AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
SEPTEMBER 2, 2025

The Borough of Naugatuck will host all borough board meetings on a hybrid basis. Everyone is welcome to attend in person, by Zoom Webinar or by phone.

Join the Zoom Webinar Meeting from a PC, Mac, iPad, iPhone or Android device:
https://us06web.zoom.us/j/85450582026?pwd=2kaYIkwmcNpTDamcIL1Z1U1yaTnzlu.1
Webinar ID: 854 5058 2026
Passcode: 629510

Call in number:
1 929 205 6099
Webinar ID: 854 5058 2026
Passcode: 629510

Please note, a separate call in number will be provided to the burgesses for Executive Session.

1. Mayor N. Warren "Pete" Hess will call the regular meeting to order at __________ **p.m.**

2. Pledge of Allegiance to the flag.

3. Motion by Burgess _______________ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **August 5, 2025**. Each member received a copy for review.

4. Motion by Burgess _______________ that the Board of Mayor and Burgesses approve the monthly reports of **August**. Each member received copies for review.

5. Mayor's Opening Comments

6. Public Comment – Open Topic

7. **Naugatuck Ambulance Corps (NAC)** monthly report.

8. **Municipal School Bus Violation Enforcement System** – discussion/possible action.

9. **Facade Improvement Program** – update.

10. **Senior Center**– update.

11. **Borough of Naugatuck Development Plans** – update.

12. **TIF Grant Program** – **Phase II –** discussion/possible action.

13. Mayor Hess shall appoint **Leslie Mengacci**, 229 Church Street, Naugatuck, CT 06770 to the **Naugatuck Elderly Commission**, term to expire June 1, 2026.

14. Mayor Hess shall appoint **Kenneth Hanks**, 19 Hillcrest Avenue, Naugatuck, CT 06770 as the director of **Emergency Management,** term to expire June 1, 2026.

15. Mayor Hess shall appoint **Kyle Kelley**, 246 Rubber Avenue, Naugatuck, CT 06770 as the assistant director of **Emergency Management,** term to expire June 1, 2026.

16. Motion by Burgess ______________ that the Board of Mayor and Burgesses approve the appointment of **Kenneth Hanks**, 19 Hillcrest Avenue, Naugatuck, CT 06770 as a member of the **Emergency Planning Committee of the Council of Governments**, term to expire January 1, 2028.

17. Motion by Burgess ______________ that the Board of Mayor and Burgesses approve the appointment of **Kyle Kelley**, 246 Rubber Avenue, Naugatuck, CT 06770 as a member of the **Emergency Planning Committee of the Council of Governments**, term to expire January 1, 2028.

18. Motion by Burgess ______________ that the Board of Mayor and Burgesses approve the appointment of **James R. O'Donnell**, 163 Allerton Road, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, filling the unexpired term of M.L. Sharon, term to expire November 1, 2025.

19. Motion by Burgess ______________ that the Board of Mayor and Burgesses approve the appointment of **Eileen A. Cornacchia as Controller** and authorize Mayor Hess to enter into a three-year employment agreement commencing September 1, 2025.

20. Motion by Burgess ______________ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into a three-year contract renewal with Thomson Reuters for the "**CLEAR Proflex and CLEAR for Law Enforcement Plus**" as recommended by Chief of Police C. Colin McAllister.

21. Motion by Burgess ______________ that the Board of Mayor and Burgesses **waive** the bid to "**Replace the Boiler at Hop Brook School**" with CT Combustion Corporation, 40 Whittemore Road, Middlebury, CT 06762 in an amount not to exceed **$222,660** as recommended by DPW Director James Stewart and Schools Facility Manager Todd Perrelli.

22. Motion by Burgess ______________ that the Board of Mayor and Burgesses **waive** the bid for the purchase of an **Agrimetal Debris Blower for Hop Brook Golf Course** Large Capital FY26 with F&W Equipment Corporation, 164 Boston Post Road, Orange, CT 06477 in the amount of **$7,425** as recommended by Public Works Director James Stewart.

23. Motion by Burgess ______________ that the Board of Mayor and Burgesses **waive** the bid for the purchase of a **Toro Multi Pro 1750 Sprayer for Hop Brook Golf Course** FY26 Large Capital Item with Turf Products, 157 Moody Road, Enfield, CT 06082 in the amount of **$64,423.78** as recommended by Public Works Director James Stewart.

24. Motion by Burgess ______________ that the Board of Mayor and Burgesses approve **24 Restore**, 9 Corporate Ridge Road, Hamden, CT 06514 as an approved vendor to provide goods and/or services for **Fiscal Year 2025/2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Acting Controller Eileen A. Cornacchia.

25. **Solar Project at Naugatuck High School** – discussion/possible action.

26. Motion by Burgess ______________ that the Board of Mayor and Burgesses approve the following **Financial Assistance Agreement for the 889 New Haven Road Remediation Project**, as if read:

    WHEREAS, pursuant to C.G.S Section 32-763, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and

    WHEREAS, it is desirable and in the public interest that the Borough of Naugatuck make an application to the State for $200,000 in order to undertake the 889 New Haven Road Assessment Project and to execute an Assistance Agreement.

    NOW, THEREFORE, BE IT RESOLVED BY the Board of Mayor and Burgesses

    1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by C.G.S. Section 32-763

    2. That the filing of an application for State financial assistance by the Borough of Naugatuck in an amount not to exceed $200,000 is hereby approved and that N. Warren Hess, Mayor is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Borough of Naugatuck.

    ROLL CALL VOTE:

27. Motion by Burgess ______________ that the Board of Mayor and Burgesses approve the following **Municipal Resolution in Support of the 889 New Haven Road Remediation Project**, as if read:

    WHEREAS, the State of Connecticut's Department of Economic and Community Development (DECD) Office of Brownfield Remediation and Development (OBRD) issued a Notice of Funding Availability (Round 22RG). The purpose of such funding is to provide grants for brownfield remediation and redevelopment, encouraging private-public partnerships, leveraging the maximum amount of private funds, reactivating long-stalled sites, and encouraging job retention, and;

WHEREAS, the Municipal Brownfield Grant Program provides a unique opportunity for the Borough of Naugatuck to remediate one of the largest remaining brownfield sites in the Borough, perfectly poised for redevelopment, that has remained vacant for a number of years, and

WHEREAS, it is desirable and in the public interest that the Borough of Naugatuck make an application to the State of Connecticut Municipal Brownfield Grant Program (Round 22RG) for an amount no greater than $6,000,000, and

WHEREAS, pursuant to the Borough of Naugatuck's Code of Ordinances, the legislative power and authority of the Borough is vested in the Mayor and Board of Burgesses:

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

Approve the completion and filing of a Municipal Brownfield Grant application with the State of Connecticut for an amount no larger than $6,000,000 by the Director of Grants.

Commit a 20% project match, if this grant is awarded by DECD. The match will total 20% of the funds requested in the final grant application submitted to DECD.
ROLL CALL VOTE:

28. Motion by Burgess _______________ that the Board of Mayor and Burgesses authorize Acting Controller Eileen A. Cornacchia to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

TAX REFUNDS WILL BE IN ON AN ADDENDUM TO THE AGENDA

29. Public Comment – Agenda Items

30. Mayor and Burgess Comments

31. Motion by Burgess _______________ to recess to Executive Session at __________ **p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Freight Rail Discussion, Hershey Property, Riverview Mobile Home Park), **Collective Bargaining** (UPSEU), **Personnel** (Deputy Chief of Police) and **Pending Litigation** inviting in ______________________.

    Mayor Hess will reconvene the meeting at ______________**p.m.**

32. Discussion/possible action on matters emanating from Executive Session.

33. Motion by Burgess _______________ to adjourn the meeting at __________**p.m.**