

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
NOVEMBER 5, 2025**

The Borough of Naugatuck will host all borough board meetings on a hybrid basis. Everyone is welcome to attend in person, by Zoom Webinar or by phone.

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Please note, a separate call in number will be provided to the burgesses for Executive Session.

1. Mayor N. Warren “Pete” Hess will call the regular meeting to order at _____ p.m.
2. Pledge of Allegiance to the flag.
3. Mayor Hess will swear into office the **Newly Elected Burgesses**.
4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **October 7, 2025** and the special meetings of **October 7, 2025** and **October 28, 2025**. Each member received copies for review.
5. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **October**. Each member received copies for review.
6. Mayor’s Opening Comments
7. Public Comment – Open Topic
8. **Naugatuck Ambulance Corps (NAC)** monthly report.
9. **Town Road Design Presentation** – Paul Munko.
10. **Facade Improvement Program** – update.
11. **Senior Center**– update.
12. **Borough of Naugatuck Development Plans** – update.

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13. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Eliane Souza**, 933 Rubber Avenue, Apt. 15, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, term to expire November 1, 2028.
14. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **James R. O'Donnell**, 163 Allerton Road, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, term to expire November 1, 2028.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Jennifer Dupont** (D), 111 Partridgetown Road, Naugatuck, CT 06770 as a **Zoning Citation Hearing Officer**, term to expire November 1, 2027.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses **waive** the bids and authorize Mayor Hess to execute all contracts related to the **Naugatuck Police Department's Mandated Firearms Upgrade**, specifically Amchar Wholesale, Inc., 100 Air Park Drive, Rochester, NY 14624 (Glock firearms and magazines), Parro's Gun Shop and Police Supply, 601 U.S. Route 2, Waterbury, VT 05676 (training firearms) and New England Uniform LLC, 2490 Main Street, Bridgeport, CT 06606 (holsters and flashlights) in an amount not to exceed **\$90,000** as recommended by Chief of Police C. Colin McAllister.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses **waive** the bid to the following vendors to provide goods and/or services for **Fiscal Year 2025/2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Controller Eileen A. Cornacchia, as if read:

AutoZone, P.O. Box 116067, Department 8079, Atlanta, GA 30368
Waived bid not to exceed **\$12,000**

Connecticut Uniform, Inc., 567 Watertown Avenue, Waterbury CT 06708
Waived bid not to exceed **\$25,000**

Daigle Law Group (for training purposes), 960 South Main Street, Plantsville CT 06479
Waived bid not to exceed **\$12,000**

Harold W. Murtha DBA H'S Automotive LLC/Naugatuck Tire, 486 Rubber Avenue, Naugatuck, CT 06770
Waived bid not to exceed **\$25,000**

IIA Lifting Services, Inc., 16140 N Arrowhead Fountains Drive, Suite 108, Peoria, AZ 85382
Waived bid not to exceed **\$8,000**

International Code Council, Inc., 4051 W Flossmoor Road, Tinley Park, IL 60478
Waived bid not to exceed **\$8,000**

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Parts Place, Inc., 25 Jinny Hill Road, Cheshire, CT 06410
Waived bid not to exceed **\$20,000**

USA Mechanical and Energy Services LLC, 15-D International Drive, East Granby,
CT 06026
Waived bid not to exceed **\$60,000**

VCA Animal Hospital, 1572 S Main Street, Cheshire, CT 06410
Waived bid not to exceed **\$15,000**

18. **Maple Street Firehouse Emergency Structural Repair, Bid Waiver** – discussion/possible action.
19. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the following vendors to continue to provide goods and/or services **upon passage and through June 30, 2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Controller Eileen A. Cornacchia; as if read:

APPROVED VENDORS FY 2025-2026

Carpet Plus, Inc., 24 Falls Avenue, Waterbury CT 06708

Dan's Discount Rooter LLC, 251 Litchfield Road, Watertown CT 06795

Diamond Roofing Specialists, Inc., 99 Brookside Road, Waterbury, CT 06708

Fusco's, Inc., 1 Ledge Road, Watertown, CT 06779

J&M Golf, 319 Industrial Drive, Griffith, IN 46319

TMDE Calibration Labs, Inc., 839 River Road, P.O. Box 8, Richmond, ME 04357

20. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the filing of a **Traffic Generator Application to the CT Office of State Traffic Administration (OSTA)** for Parcel B – Pennrose Phase II.
21. Motion by Burgess _____ that the Board of Mayor and Burgesses approve Public Works Director James Stewart to sign a **change order** with Down To Earth Consulting LLC for **Environmental Services for Remediation of Parcel B** in the amount of **\$96,184.51** to be funded from TIF Funds.
22. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an air quality contract with NQ Industries, Inc., 850 Sherman Avenue, Hamden, CT 06514 relating to a **“Two (2) Year Filter and Lamp Change Program”** at the elementary schools in an amount not to exceed **\$84,195** as recommended by Schools Facility Manager Todd Perrelli.
23. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following resolution regarding the **Naugatuck Eastside-Westside Connectivity and Rail Mitigation Project**, as if read:

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WHEREAS, the Borough of Naugatuck (the “Borough”) requires professional design, planning, and engineering consulting services for the “Naugatuck Eastside-Westside Connectivity Project,” and

WHEREAS, AECOM Technical Services, Inc. (“AECOM”) a qualified infrastructure consulting & engineering firm, has submitted a proposal to provide said services in accordance with the Borough’s project requirements as a result of Borough procurement, and

WHEREAS, the Borough has reviewed AECOM’s proposal and determined that it meets the technical, financial, and professional qualifications necessary to perform the work; and

WHEREAS, the Borough wishes to enter into a contract/professional services agreement with AECOM for the completion of the project scope, as outlined in the contract & grant application, in an amount not to exceed \$773,701.97 subject to review and approval by the Borough Attorney; and

WHEREAS, funding for said services shall be provided through the United States Department of Transportation Reconnecting Communities Grant in the amount of \$652,800, with local matching dollars funding the remainder of the contract. Such matching dollars were approved by this board at the time of the grant application and award.

WHEREAS, pursuant to the Borough of Naugatuck’s Code of Ordinances, the legislative power and authority of the Borough is vested in the Mayor and Board of Burgesses,

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

1. The Mayor, or his designee, is hereby authorized to execute a contract between the Borough of Naugatuck and AECOM for design engineering & planning services associated with the “Eastside-Westside Connectivity and Rail Mitigation Project”, in an amount not to exceed \$773,701.97 subject to approval by the Borough Attorney.
2. The Mayor, or his designee, is further authorized to execute all related documents, agreements, and amendments necessary to carry out the intent of this resolution.

ROLL CALL VOTE:

24. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following resolution regarding the **Naugatuck River Greenway Trail – Phase II Project**, as if read:

WHEREAS, the Borough of Naugatuck (the “Borough”) requires professional design and engineering services for the “Naugatuck River Greenway Trail - Phase II” project, and

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WHEREAS, the Borough of Naugatuck underwent procurement for such work and Kleinfelder Northeast, Inc. “Kleinfelder” was selected by the Selection Committee,

WHEREAS, Kleinfelder and the Borough of Naugatuck operate under a Master Agreement, and

WHEREAS, the Borough has reviewed Kleinfelder’s proposal and determined that it meets the technical, financial, and professional qualifications necessary to perform the work; and

WHEREAS, the Borough wishes to enter into a contract/professional services agreement with Kleinfelder for the completion of the design engineering scope of work, in an amount of \$441,000, and

WHEREAS, funding for said services shall be provided through a \$352,800 Connecticut Department of Energy and Environmental Protection Recreational Trails Grant and \$88,200 in Borough matching funds, as approved by this Board at the time of grant application and award, and

WHEREAS, pursuant to the Borough of Naugatuck’s Code of Ordinances, the legislative power and authority of the Borough is vested in the Mayor and Board of Burgesses,

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

1. The Mayor, or his designee, is hereby authorized to execute a contract between the Borough of Naugatuck and Kleinfelder for design engineering services associated with the Naugatuck River Greenway Trail – Phase II project in an amount of \$441,000.
2. The Mayor, or his/her designee, is further authorized to execute all related documents, agreements, and amendments necessary to carry out the intent of this resolution.

ROLL CALL VOTE:

25. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to sign the Grant Award Acceptance Certification Document and all other necessary grant contract documents as required by CTDOT & Section 5310 Grant Program for a **Wheelchair Accessible Vehicle, 20% match to be paid from the Capital Reserve Account** as recommended by Director of Grants Danielle Goewey.
26. Motion by Burgess _____ that the Board of Mayor and Burgesses provides the Naugatuck Valley Council of Governments (NVCOG) with the Borough’s full support to continue planning and, as possible, implementation work, for **Stormwater Drainage Work in the Highland Avenue/Millville Avenue Neighborhood** by way of a letter of

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support. The NVCOG will be applying to the CTDEEP’s Climate Resilience Fund by way of a regional application and will include Naugatuck’s project in their application.

27. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Eileen A. Cornacchia to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Bill	Name	Address	City/State/Zip	Over Paid
2020-03-0063381	MACDONALD, JOSEPH F.	45 N MAIN STREET	BRISTOL, CT 06010	-135.01
2021-03-0063860	MACDONALD, JOSEPH F.	45 N MAIN STREET, APT. B	BRISTOL, CT 06010	-97.39
2022-03-0050099	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-632.64
2023-03-0050086	ACAR LEASING LTD	P.O. BOX 1990	FORT WORTH, TX 76101	-325.32
2023-03-0052794	BOZZI, CATHERINE A.	438 GUNNTOWN ROAD	NAUGATUCK, CT 06770	-35.12
2023-03-0067163	NISSAN INFINITI LT LLC	P.O. BOX 254648	SACRAMENTO, CA 95865	-358.02
2023-03-0067172	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-251.64
2023-03-0067179	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-320.38
2023-03-0067197	NISSAN INFINITI LT LLC	P.O. BOX 254648	SACRAMENTO, CA 95865	-442.38
2023-03-0067204	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-603.44
2023-03-0067206	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-402.50
2023-03-0067216	NISSAN INFINITI LT LLC	P.O. BOX 650214	DALLAS, TX 75265	-408.02
2023-03-0067227	NISSAN INFINITI LT LLC	P.O. BOX 650214	DALLAS, TX 75265	-415.68
2023-03-0067228	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-163.10
2023-03-0067229	NISSAN INFINITI LT LLC	P.O. BOX 650214	DALLAS, TX 75265	-484.94
2023-03-0067234	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-221.48
2023-03-0067238	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-50.08
2023-03-0067242	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-79.80
2023-03-0067243	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-50.08
2023-03-0067255	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-62.42
2023-03-0067261	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-205.28
2023-03-0067269	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-286.22
2024-03-0052862	BRENIA, BRUCE W.	21 RIDGE ROAD	BETHANY, CT 06524	-66.08
2024-03-0054140	CCAP AUTO LEASE LTD	P.O. BOX 961272	FT WORTH, TX 76161	-456.55
2024-03-0054998	CORDEIRO, RILDO N.	148 HIGH STREET, FL. 2	NAUGATUCK, CT 06770	-42.65
2024-03-0055301	CROTEAU, PAUL W.	9 BLUEBIRD DRIVE	NAUGATUCK, CT 06770	-49.02
2024-03-0057677	FARDY, JULIE A.	49 TYLER HILL ROAD	NAUGATUCK, CT 06770	-292.43
2024-03-0057680	FARDY, SETH R.	49 TYLER HILL ROAD	NAUGATUCK, CT 06770	-236.34
2024-03-0060757	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-527.16
2024-03-0060774	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-666.15
2024-03-0060792	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-534.47
2024-03-0065198	MCNEIL, ALAN H.	19 NINA DRIVE	NAUGATUCK, CT 06770	-34.87
2024-03-0069149	RAMOS, JESSLY G.	6 FAWN MEADOW DRIVE	NAUGATUCK, CT 06770	-146.29
2024-03-0073639	TOYOTA LEASE TRUST	525 FELLOWSHIP ROAD	MT LAUREL, NJ 08054	-200.35

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2024-03-0074023	USB LEASING LT	1850 OSBORN AVENUE	OSHKOSH, WI 54902	-321.87
2024-03-0074471	VINES, RODNEY T.	58 RIDGE ROAD, UNIT 1	NAUGATUCK, CT 06770	-101.72
2024-03-0074845	WEGLARZ, WOJCIECH Z.	69 RIDGE ROAD, UNIT 7	NAUGATUCK, CT 06770	-223.97
2024-03-0075471	ZARUMA-ARMIJOS, LUIS A.	298 HIGH STREET, APT. 1	NAUGATUCK, CT 06770	-105.08
			TOTAL	-10,035.94

28. Public Comment – Agenda Items

29. Approve the **2026 Board of Mayor and Burgesses’ meeting schedule.**

30. Discussion/possible action regarding **Burgess Liaison** appointments.

31. Mayor and Burgess Comments

32. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Freight Rail Discussion, Hershey Property, Riverview Mobile Home Park, 48 Beacon Manner Road), **Collective Bargaining** (UPSEU) and **Pending Litigation** inviting in _____.

Mayor Hess will reconvene the meeting at _____ **p.m.**

33. Discussion/possible action on matters emanating from Executive Session.

34. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**