

**MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
DECEMBER 5, 2017**

1. Mayor “Pete” Hess called the regular meeting to order at **6:17 p.m.** with the following in attendance:

BURGESSES:

L. Taf Jackson

M. Bronko

R. Burns

J. DeOliveira, absent

C. Herb

D. Hoff

R. Neth

R. Vitale

D. Wisniewski, left 7:37 p.m.

PRESS:

L. Marshall

RESIDENTS:

Five

DEPARTMENT HEADS:

J. Bernegger, Deputy Police Chief

J. Stewart, Public Works Director

R. Butler, Jr., Purchasing/Financial Analyst

C. Edson, Police Chief

E. Murray, Fire Chief

A. Bruce, Controller

OTHERS:

C. Yannielli, Conservation Commission

D. Sheridan, Finance Board

2. Burgess Burns led in the Pledge of Allegiance to the flag.
3. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the minutes of the special meeting of **November 30, 2017**. Each member received a copy for review.
4. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the monthly reports of **November**. Each member received copies for review.
5. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth to recess to Executive Session at **6:18 p.m.** for discussion on the following: **Real Estate** (Chemtura, 176 North Main Street) and **Pending Litigation** inviting in Finance Board Chairman D. Sheridan and Purchasing/Financial Analyst R. Butler, Jr.

Mayor Hess reconvened the meeting at **7:07 p.m.**

6. There were no motions emanating from Executive Session.
7. Public Comment
Residents commented on the following:
- The need for usage rules at all borough parks. Gunntown Passive Park already has usage rules.
 - The State of Connecticut revoked paying medical insurance for low income residents receiving social security benefits.

Minutes – Board of Mayor and Burgesses – Regular Meeting – December 5, 2017

8. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the appointment of **Robert Clark** (R), 211 Conrad Street, Naugatuck, CT 06770 as an alternate member of the **Planning Commission**, filling the expired term of S. Brouillet, term to expire November 1, 2021.
9. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the reappointment of **Venessa R. Napoli** (D), 7 Baldwin Street, Naugatuck, CT 06770 as an alternate member of the **Planning Commission**, term to expire September 1, 2021.
10. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the reappointment of **Diane Scinto** (R), 190 East Waterbury Road, Naugatuck, CT 06770 as a regular member of the **Board of Finance**, term to expire July 1, 2020.
11. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the reappointment of **Elma Solomon** (D), 228 Crestwood Drive, Naugatuck, CT 06770 as a regular member of the **Park Commission**, term to expire September 1, 2022.
12. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses confirm the appointment of the **Assistant Town Clerk and Assistant Registrar of Vital Statistics, Leslie K. Mazur**, 176 Colonial Boulevard, West Haven, CT 06516, term to run from January 2, 2018 to January 6, 2020.
13. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses confirm the appointment of the **Assistant Registrar of Vital Statistics, Elisa Levesque**, 96 Village Circle, Naugatuck, CT 06770, term to run from January 2, 2018 to January 6, 2020.
14. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses confirm the appointments of the following **Subregistrars of Vital Statistics**, terms to run concurrently with the Town Clerk and Registrar of Vital Statistics, January 2, 2018 to January 6, 2020, as directed by law; as if read:

Steven P. Zembruski
Naugatuck Valley Memorial Funeral Home
240 North Main Street
Naugatuck, CT 06770

