

**AGENDA
SPECIAL MEETING
BOARD OF MAYOR AND BURGESSES
DECEMBER 9, 2025**

The Borough of Naugatuck will host all borough board meetings on a hybrid basis. Everyone is welcome to attend in person, by Zoom Webinar or by phone.

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Please note, a separate call in number will be provided to the burgesses for Executive Session.

1. Mayor N. Warren “Pete” Hess will call the special meeting to order at _____ p.m.
2. Pledge of Allegiance to the flag.
3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **November 5, 2025**. Each member received a copy for review.
4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **November**. Each member received copies for review.
5. Mayor’s Opening Comments
6. Public Comment – Open Topic
7. **Naugatuck Ambulance Corps (NAC)** monthly report.
8. **CT Main Street Center Presentation** – discussion/possible action.
9. **Town Road Design** – update.
10. **Municipal School Bus Violation Enforcement System** – discussion/possible action.
11. **Facade Improvement Program** – update.

Mayor Hess shall appoint **Burgess Kaitlyn Kimball** to the **Facade Improvement Subcommittee**.
12. **New Naugatuck Animal Control Facility** – discussion.

Agenda – Board of Mayor and Burgesses
Special Meeting – December 9, 2025

13. **Senior Center**– update.
14. **Borough of Naugatuck Development Plans** – update.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses recess to the **Retirement Board** at _____ **p.m.**

Mayor Hess will reconvene the meeting at _____ **p.m.**
16. Mayor Hess shall appoint **Melissa Cooney**, Superintendent of Schools, 497 Rubber Avenue, Naugatuck, CT 06770 as a member of the **Local Emergency Planning Committee (LEPC/NEMAC)**, filling the term of C. Montini, indefinite term.
17. Mayor N. Warren “Pete” Hess shall appoint Controller Eileen A. Cornacchia as a member to the **TIF (Tax Increment Financing) District Committee**.
18. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the final three-year contract extension of Contract No. 19-20 to June 30, 2028 for “**Street and Park Light Maintenance**” to Turri-Masterson, Inc., 766 Riverside Avenue, Torrington, CT **as per bid** as recommended by Public Works Director James Stewart.
19. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to sign **Work Order No.1, Amendment 1** with Kleinfelder Northeast, Inc., 400 Capital Boulevard, Suite 104, Rocky Hill, CT 06067 in an amount not to exceed **\$213,086.00** for “**Additional Construction and Resident Engineering Services**” for the Parcel A&B Major Hub Development Project.
20. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the request from Kleinfelder Northeast, Inc., 400 Capital Boulevard, Suite 104, Rocky Hill, CT 06067 for “**Out of Scope Construction Engineering Services on the Downtown Infrastructure Upgrade Parcel A&B and DOT Rail Coordination Projects**” in the amount of **\$66,986.00**.
21. Motion by Burgess _____ that the Board of Mayor and Burgesses approve an **increase in the Woodard & Curran Contract to \$172,000.00** due to the subsurface investigations and sampling identified during the initial remediation work at 889 New Haven Road. All costs will be reimbursed under the \$200,000.00 DECD Grant.
22. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following municipal resolution in support of the **Naugatuck River Greenway Trail (Naugatuck – Waterbury Connector) Design Project**, as if read:

WHEREAS, the Connecticut Department of Energy & Environmental Protection has issued a Notice of Funding Opportunity under their Connecticut Recreational Trails Grant Program, and

Agenda – Board of Mayor and Burgesses
Special Meeting – December 9, 2025

WHEREAS, the Grant Program’s eligible uses include planning/design, trail corridor acquisition, construction, administration, maintenance equipment, amenities, and public outreach related to bikeways, multi-use trails, and water trails, and

WHEREAS, it is desirable and in the public interest that the Borough of Naugatuck make an application to the State of Connecticut Recreational Trails Grant Program to support the on-going design and construction work along the Naugatuck River Greenway – an officially designated Connecticut State Greenway that will run from Torrington to Derby upon final completion, and

WHEREAS, the Borough received design funding to complete design of the Borough’s downtown portion of the NRG and such work is underway, the Borough finds it in the best public interest to focus grant funding on the NRG’s Naugatuck-Waterbury connection, which will provide multi-modal transportation opportunities for environmental justice communities, as well as link jobs, housing, and commercial opportunity.

WHEREAS, pursuant to the Borough of Naugatuck’s Code of Ordinances, the legislative power and authority of the Borough is vested in the Mayor and Board of Burgesses:

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

Approve the completion and filing of a Connecticut Recreational Trails Grant Application for the “Naugatuck-Waterbury NRG Design Connector Project” in an amount not to exceed \$500,000, and

Commit local funds to this project, as match, in an amount not to exceed 20% of the grant application request.

This project will leverage significant other Private, Federal, and Local funds, as detailed in the grant application.

