

**MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
MARCH 6, 2018**

1. Mayor “Pete” Hess called the regular meeting to order at **6:18 p.m.** with the following in attendance:

BURGESSES:

L. Taf Jackson

M. Bronko, arrived 6:24 p.m.

R. Burns

J. DeOliveira

C. Herb

D. Hoff

R. Neth

R. Vitale

D. Wisniewski, absent

PRESS:

L. Marshall

RESIDENTS:

None

DEPARTMENT HEADS:

J. Stewart, Public Works Director

J. Bernegger, Deputy Police Chief

J. Kallipolites, Information Technology Director

J. Lawlor, Human Resources Director

E. Carter, Zoning Enforcement Officer

A. Bruce, Controller

C. Edson, Chief of Police

E. Murray, Fire Chief

C.A. Tyler, Assessor

OTHERS:

D. Sheridan, Board of Finance Chairman

S. Ribeiro, DPW Assistant

2. Burgess Burns led in the Pledge of Allegiance to the flag.
3. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the minutes of the regular meetings of **November 8, 2017, February 6, 2018** and the special meeting of **January 2, 2018**. Each member received copies for review.
4. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the monthly reports of **February**. Each member received copies for review.
5. Motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth to recess to Executive Session at **6:19 p.m.** for discussion on the following: **Personnel** (Public Works Superintendent Contract) and **Real Estate** (Lanxess Property, Parcels A and B) inviting in Human Resources Director J. Lawlor and Board of Finance Chairman D. Sheridan.
Mayor N.W. Hess, Burgess R. Neth and Burgess C. Herb were in favor.
- VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth to recess to Executive Session at **6:19 p.m.** for discussion on the following: **Personnel** (Public Works Superintendent Contract) and **Real Estate** (Lanxess Property, Parcels A and B) inviting in Human Resources Director J. Lawlor.

Mayor Hess reconvened the meeting at **7:18 p.m.**

Minutes – Board of Mayor and Burgesses
Regular Meeting – March 6, 2018

6. The following motion emanated from Executive Session.

VOTED: Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the **public works superintendent contract** as discussed in executive session.

7. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses recess to the **Retirement Board at 7:18 p.m.**

Mayor Hess reconvened the meeting at **7:21 p.m.**

8. Public Comment
None

9. Mayor Hess appointed **John Manuel Alves** (D), 42 Jarvis Street, Cheshire, CT 06410 as a regular member of the **Police Commission**, filling the unexpired term of L. Mayfield, term to expire June 1, 2018.

10. Mayor Hess appointed **Lieutenant Brian Newman**, 211 Spring Street, Naugatuck, CT 06770 as a member of the **Northwest Regional Mental Health Board**, filling the unexpired term of Lieutenant Ronald Hunt, term to expire May 1, 2020.

11. Mayor Hess reappointed **Robert Schmidt**, 68 Radnor Avenue, Naugatuck, CT 06770 as a member of the **Building Code Board of Appeals**, term to expire March 1, 2023.

12. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Bronko that the Board of Mayor and Burgesses approve the following appointments to the **Long Term School Building/Facility Planning Committee:**

Glenn Connan, Board of Education
103 Trout Brook Drive
Naugatuck, CT 06770

Ethel Grant, Board of Education
451 Tawny Thrush Road
Naugatuck, CT 06770

Kevin Kuzma, Parent Representative
438 Allerton Road
Naugatuck, CT 06770

Cindy Herb
161 Park Avenue
Naugatuck, CT 06770

Laurie Taf Jackson, Deputy Mayor
204 Margaret Circle
Naugatuck, CT 06770

Jeffrey Litke, Board of Education
73 Bird Road
Naugatuck, CT 06770

Minutes – Board of Mayor and Burgesses – Regular Meeting – March 6, 2018

Ex-Officio Members:

Sharon Locke, BOE Superintendent
497 Rubber Avenue
Naugatuck, CT 06770

Allyson W. Bruce, Controller
229 Church Street
Naugatuck, CT 06770

13. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the following reappointments to the **Long Term School Building/Facility Planning Committee:**

N. Warren “Pete” Hess, Chairman
229 Church Street
Naugatuck, CT 06770

Johnna Hunt
18 Partridgetown Road
Naugatuck, CT 06770

Robert Neth, Vice Chairman
30 City Brook Road
Naugatuck, CT 06770

Phil Zembruski
50 Alma Street
Naugatuck, CT 06770

Rebecca Zandvliet
164 Maple Hill Road
Naugatuck, CT 06770

Charles Marengi
241 City Hill Street
Naugatuck, CT 06770

Robert Burke, Board of Finance
150 Round Hill Road
Naugatuck, CT 06770

Diana Malone, Board of Education
156 Wedgewood Drive
Naugatuck, CT 06770

14. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Mayor Hess to sign an application and any related documents to apply as an **Opportunity Zone** jointly with the City of Waterbury regarding Census Tract #3451.

15. The current balance in the **Town Clerk’s Local Capital Improvement Fund** is **\$35,000**. Burgess Rocky Vitale would like a video recording system to be purchased through this account. IT Director Jim Kallipolites made a presentation last month on a portable video recording system for \$7,418.99. Mayor Hess said he would also like to use money from this account with Naugatuck Event Center money to replace ceiling tiles at the event center. Burgess DeOliveira thinks a GoPro for \$600 would be a better option to record the meetings. He will make a GoPro presentation next month.

Motion by Burgess Vitale and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the purchase of a **“Portable Video Recording System”** in the amount of **\$7,500** to dnr Laboratories, 76 Westbury Park, Watertown, CT 06798 from the Town Clerk’s Local Capital Improvement Fund as recommend by IT Director Jim Kallipolites.

Motion withdrawn.

Minutes – Board of Mayor and Burgesses
Regular Meeting – March 6, 2018

- VOTED:** Unanimously on a motion by Burgess Bronko and seconded by Burgess Neth that the Board of Mayor and Burgesses spend **\$1,000** from the Town Clerk's Local Capital Improvement Fund **for ceiling tiles and asbestos** at the Naugatuck Event Center for the project on the third floor, a multi-media center for recording, band practices and photography.
16. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for **“Business Personal Property Audit Services”** to Tax Management Associates, Inc., 2225 Coronation Boulevard, Charlotte, NC 28227 in the amount of **\$5,000 as budgeted in the 2017/2018 FY budget** as recommended by Assessor Carol Ann Tyler.
17. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the **“Training Trailer Rental and Instruction Services – Fire Department”** to Flash Fire Industries, 38 Carmen Lane, Monroe, CT 06468 in the amount of **\$5,710** and to accept Flash Fire Industries as an approved vendor and authorize Mayor Hess to execute all contracts and related documents as recommended by Fire Chief Ellen Murray.
18. Fire Chief Ellen Murray said the department is having a problem with their **Airpak Filling System**. This is an eighteen year old system that fills the airpark for firefighters. If they are battling a bad fire, the tanks will need to be filled on site. They contacted the dealer, Shipman's, who said the system will have to be replaced at a cost of \$75,000. Chief Murray contacted the manufacturer directly who thinks the problem may be a bad sensor. A representative from the manufacturer will go to the fire department on Friday to diagnose the problem.
19. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the **“Ocean Systems Video Software Annual Renewal – Police Department”** to Dynamic Technologies/DBA Ocean Systems, 4016 Blackburn Lane, Burtonsville, MD 20866 in the amount of **\$1,452** as recommended by Chief of Police Christopher Edson and authorize Mayor Hess to execute all contracts and related documents.
20. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bid and authorize Mayor Hess to execute all contracts and related documents for the **“Fireworks Display”** to Pyrotecnico, P.O. Box 149, 299 Wilson Road, New Castle, PA 16103 in the amount of **\$15,000 and an additional event scheduled anytime from September to December 2018** in the amount of **\$5,000** as recommended by Public Works Director James Stewart.

Minutes – Board of Mayor and Burgesses
Regular Meeting – March 6, 2018

21. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bid and authorize Mayor Hess to execute all contracts and related documents for **“On-Site Crushing & Processing of Construction Materials”** to the following vendors **as per bid** as recommended by Public Works Director James Stewart:

G&L Excavating, Inc.
P.O. Box 429
Naugatuck, CT 06770

Independent Crushing, Inc.
32 Porter Street
Watertown, CT 06795

22. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the **“Compactor Repair Services – Public Works Department”** to International Container Company, 110 North Bridge Street, Holyoke, MA 01040 in the amount of **\$1,572.50** and authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart.
23. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses waive the bid and award the **“Tub Grinding Services – Public Works Department”** to Harvest New England, 232 Colt Highway, Farmington, CT 06032 in the amount of **\$3,545 per day** and authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart.
24. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for **“Project Management Services for Munis Migration”** to PKF O’Connor Davies LLP, 100 Great Meadow Road, Suite 207, Wethersfield, CT 06109 in the amount of **\$60,000** as recommended by Controller Allyson W. Bruce.
25. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance a transfer request of **\$60,000** from **Union Wage Increase Account** to the **Munis Project Reserve Account** as recommended by Controller Allyson W. Bruce.
26. Motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses adopt the following **Fair Housing Resolution**, as if read:

WHEREAS, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Minutes – Board of Mayor and Burgesses
Regular Meeting – March 6, 2018

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, The Borough of Naugatuck, CT is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Borough of Naugatuck hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Borough of Naugatuck or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Borough of Naugatuck and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
L. Taf Jackson
M. Bronko
R. Burns
J. DeOliveira

C. Herb
D. Hoff
R. Neth
R. Vitale

OPPOSE

None

ABSTAIN

None

Motion carried 9-0-0

27. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for “**Rehabilitation**

Minutes – Board of Mayor and Burgesses
Regular Meeting – March 6, 2018

Inspection Services” to A&E Services Group LLC, 145 Brooks Hill Road, Wolcott, CT 06716 as recommended by Zoning Enforcement Officer Edward Carter.

28. Motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses adopt the following resolution, as if read:

WHEREAS, Federal monies are available under the **Connecticut Small Cities Community Development Block Grant Program**, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 – 3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the Borough of Naugatuck make application to the State for **\$400,000** in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Mayor and Burgesses;

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the Borough of Naugatuck in an amount not to exceed **\$400,000** is hereby approved, and that the Mayor is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, to carry out approved activities and to act as the authorized representative of the Borough of Naugatuck.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
L. Taf Jackson
M. Bronko
R. