

**MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
MAY 2, 2017**

1. Mayor "Pete" Hess called the regular meeting to order at **6:03 p.m.** with the following in attendance:

BURGESSES:

R. Neth	L. Jackson
R. Burns	P. Scully, Sr.
K. Donovan, arr. 6:05 p.m.	R. Vitale
C. Herb	D. Wisniewski
D. Hoff	

PRESS:

L. Marshall

RESIDENTS:

Two

DEPARTMENT HEADS:

J. Lawlor, Human Resources Director
J. Stewart, Public Works Director

R. Butler, Jr., Controller

OTHERS:

K. Mabrouk, Youth Services Director
D. Sheridan, Jr., Board of Finance
M. Leonard, Conservation Commission Chairwoman

E. Fitzpatrick, Attorney
S. Ribeiro, DPW Assistant

2. Burgess Scully led in the Pledge of Allegiance to the flag.
3. Motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **April 4, 2017** and the special meetings of **March 22, 2017** and **April 11, 2017**. Each member received copies for review.
L. Jackson abstained.
4. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses approve the monthly reports of **April**. Each member received copies for review.
5. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully to recess to Executive Session at **6:05 p.m.** for discussion on the following: **Real Estate Negotiations** (Chemtura), **Collective Bargaining** (Chapter 90 Contract), **Personnel** (HR Shared Services with BOE, Purchasing Agent/Financial Analyst) and **Pending Litigation** (Sewer Backup Claims) inviting in Human Resources Director J. Lawlor and Controller R. Butler, Jr.

Mayor Hess reconvened the meeting at **7:28 p.m.**

6. The following motions emanated from Executive Session.

VOTED: Unanimously on a motion by Burgess Jackson and seconded by Burgess Burns that the Board of Mayor and Burgesses authorize Mayor Hess to sign

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a collective bargaining agreement with the **Borough of Naugatuck Supervisors, Chapter 90, C.S.E.A. Inc./ SEIU, Local 2001** and the Borough of Naugatuck for the period of July 1, 2016 through June 30, 2019.

VOTED: Unanimously on a motion by Burgess Donovan and seconded by Burgess Burns that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an **employment agreement with Robert W. Butler, Jr.** for a three year period in the position of Purchasing Agent/Financial Analyst.

VOTED: Unanimously on a motion by Burgess Vitale and seconded by Burgess Scully that the Board of Mayor and Burgesses enter into a **sewer back-up settlement agreement with Anthony Madden**, 27 Morning Dove Road in the amount of **\$4,084.23**.

7. Public Comment

Two residents spoke in favor of transferring the oversight of passive land to the Conservation Commission from the Parks Commission. Earth Day on the green is June 4th, the same day as Duck Day. Executive Director Kristin Mabrouk applied for a drug free community grant.

8. Motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses adopt the following **Farm Viability Grant Award** resolution, as if read:

BE IT RESOLVED that it is in the best interest of the Borough of Naugatuck to enter into contracts with the State of Connecticut Department of Agriculture.

IN FURTHERANCE OF THIS RESOLUTION, the Honorable N. Warren “Pete” Hess, Mayor, is duly authorized to enter into and sign said contracts dated May 3, 2017 on behalf of the Borough of Naugatuck. The Honorable N. Warren “Pete” Hess, Mayor, is further authorized to provide such additional information and execute such other documents as may be required by the State of Connecticut in connection with said contracts and to execute any amendments, rescissions, and revisions thereto.

THE BOROUGH CLERK IS AUTHORIZED to impress the seal of the Borough of Naugatuck on any such document, amendment, rescission, and revision.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
R. Neth
R. Burns
K. Donovan
C. Herb

D. Hoff
L. Jackson
P. Scully, Sr.
R. Vitale
D. Wisniewski

OPPOSE

None

ABSTAIN

None

Motion carried 10-0-0

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9. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents with **MIRA for the Tier I Municipal Solid Waste (MSW)** for a term of ten years without services for recyclables.
10. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses authorize Mayor N. Warren “Pete” Hess to execute all contracts and related documents for a **Summer Employment Grant** through the **Northwest Regional Workforce Investment Board** in the amount of **\$21,125.77** managed by Naugatuck Youth Services as recommended by Naugatuck Youth Services Director Kristin Mabrouk.
11. Mayor Hess spoke about the surplus funds in the **Town Clerk’s Local Capital Improvement Fund**. He wants to purchase a stage and tent for the upcoming Spring Festival. DPW Assistant Sandra Ribeiro spoke about the cost difference between a new stage and a used stage. She found a slightly used stage which is larger than a new stage similarly priced. The owner of the used stage, Unlimited Party and Rental, said he was giving all new hardware to assemble the stage. The company will come and assemble the new stage for the festival so our employees will now how to in the future.
VOTED: Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses authorize the purchase of a **stage and tent** from Unlimited Party and Rental in the amount of **\$22,401**.
12. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses amend the motion on the **Borough Reserve Fund Policy**.
VOTED: Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses approve the following amendment to the **Borough Reserve Fund Policy**:

As has been consistent with past budgetary practices, the 2017/2018 proposed budget anticipates funding up to 1.6 million dollars of capital purchases funded by the use of the fund balance.

The use of the fund balance for this purpose could potentially reduce the borough’s fund balance below the minimum of 8% unassigned fund balance level that was set as a goal in a borough policy as approved on June 12, 2013.

In accordance with paragraph four of the adopted policy, “the borough reserves the right to appropriate funds for the assigned fund balance for emergencies or other requirements the borough believes to be in the best interest of the borough”.

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Due to concerns regarding the amount of state funding that will be received by the borough for Fiscal Year 2017/2018 as well as the impact on the borough taxpayer and the importance of maintaining and replacing capital items, the borough believes that it is in the best interest of the borough to approve the use of the fund balance that could potentially cause the unassigned fund balance to go below the 8% goal established by the fund balance policy.

The borough hereby amends its policy to allow for the balance to go below 8% but not lower than 7%, provided that the fund balance will be replenished with the results of operations and incremental budget increases to the contingency line to return the unassigned fund balance to the minimum of 8% within two years/end of Fiscal Year 2019/2020. The borough will also use its best efforts to continue to increase the fund balance to 12% within five years.

13. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses **ratify** the execution of the **Fourth Amendment to the Incineration Facilities Lease Agreement** with **Naugatuck Environmental Technologies LLC** dated April 26, 2017.
14. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses approve the bid and authorize Mayor Hess to execute all contracts and related documents for the **“Purchase of Golf Carts”** to New England Golf Cars, 62 Industrial Way, Seekonk, MA 02771 **as per bid** as recommended by DPW Director James Stewart.
15. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance a transfer request of **\$171,528.73** from **Account #6005-0862 North Main Street Siphon** to the **General Fund** as recommended by Controller Robert W. Butler, Jr.
16. Motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses authorize Controller Robert W. Butler, Jr. to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Accumatch **\$33.62**
2711 LBJ FWY
Suite 1065
Dallas, TX 75234
2015-01-0041165 Overpaid

Andrejko, Jennifer and Thomas **\$38.74**
13 Melbourne Court #A2
Naugatuck, CT 06770
2015-03-0510749 Overpaid

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Behlman, Steven **\$75.00**
74 Hillview Street
Naugatuck, CT 06770
2015-03-0511786 Overpaid

Bip, Savath **\$181.22**
100 Inwood Drive
Naugatuck, CT 06770
2015-01-0040974 Overpaid

Blanchard, Bruce D. and Margaret **\$20.80**
P.O. Box 694
Woodbury, CT 06798
2015-04-0080537 Overpaid

Cab East LLC **\$246.14**
Ford Credit Personal Property Tax, Department 231601
Detroit, MI 48267-2316
2014-03-0003389 Overpaid

Cab East LLC **\$853.53**
Ford Credit Personal Property Tax
Department 231601
Detroit, MI 48267-2316
2014-03-0003421 Overpaid

Carvalho, Maria **\$27.18**
625 High Street
Naugatuck, CT 06770
2015-01-0041692 Overpaid

CCAP Auto Lease LTD **\$149.22**
1601 Elm Street, Suite 800
Dallas, TX 75201
2015-04-0080960 Overpaid

CCAP Auto Lease LTD **\$226.33**
1601 Elm Street, Suite 800
Dallas, TX 75201
2015-04-0080955 Overpaid

Connecticut Bar Foundation **\$21.60**
Mancini Provenzano LLC
92 N Summit Street, Suite 2B
Southington, CT 06489-3020
2015-01-0041375 Overpaid

Connecticut Condo Connection **\$91.92**
P. O Box 547
Naugatuck, CT 06770
2015-02-0030194 Overpaid

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Cort Furniture Rental LLC **\$179.04**