John W. Ford
Alderson Funeral Home
201 Meadow Street
Naugatuck, CT 06770

Minutes – Board of Mayor and Burgesses – Regular Meeting – December 5, 2017

James A. Mengacci

Buckmiller Thurston Mengacci Funeral Home
82 Fairview Avenue
Naugatuck, CT 06770

Daniel J. Ford

Alderson Funeral Home
201 Meadow Street
Naugatuck, CT 06770

15. Mayor Hess deferred appointing **Burgess Liaisons**. He would like the burgesses and Board of Finance members to be more involved and in depth with borough departments. A better discussion can take place with a stronger and more effective Board of Mayor and Burgesses and Board of Finance. He would like every department covered, analyzed and scrutinized.
16. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the “**Maintenance Contract for iRecord – Police Department**” to BEI Holdings, Inc., 6 Capital Drive, Wallingford, CT 06492 in the amount of **\$2,005** and authorize Mayor Hess to execute all contracts and related documents as recommended by Chief of Police Christopher Edson.
17. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve **BEI Holdings, Inc.**, 6 Capital Drive, Wallingford, CT 06492 to be added to the **approved vendors list** to provide services to the Police and Fire Departments.
Mayor Hess granted Burgess D. Wisniewski permission to be excused at 7:37 p.m.
18. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the “**Annual Subscription Cost for iBoss Network Protection – Police Department**” to iBoss Inc., 4110 Campus Point Court, San Diego, CA 92121 in the amount of **\$2,785** as recommended by Chief of Police Christopher Edson and make iBoss a preferred vendor.
Burgess D. Wisniewski was not present for the vote.
- 17a. **VOTED:** Unanimously on a motion by Burgess Neth and seconded by Deputy Mayor Taf Jackson that the Board of Mayor and Burgesses authorize the mayor to enter into a multiyear agreement with the preferred vendor **BEI Holdings, Inc.** subject to final approval and verification by the controller.
Burgess D. Wisniewski was not present for the vote.
19. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the “**Stenographer Professional Services - Police Department**” to **Darlene Orsati**, 115 Redwood Drive, Bristol, CT 06010 in the amount of **\$1,035.50** and authorize Mayor Hess to execute all contracts and related documents as recommended by Chief of Police Christopher Edson.
Burgess D. Wisniewski was not present for the vote.

Minutes – Board of Mayor and Burgesses – Regular Meeting – December 5, 2017

20. Chief of Police Christopher Edson informed the board the State of Connecticut has decided to turn over the purview of the filing of applications for **Bingos, Bazaars and Raffles** to municipalities as of January 1, 2018. Chief Edson would like the board to adopt a fee schedule. He spoke about the fees the state currently charges. Weekly bingos are \$75 per year, monthly bingos are \$50 per year and individual event bingos, two per year, are up to \$10.00 per day. Bazaars and raffles range in fees from \$5.00 to \$100.00 depending on the value of prizes. The board voted on a fee schedule below.

VOTED: Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses adopt the State of Connecticut fee schedule as recommended by Chief Edson for **Bingos, Bazaars and Raffles** that are covered under current state law.

Burgess D. Wisniewski was not present for the vote.

21. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents with **TRUGREEN Commercial**, 89 Old Forge Road, Rocky Hill, CT 06067 as recommended by Chief of Police Christopher Edson.

Burgess D. Wisniewski was not present for the vote.

22. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the “**Dispatch Monitor Mounts – Police Department**” to XYBIX Systems, Inc., in the amount of **\$1,399.89** and authorize Mayor Hess to execute all contracts and related documents as recommended by Chief of Police Christopher Edson.

Burgess D. Wisniewski was not present for the vote.

23. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award “**Hardware, Lumber, Signs, Construction and Maintenance Supplies**” to Swenson Granite Works, 292 South Main Street #25, Newtown, CT 06470 and authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart.

Burgess D. Wisniewski was not present for the vote.

24. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses award the bid for the “**Roof Replacement – Parks Maintenance Building, 607 Rubber Avenue**” to Diamond Roofing Specialists, Inc., 99 Brookside Road, Waterbury, CT 06708 in the amount of **\$26,735** and authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart.

Burgess D. Wisniewski was not present for the vote.

Minutes – Board of Mayor and Burgesses
Regular Meeting – December 5, 2017

25. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the proposal from TRC Environmental Control, 21 Griffin Road North, Windsor, CT 06095 for the “**Project Oversight of the Incinerator Upgrade**” being completed by Veolia North America in the amount of **\$63,100** and authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart.

Burgess D. Wisniewski was not present for the vote.

26. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the proposal from Belfor Property Restoration, 30 North Plains Industrial Road, Wallingford, CT 06492 for the “**Restoration of the Tuttle House, 380 Church Street**” and authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart, subject to final review.

Burgess D. Wisniewski was not present for the vote.

27. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Controller Allyson W. Bruce to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Agosto, Wilfredo **\$5.35**
34 Marshall Avenue
Naugatuck, CT 06770
2016-03-0050369 Overpaid

Ally Financial **\$148.64**
Louisville PPC
P.O. Box 9001951
Louisville, KY 40290-1951
2016-03-0074605 Overpaid

Alves, Alexya or Caulfield, Ryan **\$79.22**
19 Village Circle
Naugatuck, CT 06770
2016-03-0050678 Overpaid

Alves, Alexya or Caulfield, Ryan **\$76.00**
19 Village Circle
Naugatuck, CT 06770
2015-03-0510576 Overpaid

Bierwirth, Tammy **\$394.97**
51-5F Brook Street
Naugatuck, CT 06770
2016-01-0000939 Overpaid

Minutes – Board of Mayor and Burgesses
Regular Meeting – December 5, 2017

Butler, John **\$40.59**
424 Quinn Street
Naugatuck, CT 06770
2016-03-0053433 Overpaid

Callahan, Michael P. **\$16.06**
12 Bridle Trail Drive
Naugatuck, CT 06770
2016-03-0053655 Overpaid

CCAP Auto Lease LTD **\$316.06**
1601 Elm Street
Dallas, TX 75201
2016-03-0054236 Overpaid

Chase **\$39.44**
P.O. Box 9278
Coppell, TX 75019
2015-07-0041456 Overpaid

Clark, Richard D. **\$127.28**
P.O. Box 408
Naugatuck, CT 06770
2015-03-0514556 Overpaid

Corsa, Sandra A. **\$8.09**
118 Linda Court
Naugatuck, CT 06770
2016-03-0055286 Overpaid

Corsa, Sandra A. **\$29.69**
118 Linda Court
Naugatuck, CT 06770
2016-03-0055288 Overpaid

Deer, John A. **\$3.07**
203 Fieldstone Terrace
Naugatuck, CT 06770
2016-03-0056282 Overpaid

Donlen Corporation **\$183.71**
3000 Lakeside Drive 2nd FL
Bannockburn, IL 60015-1229
2016-03-0057002 Overpaid

Financial Pacific Leasing LLC **\$8.17**
Attention: Gary Bergstrom
3455 S 344th Way Suite 300
Federal Way, WA 98001
2015-02-0030298 Overpaid

Fitzpatrick, E. Attorney **\$1,017.91**
203 Church Street Unit 4
Naugatuck, CT 06770
2016-01-0006630 Overpaid

Minutes – Board of Mayor and Burgesses
Regular Meeting – December 5, 2017

Ford Credit Personal Property Tax **\$85.11**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2016-03-0053515 Overpaid

Ford Credit Personal Property Tax **\$119.63**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2015-03-0513420 Overpaid

Ford Credit Personal Property Tax **\$164.80**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2016-03-0053497 Overpaid

Ford Credit Personal Property Tax **\$295.26**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2016-03-0053565 Overpaid

Ford Credit Personal Property Tax **\$308.95**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2015-03-00513417 Overpaid

Ford Credit Personal Property Tax **\$458.92**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2016-03-0053539 Overpaid

Ford Credit Personal Property Tax **\$489.51**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2016-03-0053570 Overpaid

Ford Credit Personal Property Tax **\$489.92**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2016-03-0053518 Overpaid

Ford Credit Personal Property Tax **\$521.97**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2016-03-0053487 Overpaid