ROLL CALL VOTE:

23. Motion by Burgess _____ that the Board of Mayor and Burgesses provides the **Naugatuck Valley Council of Governments (NVCOG) with the Borough’s full support** to continue planning and/or implementation of Green Stormwater Infrastructure, aimed at reducing nonpoint source pollution in the Naugatuck River, by way of a letter of support. The NVCOG will be applying to the **Long Island Sound Ecosystems Grant Program** by way of a regional application and will identify potential green stormwater infrastructure areas throughout the Borough in their application.
24. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into a **Cell Tower Lease with TEGNA Broadcast Holdings LLC** for thirty-one months in an amount not to exceed **\$32,000.00**.

Agenda – Board of Mayor and Burgesses
Special Meeting – December 9, 2025

25. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor N. Warren “Pete” Hess to execute all contracts and related documents with **Pictometry International Corporation (Eagleview)** for **flyovers for a two-year period** as recommend by Assessor Shelby Jackson.
26. Motion by Burgess _____ that the Board of Mayor and Burgesses approve a change order to the contract with FieldTurf USA for an additional **\$86,000.00** for the “**High School Turf Field**”. Said funds will be paid from Capital Reserve.
27. Motion by Burgess _____ that the Board of Mayor and Burgesses **waive** the bid to the following vendors to provide goods and/or services for **Fiscal Year 2025/2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Controller Eileen A. Cornacchia, as if read:

Discount Office Solutions LLC, 80 South Street, P.O. Box 503, Bristol, CT 06011
Waived bid not to exceed **\$15,000**

Water Training LLC, 6 Susan Drive, Wallingford, CT 06492
Waived bid not to exceed **\$8,000**

Target Enterprises, Inc., 277 Old Branch Road, Thomaston, CT 06787
Waived bid not to exceed **\$25,000**

28. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the following vendors to continue to provide goods and/or services **upon passage and through June 30, 2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Controller Eileen A. Cornacchia; as if read:

APPROVED VENDORS FY 2025-2026

Hotsy Clean, 45 Mayfair Place, Stratford, CT 06615

Infraware, 19 South Sixth Street, Suite 900, Terre Haute, IN 47807

29. Discussion/possible action regarding **New Proposed Purchasing Guidelines**.
30. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the following **updated list of tax abatements which were originally approved on May 6, 2025** as recommended by Tax Collector James Goggin, as if read:

Name	Address	Parcel	GL Years	Amount	Reason
Leonard McDermott	Porter Avenue	207-0068	2017-2024	\$ 1,643.08	Deceased
Chomp N Pit	423 N Main St	019-0056	2019	\$ 549.14	Business Closed
BON	Warren Avenue	003-9600	2020	\$ 171.80	Town Acquired
BON	Prospect St	058-3700	2020-2021	\$ 106.34	Foreclosure

Agenda – Board of Mayor and Burgesses
Special Meeting – December 9, 2025

31. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Eileen A. Cornacchia to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Bill	Name	Address	City/State/Zip	Over Paid
2020-04-0085505	SILVA-CHIRIBOGA, JEAN S.	10 WINTHROP AVENUE	NAUGATUCK, CT 06770	-140.13
2021-03-0054295	CERPA, BRITTANEY M.	34 RIDGEWOOD DRIVE	MIDDLEBURY, CT 06762	-219.92
2021-03-0071612	SILVA-CHIRIBOGA, JEAN S.	10 WINTHROP AVENUE	NAUGATUCK, CT 06770	-331.10
2021-03-0071613	SILVA-CHIRIBOGA, JEAN S.	10 WINTHROP AVENUE	NAUGATUCK, CT 06770	-221.70
2021-03-0071614	SILVA-CHIRIBOGA, JEAN S.	10 WINTHROP AVENUE	NAUGATUCK, CT 06770	-599.22
2022-03-0055342	COURTNEY, ERMMA G.	19 HILLSIDE AVENUE, 1 FL.	NAUGATUCK, CT 06770	-155.16
2022-03-0071200	SANCHEZ, JONATHAN T.	17 JENNY LANE	WOLCOTT, CT 06716	-106.80
2022-03-0072243	SILVA-CHIRIBOGA, JEAN S.	10 WINTHROP AVENUE	NAUGATUCK, CT 06770	-240.20
2022-03-0072244	SILVA-CHIRIBOGA, JEAN S.	10 WINTHROP AVENUE	NAUGATUCK, CT 06770	-514.18
2022-04-0083811	SANCHEZ, JONATHAN T.	17 JENNY LANE	WOLCOTT, CT 06716	-313.00
2023-03-0051076	ARI FLEET LT LTD	4001 LEADENHALL ROAD	MOUNT LAUREL, NJ 08054	-191.68
2023-03-0055294	COURTNEY, ERMMA G.	19 HILLSIDE AVENUE, 1 FL.	NAUGATUCK, CT 06770	-110.36
2023-03-0067201	NISSAN MOTOR ACCEPTANCE CORP.	P.O. BOX 650214	DALLAS, TX 75265-9523	-244.90
2023-03-0067215	NISSAN MOTOR ACCEPTANCE CORP.	P.O. BOX 650214	DALLAS, TX 75265-9523	-387.54
2023-03-0070327	ROBERTSON ROBERT H	44 SPENCER STREET	NAUGATUCK, CT 06770	-90.89
2023-03-0072389	SILVA-CHIRIBOGA, JEAN S.	10 WINTHROP AVENUE	NAUGATUCK, CT 06770	-212.62
2023-03-0072390	SILVA-CHIRIBOGA, JEAN S.	10 WINTHROP AVENUE	NAUGATUCK, CT 06770	-402.18
2023-03-0074791	VAULT TRUST	P.O. BOX 23950	NASHVILLE, TN 37202	-466.80
2023-03-0075007	VILASBOAS, THAIS C.	53 WOODBINE STREET, APT. 2	NAUGATUCK, CT 06770	-287.38
2023-03-0075122	VW CREDIT LEASING LTD	1401 FRANKLIN BOULEVARD	LIBERTYVILLE, IL 60048	-263.90
2023-03-0076030	ZAMORA, GLORIA E.	2221 E MAIN ST., APT. 1E	WATERBURY, CT 06705	-399.26
2024-03-0051032	ARI FLEET LT LTD	4001 LEADENHALL ROAD	MOUNT LAUREL, NJ 08054	-105.49
2024-03-0055177	COURTNEY, ERMMA G.	17 BLUE ORCHARD DRIVE	MIDDLETOWN, CT 06457	-79.04
2024-03-0057424	ENTERPRISE FM TRUST	2281 BALL DRIVE	SAINT LOUIS, MO 63146	-344.04
2024-03-0057428	ENTERPRISE FM TRUST	2281 BALL DRIVE	SAINT LOUIS, MO 63146	-584.28
2024-03-0057432	ENTERPRISE FM TRUST	2281 BALL DRIVE	SAINT LOUIS, MO 63146	-574.84
2024-03-0057630	FABIANI, MAUREEN E.	6 WINDVIEW DRIVE	NAUGATUCK, CT 06770	-47.88
2024-03-0060778	HONDA LEASE TRUST	11675 GREAT OAKS WAY SUITE 200	ALPHARETTA, GA 30022	-470.91
2024-03-0061079	HYUNDAI LEASE TITLING TRUST	3161 MICHELSON DR STE 1900	IRVINE, CA 92612-4418	-508.56
2024-03-0066836	NISSAN INFINITI LT LLC	P.O. BOX 650214	DALLAS, TX 75265	-177.41
2024-03-0070182	ROMAN, TANYA L.	503 SPRING STREET, APT. A	NAUGATUCK, CT 06770	-104.65
2024-03-0074216	VAULT TRUST	500 WOODWARD AVENUE	DETROIT, MI 48226	-439.29
2024-03-0074219	VAULT TRUST	500 WOODWARD AVENUE	DETROIT, MI 48226	-170.55
2024-03-0074222	VAULT TRUST	P.O. BOX 23950	NASHVILLE, TN 37202	-252.44
2024-03-0074224	VAULT TRUST	500 WOODWARD AVENUE	DETROIT, MI 48226	-359.51
2024-03-0074236	VAULT TRUST	500 WOODWARD AVENUE	DETROIT, MI 48226	-76.38
2024-03-0074238	VAULT TRUST	500 WOODWARD AVENUE	DETROIT, MI 48226	-554.91
			TOTAL	-10,749.10

Agenda – Board of Mayor and Burgesses
Special Meeting – December 9, 2025

32. Public Comment – Agenda Items

33. Mayor Hess shall make the following **Burgess Liaison** appointments as if read and shall make additional appointments upon request.

Deputy Mayor R. Vitale	Fire Commission, Park Commission, Police Commission
Burgess M. Bronko	LEPC/NEMAC
Burgess K. Gallo	BOE, Elderly Commission, Golf Commission
Burgess K. Kimball	Elderly Commission, Zoning Commission
Burgess C. Marenghi	Arts Commission, Fair Rent Commission, Inland Wetlands Commission
Burgess R. Neth	Finance Board, Park Commission
Burgess D. Neth-Kunin	Arts Commission, BOE, Planning Commission, Police Commission
Burgess J. Rosenblatt	Day Care Board, Elderly Commission, Housing Authority
Burgess J. Velazquez	

34. Mayor and Burgess Comments

35. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Freight Rail Discussion, Energy Park/Data Center, Hershey Property, Riverview Mobile Home Park), **Collective Bargaining** (UPSEU, Naugatuck Administrative Negotiating Association Agreement), **Personnel** (Assessor) and **Pending Litigation** inviting in _____.

Mayor Hess will reconvene the meeting at _____ **p.m.**

36. Discussion/possible action on matters emanating from Executive Session.

37. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**