Baden Tax Management LLC

P.O. Box 80397

Fort Wayne, IN 46898

2015-02-0030202 Overpaid

Crosspoint Convenience LLC **\$578.80**

Harbor Petroleum

P.O. Box 577

Naugatuck, CT 06770

2015-02-0030211 Overpaid

Crystal, Janice **\$5.00**

33 Woodruff Lane #34

Litchfield, CT 06759

2014-03-0005521 Overpaid

Cuevas, Edwin **\$287.83**

220 Forest Ridge Road

Waterbury, CT 06708

2015-03-0515526 Overpaid

Donovan, Kellie A. **\$13.28**

41 Woodland Street

Naugatuck, CT 06770

2015-03-0516834 Overpaid

Faccin, David A. **\$10.00**

36 Fairfield Court

Naugatuck, CT 06770

2015-03-0517631 Overpaid

Gambacini, Nicholas **\$41.85**

189 Graham Ridge Road

Naugatuck, CT 06770

2015-04-0081973 Overpaid

Geloso, Jason and Erin **\$99.46**

204 Quinn Street

Naugatuck, CT 06770

2015-03-0518956 Overpaid

Gons LLC **\$156.51**

17 Peach Orchard Road

Waterbury, CT 06706

2015-02-0030343 Overpaid

Gronau, Todd **\$299.99**

61 Maple Court

Naugatuck, CT 06770

2015-04-0082183 Overpaid

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Hameed, Ashraf **\$68.40**
577 Millville Avenue #46
Naugatuck, CT 06770
2015-03-0519969 Overpaid

HIGI SH LLC **\$4.01**
150 N. Wacker Drive, Suite 1120
Chicago, IL 60606
2015-02-003081 Overpaid

Honda Lease Trust **\$93.88**
600 Kelly Way
Holyoke, MA 01040
2015-03-0520790 Overpaid

Honda Lease Trust **\$134.17**
600 Kelly Way
Holyoke, MA 01040
2015-03-0520742 Overpaid

ION Bank **\$174.00**
87 Church Street
Naugatuck, CT 06770
2015-01-0049318

ION Bank **\$2,682.96**
87 Church Street
Naugatuck, CT 06770
2015-01-0050467

Klein, Joanne **\$8.26**
108-091 Clark Road
Naugatuck, CT 06770
2015-01-0045272 Overpaid

Lamas, Tony **\$288.96**
22 Church Street
Naugatuck, CT 06770
2015-02-0030453 Overpaid

Liberty Bank **\$143.02**
315 Main Street
Middletown, CT 06457
2015-01-0050635 Overpaid

Lungarini, Glenn and Catherine **\$233.10**
7 Upper Commons
Woodbury, CT 06798
2015-03-0523936 Overpaid

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Lungarini, Glenn and Catherine **\$294.38**
7 Upper Commons
Woodbury, CT 06798
2014-03-0014037 Overpaid

Mamudov, Agim **\$50.50**
1201 New Haven Road
Naugatuck, CT 06770
2015-03-0524367 Overpaid

Martin, Lisa A. **\$33.60**
144 Ridgefield Avenue
Waterbury, CT 06705
2012-03-0014681 Overpaid

Martin, Lisa A. **\$43.75**
144 Ridgefield Avenue
Waterbury, CT 06705
2014-03-0014759 Overpaid

Martin, Lisa A. **\$47.37**
144 Ridgefield Avenue
Waterbury, CT 06705
2013-03-0014726 Overpaid

Murzyn, Paul **\$2.12**
23 Brighton Road
Naugatuck, CT 06770
2015-03-0526478 Overpaid

Murzyn, Paul **\$9.45**
23 Brighton Road
Naugatuck, CT 06770
2015-04-0083531 Overpaid

Mutual Security **\$30.10**
P.O. Box 2489
Shelton, CT 06484
2015-01-0049200 Overpaid

Mutual Security **\$55.14**
P.O. Box 2489
Shelton, CT 06484
2015-01-0050472 Overpaid

National Tax Search LLC **\$76.98**
130 South Jefferson Street, Suite 300
Chicago, IL 60661
2015-01-0042980 Overpaid

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Naugatuck Plumbing Company **\$28.08**
24 Fuller Street
Naugatuck, CT 06770
2015-02-0030562 Overpaid

Nissan Infiniti LT **\$245.62**
P.O. Box 650214
Dallas, TX 75265
2014-03-0017072 Overpaid

O&G Industries, Inc. **\$273.43**
112 Wall Street
Torrington, CT 06790
2015-02-0030586 Overpaid

Payne, Thomas **\$154.94**
72 Wood Creek Road
Bethlehem, CT 06751
2014-03-0018245 Overpaid

Payne, Thomas **\$166.46**
72 Wood Creek Road
Bethlehem, CT 06751
2013-03-0018200 Overpaid

Pigott, Patricia **\$29.34**
82 Beardsley Avenue
Naugatuck, CT 06770
2015-03-0528625 Overpaid

Piper, Joann **\$43.37**
108 Oak Street
Naugatuck, CT 06770
2015-04-0084049 Overpaid

Roaix, James R., Jr. **\$118.40**
441 Coe Avenue B22
East Haven, CT 06512
2015-03-0530054 Overpaid

Rodrigues, Jose **\$111.00**
148 Lewis Street
Naugatuck, CT 06770
2015-03-0530198 Overpaid

Rosato, Joseph **\$77.76**
28 City Hill Street
Naugatuck, CT 06770
2015-01-0048663 Overpaid

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Ryan, Johanna P. **\$6.88**
50 Ramsey Avenue
Naugatuck, CT 06770
2015-03-0530763 Overpaid

Sacirovski, Zaim and Muniba **\$48.10**
60 Sunrise Circle
Naugatuck, CT 06770
2015-01-0048871 Overpaid

Sarracco Mechanical Services, Inc. **\$391.83**
61 Mattatuck Heights Road
Waterbury, CT 06705
2015-03-0531361 Overpaid

Schmecker, Elizabeth **\$44.84**
1301 Rubber Avenue
Naugatuck, CT 06770
2014-04-0004415 Overpaid

Soucy, Anne **\$108.78**
158 May Street
Naugatuck, CT 06770
2015-03-0532650 Overpaid

Star, Ruotolo **\$77.97**
30 Morse Place
New Haven, CT 06512
2015-02-0030763 Overpaid

Swisher Hygiene **\$2.64**
USA Operations, Inc.
4725 Piedmont Row Drive Suite 400
Charlotte, NC 28210
2015-02-0030785 Overpaid

Team Naugatuck LLC **\$416.64**
132 Church Street
Naugatuck, CT 06770
2015-02-0030800 Overpaid

Thomas, Peter **\$50.01**
103 Wisteria Drive
Naugatuck, CT 06770
2015-01-0050075 Overpaid

To Scents LLC **\$24.96**
175 Church Street
Naugatuck, CT 06770
2015-02-0030821 Overpaid

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T R Landscaping LLC **\$26.86**
61 Olive Street
Naugatuck, CT 06770
2015-04-0084859 Overpaid

Tyco Integrated Security LLC **\$13.68**
Attention: Tax Department
P.O. Box 5006
Boca Raton, FL 33431
2015-02-0030838 Overpaid

United Site Services NE **\$28.24**
Attention: Northeast Account Payable
50 Washington Street, Suite 1000
Westborough, MA 01581
2015-02-0030846 Overpaid

Velez, Elizabeth **\$241.24**
122 Wyoming Avenue
Waterbury, CT 06706
2015-03-0534661 Overpaid

Villalba, Carlos **\$123.04**
28 Harker Avenue 2nd FL
Waterbury, CT 06705
2014-03-0024992 Overpaid

Villalba, Carlos **\$676.10**
28 Harker Avenue 2nd FL
Waterbury, CT 06705
2014-03-0024992 Overpaid

VW Credit Leasing LTD **\$44.84**
1401 Franklin BLVD
Libertyville, IL 60048-4460
2015-03-0534369 Overpaid

Young, Philip W. and Rose **\$132.82**
233 Conrad Street
Naugatuck, CT 06770
2013-01-0065733 Overpaid

Young, Philip W. and Rose **\$136.72**
233 Conrad Street
Naugatuck, CT 06770
2014-01-0065514 Overpaid

K. Donovan abstained.

17. Public Comment – None

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18. Burgess Comments/Sub-Committee Reports

Burgess Herb reported the Planning Commission made a favorable decision on the proposed development at Salem Square.

Burgess Donovan said an additional porta potty is needed at the other end of Linden Park. Little ones under five years old have a hard time making it in time to the other end of the park.

Burgess Hoff said there will be a pasta dinner fundraiser for Bob Veillette at St. Francis Church Hall on May 10th.

Burgess Burns told the mayor to keep up the good work.

Mayor Hess said the Memorial Day Parade will be bigger and better this year. The last surviving member of Doolittle's Raiders will be in attendance; Richard Cole will be 102 years old. B25 planes will do a fly over.

Burgess Jackson said everyone did a great job at GDC. Next Tuesday is the Foley Award Dinner, next Wednesday is the Cross Street School Talent Show and next Thursday is the Grand Opening of a new nail salon on New Haven Road.

Burgess Vitale reported the Dog Park Grand Opening has been rescheduled to May 13th, 11 to 3 p.m. due to the weather forecast. The sponsor board has been installed. There will be dog demonstrations from the state police, local police and the Orange Police.

Deputy Mayor Neth said George Hadoulis, owner of Atlantis Diner, passed away last week due to pancreatic cancer. Burgess Neth said he lost a friend. He went in the diner every day for seventeen years. Mr. Hadoulis's wife said she is not planning on reopening the diner. Burgess Neth said the ladder truck from Florida was brought to the Fire Department. It did not meet the needs of the borough. Burgess Neth thinks Pierce trucks are overpriced.

19. **VOTED:** Unanimously on a motion by Burgess Scully and seconded by Burgess Jackson to adjourn the meeting at **8:55 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk