a PC, Mac, iPad, iPhone or Android device:
<https://us06web.zoom.us/j/88333607651?pwd=RsgydxBM1CIUr46f690ncztoOJDavH.1>

Webinar ID: 883 3360 7651

Passcode: 767609

Call in number:

1 929 205 6099

Webinar ID: 883 3360 7651

Passcode: 767609

Please note, a separate call in number will be provided to the burgesses for Executive Session.

1. Mayor N. Warren “Pete” Hess will call the regular meeting to order at _____ p.m.
2. Pledge of Allegiance to the flag.
3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **July 1, 2025**. Each member received a copy for review.
4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **July**. Each member received copies for review.
5. Mayor’s Opening Comments
6. Public Comment – Open Topic
7. **Naugatuck Ambulance Corps (NAC)** monthly report.
8. Presentation on a proposed **Municipal School Bus Violation Enforcement System Ordinance**.
9. **Facade Improvement Subcommittee** – update.
10. **Senior Center Activity Committee** – discussion.
11. **Borough of Naugatuck Development Plans** – update.
12. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Eliane Souza**, 933 Rubber Avenue, Apt. 15, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, filling the expired term of B. Vaughn, term to expire November 1, 2025.

Agenda – Board of Mayor and Burgesses – Regular Meeting – August 5, 2025

13. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the appointment of **Tyler Hatcher** (U), 16 Tudor Lane, Naugatuck, CT 06770 as a member of the **Park Commission**, filling the expired term of M. Caetano, term to expire December 1, 2029.
14. Mayor Hess shall appoint **Rebecca Zandvliet**, 185 Meadow Street, Naugatuck, CT 06770 as a member of the **Western CT Tourism District Board of Directors**, filling the unexpired term of M. Martins, term to expire October 1, 2025.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses recess to the **Firemen’s Pension Plan “C” Board** at _____ **p.m.**

Mayor Hess will reconvene the meeting at _____ **p.m.**
16. Motion by Burgess _____ that the Board of Mayor and Burgesses recess to the **Retirement Board** at _____ **p.m.**

Mayor Hess will reconvene the meeting at _____ **p.m.**
17. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into a contract with J.H. Architects LLC in an amount not to exceed **\$60,000** for the “**Interior Renovations and Related Improvements for the Naugatuck Police Department’s New Central Dispatch Facility**” subject to review by the borough attorney.
18. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the **Revised Private Duty Vehicle Fee** in the amount of **30% of the private duty standard rate** as recommended by Acting Controller Eileen A. Cornacchia.
19. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the following vendors to continue to provide goods and/or services **upon passage and through June 30, 2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Acting Controller Eileen A. Cornacchia; as if read:

APPROVED VENDORS FY 2025-2026
 - **Beacon Valley Animal Hospital**, 772 Prospect Street, Naugatuck, CT 06770
 - **Central Hospital for Veterinary Medicine, Inc.**, 4 Devine Street, North Haven, CT 06473
 - **F&W Equipment Corporation**, 164 Boston Post Road, Orange, CT 06477
 - **VCA Animal Hospital**, 1572 S Main Street, Cheshire, CT 06410
20. Motion by Burgess _____ that the Board of Mayor and Burgesses **waive** the bid and authorize Mayor Hess to enter into a contract with **Southbury Building Services LLC**, 297 Peter Road, Southbury, CT 06488 for “**Cleaning and Maintenance Services**” as recommended by Chief of Police C. Colin McAllister.

Agenda – Board of Mayor and Burgesses
Regular Meeting – August 5, 2025

21. Motion by Burgess _____ that the Board of Mayor and Burgesses **waive** the bid and authorize Mayor Hess to enter into a contract with **S & M Computers**, 112 Fairhaven Drive, Middlebury, CT 06762 for “**IT Services and Products**” as recommended by Chief of Police C. Colin McAllister.
22. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an agreement with The Cylinder Collective, P.O. Box 160, Big Bend, WI 53103 for the “**Collection of Connecticut Pressurized Cylinders at the Transfer Station**” as recommended by Parks Superintendent Sandra Lucas Ribeiro.
23. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an agreement with **Savoy Investigations**, 180 Church Street, Suite 11, Naugatuck, CT 06770 in an amount not to exceed **\$50,000** as recommended by Assessor Shelby Jackson.
24. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Acting Controller Eileen A. Cornacchia to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Bill	Name	Address	City/State/Zip	Over Paid
2022-03-0053695	CAMP, NICHOLAS	108 EDGEWOOD AVENUE	WATERBURY, CT 06706	-347.66
2022-03-0055405	CREAN, CAROL A.	96 JOSHUA TOWN ROAD	WATERTOWN, CT 06795	-106.31
2022-03-0072861	STATE OF CONNECTICUT, INC.	3349 HIGHWAY 138 BLDG. A STE. C	WALL, NJ 07719-9671	-2,898.38
2023-01-0002352	CREAN, SUZANNE D. TRUSTEE	26 STONEYBROOK ROAD	NAUGATUCK, CT 06770	-434.00
2023-03-0050132	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-86.24
2023-03-0055417	CROOKS, JENNIFER C.	95 HIGH STREET	NAUGATUCK, CT 06770	-190.61
2023-03-0058530	FRANCISQUINE, JAZMIN K.	43 MOUNTAINVIEW DRIVE	BERLIN, CT 06037	-99.33
2023-03-0071411	SANTANA, KAYLA P.	176 MEADOW LARK ROAD	NAUGATUCK, CT 06770	-142.24
2023-03-0074155	TOYOTA LEASE TRUST	3200 WEST RAY ROAD	CHANDLER, AZ 85226	-179.50
2023-03-0074184	TOYOTA LEASE TRUST	3200 WEST RAY ROAD	CHANDLER, AZ 85226	-337.56
2023-03-0074217	TOYOTA LEASE TRUST	3200 WEST RAY ROAD	CHANDLER, AZ 85226	-591.42
2023-03-0074228	TOYOTA LEASE TRUST	3200 WEST RAY ROAD	CHANDLER, AZ 85226	-256.50
2023-03-0075174	WAKELEY, KENNETH M.	34 CELANTRO DRIVE	NAUGATUCK, CT 06770	-131.46
2023-04-0094751	WILLETS, PERRY J.	374 RUBBER AVENUE	NAUGATUCK, CT 06770	-39.96
2024-01-0009886	STEWART, CHERYL P.	28 ARBOR MEADOW ROAD	PROSPECT, CT 06712	-2,530.45
2024-03-0050581	ALTERNATIVES, INC.	P.O. BOX 574	NAUGATUCK, CT 06770	-165.87
2024-03-0050585	ALTERNATIVES, INC.	P.O. BOX 574	NAUGATUCK, CT 06770-	-45.77
2024-03-0052158	BILINSKY, EILEEN S.	1109 BRACKISH BAY ROAD	N MYRTLE BEACH, SC 29582	-350.44
2024-03-0052159	BILINSKY, ROBERT J.	1109 BRACKISH BAY ROAD	N MYRTLE BEACH, SC 29582	-270.01
2024-03-0052789	BRAGG, KURT L.	13 BURRITT PLACE	NAUGATUCK, CT 06770	-81.15
2024-03-0054780	CONIKU, STEFAN	93 RIDGE ROAD, APT. 6	NAUGATUCK, CT 06770	-42.03
2024-03-0056925	DUARTE, BRENDA S.	391 HIGH STREET 1	NAUGATUCK, CT 06770	-85.69
2024-03-0056941	DUBE, STEVEN T.	64 TRACEY ANN COURT	NAUGATUCK, CT 06770	-211.64

Agenda – Board of Mayor and Burgesses
Regular Meeting – August 5, 2025

2024-03-0063207	LEE, DANA S.	35 TRACEY ANN COURT	NAUGATUCK, CT 06770	-208.72
2024-03-0064233	MALLANE, BRIAN R.	18 MALLANE LANE	NAUGATUCK, CT 06770	-16.23
2024-03-0067392	ORTIZ, JOSE E., JR.	798 BEACON VALLEY ROAD	NAUGATUCK, CT 06770	-24.89
2024-03-0068650	POGINY, JAMES E.	135 HIGHLAND AVENUE	NAUGATUCK, CT 06770	-67.76
2024-03-0072591	STEELE, ROBERT H., JR.	79 ZUELLA DRIVE, APT. 4	WATERBURY, CT 06704	-27.67
2024-03-0072950	SZCZESIUL, FRANK J.	572 RUBBER AVENUE	NAUGATUCK, CT 06770	-12.79
2024-03-0072992	TAGGETT, ROBERT F.	156 AETNA STREET	NAUGATUCK, CT 06770	-93.48
2024-03-0073591	TOTH, JOSEPH J.	386 SCOTT STREET	NAUGATUCK, CT 06770	-7.63
2024-03-0073873	TUCKER, ALEXIS K.	79 RIDGE ROAD, UNIT 5	NAUGATUCK, CT 06770	-19.24
2024-01-0000203	DUDLEY, JAKEEM	73 GROVE STREET	NAUGATUCK, CT 06770	-4,639.02
			TOTAL	-14,741.65

25. Public Comment – Agenda Items

26. Mayor and Burgess Comments

27. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Freight Rail Discussion, Hershey Property, Riverview Mobile Home Park, Stoneybrook Road Parcels), **Collective Bargaining** (UPSEU), **Personnel** (Deputy Chief of Police, DPW Director) and **Pending Litigation** inviting in _____.

Mayor Hess will reconvene the meeting at _____ **p.m.**

28. Discussion/possible action on matters emanating from Executive Session.

29. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**