Minutes – Board of Mayor and Burgesses
Regular Meeting – December 5, 2017

Ford Credit Personal Property Tax **\$663.89**
P.O. Box 67000
Department 231601
Detroit, MI 48267-2316
2016-03-0053541 Overpaid

Gelada, Lino L., Jr. **\$64.42**
221 Burritt Street
Plantsville, CT 06479-1425
2015-03-0518924 Overpaid

Gutowski, Arlene **\$53.28**
1013 Weid Drive Apt 8F
Naugatuck, CT 06770
2015-03-0519857 Overpaid

Heavens, Glenn **\$26.75**
118 Phyllis Drive
Naugatuck, CT 06770
2016-03-0060502 Overpaid

Honda Lease Trust **\$108.59**
600 Kelly Way
Holyoke, MA 01040-9681
2016-03-0060899 Overpaid

Honda Lease Trust **\$129.61**
600 Kelly Way
Holyoke, MA 01040-9681
2016-03-0060913 Overpaid

Honda Lease Trust **\$173.61**
600 Kelly Way
Holyoke, MA 01040-9681
2016-03-0060961 Overpaid

Honda Lease Trust **\$360.38**
600 Kelly Way
Holyoke, MA 01040-9681
2016-03-0060945 Overpaid

Hyde, Kendrick **\$31.71**
8 Church Street
Naugatuck, CT 06770
2016-03-0061293 Overpaid

Hyundai Lease Titling Trust **\$151.04**
10550 Talbert Avenue
Fountain Valley, CT 92708-6031
2016-03-0061370 Overpaid

KC Hair Studio **\$68.94**
87 South Main Street
Naugatuck, CT 06770
2015-02-0030442 Overpaid

Minutes – Board of Mayor and Burgesses
Regular Meeting – December 5, 2017

Klimas, Anthony **\$153.26**
22 Eagle Street
Naugatuck, CT 06770
2016-03-0062619 Overpaid

Laidlaw LLC **\$1,163.50**
620 Colonial Road
Guilford, CT 06437
2016-01-0005520 Overpaid

Martin, Rick **\$37.00**
76 Bluebird Drive
Naugatuck, CT 06770
2016-03-0064817 Overpaid

Miller, Thomas, Jr. **\$133.57**
85 Celentano Drive
Naugatuck, CT 06770
2016-03-0065852 Overpaid

Mina, Daniel **\$5.00**
75 Spruce Drive
Naugatuck, CT 06770
2016-03-0065887 Overpaid

Naugatuck Savings Bank **\$89.58**
251 Church Street
Naugatuck, CT 06770
2015-03-0526649 Overpaid

Nissan Infiniti LT **\$95.17**
P.O. Box 650214
Dallas, TX 75265-0214
2015-03-0527025 Overpaid

Nissan Infiniti LT **\$106.24**
P.O. Box 650214
Dallas, TX 75265-0214
2015-03-0527048 Overpaid

Ross, Christy M. **\$39.52**
100 Turtle Creek Drive, Apt M139
Greenville, SC 29615-4455
2016-03-0070544 Overpaid

Ryder Truck Rental, Inc. **\$473.98**
99 Murphy Road
Hartford, CT 06114-2104
2015-03-0530817 Overpaid

Ryder Truck Rental, Inc. **\$488.40**
99 Murphy Road
Hartford, CT 06114-2104
2015-03-0530811 Overpaid

Minutes – Board of Mayor and Burgesses
Regular Meeting – December 5, 2017

Sandblom, Judith E. **\$10.40**
111 Mill Street
Naugatuck, CT 06770
2014-03-0021245 Overpaid

Sandblom, Judith E. **\$138.22**
111 Mill Street
Naugatuck, CT 06770
2016-03-0071117 Overpaid

Smith, Robert **\$7.47**
11 Myrtle Avenue 1st FL
Naugatuck, CT 06770
2016-03-0072489 Overpaid

Sodloski, Thomas H. **\$10.45**
38 Anderson Street
Naugatuck, CT 06770
2016-03-0072584 Overpaid

Sutton, Jacqueline E. **\$15.47**
28000 S Western Avenue 333
San Pedro, CA 90732
2016-03-0073223 Overpaid

Toyota Lease Trust **\$136.91**
2975 Breckinridge Boulevard
Duluth, GA 30096
2016-03-0074014 Overpaid

Toyota Lease Trust **\$156.44**
2975 Breckinridge Boulevard
Duluth, GA 30096
2016-03-0074024 Overpaid

Travis, Raida **\$57.61**
5 Peppermill Court
Naugatuck, CT 06770
2016-03-0074158 Overpaid

VCFS Auto Leasing Company **\$422.02**
6150 Omni Park Drive
Mobile, AL 36609
2016-03-0074642 Overpaid

Vega, Luis **\$120.10**
28 Coen Street 2nd FL
Naugatuck, CT 06770
2014-03-0024848 Overpaid

Vega, Luis **\$140.61**
28 Coen Street 2nd FL
Naugatuck, CT 06770
2013-04-0005109 Overpaid

Minutes – Board of Mayor and Burgesses – Regular Meeting – December 5, 2017

V W Credit Leasing LTD **\$514.20**
1401 Franklin Blvd
Libertyville, IL 60048-4460
2015-03-0534357 Overpaid

Wagner, Barbara **\$6.81**
83 Brookside Avenue
Naugatuck, CT 06770
2016-03-0074978 Overpaid

Walker, Ricardo **\$8.03**
15 Kosko Lane
Naugatuck, CT 06770
2016-03-0075026 Overpaid

Wallace, Erica **\$39.17**
33 Rockdale Avenue
Oakville, CT 06779
2012-04-0005029 Overpaid

Burgess D. Wisniewski was not present for the vote.

28. Public Comment

Dan Sheridan, the new chairman of the Board of Finance, said the schedule for the budget hearings will start a week earlier than in the past. He encouraged all burgesses to attend the weekly budget workshops to ask department heads questions on their budget while they're at the workshop.

29. Burgess Comments/Sub-Committee Reports

Burgess Vitale wished Janice LaCharity well on her retirement as office manager from the Police Department after many years. Mike Chatfield will be retiring from the Fire Department. The Fire Department held a successful toy drive. Burgess Vitale expressed his condolences to Tony and Diane Malone on the passing of their daughter. He wished everyone Happy Holidays.

Burgess Bronko wished everyone a Merry Christmas.

Burgess Burns wished everyone a Merry Christmas.

Burgess Herb said the Conservation Commission is pushing for control of land under the Park Commission's oversight. Country Hollow Estates' application was withdrawn from the Planning Commission.

Burgess Hoff said Naugatuck Valley COG is overseeing the Greater Waterbury Transit District. She congratulated Mayor Hess on being recognized with the Lewis Dibble Award. Congratulations to Dan Sheridan on becoming the new chairman of the Board of Finance.

Burgess Neth congratulated Dan Sheridan. He thinks it's a fantastic appointment and beneficial to the borough. He wished everyone a Merry Christmas.

Deputy Mayor Taf Jackson asked if a sign can be put downtown showing the names of businesses located on Church Street. She wished Janice LaCharity well on her retirement. She congratulated Dan Sheridan. Naugatuck Education Foundation will be hosting the Eve before the Eve Event on December 30th. Breakfast with Santa will be held on December 17th at the new Park and Recreation Office, the former armory. Merry Christmas and Happy New Year to everyone.

Minutes – Board of Mayor and Burgesses
Regular Meeting – December 5, 201

Mayor Hess said Goodwill Industries requested if their truck could be located on the Elm Street side of the Naugatuck Event Center because they need power. The truck will be located there in March or April. Mayor Hess wished everyone a Merry Christmas and Happy Holidays.

30. **VOTED:** Unanimously on a motion by Burgess Burns and seconded by Burgess Hoff to adjourn the meeting at **8:49 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk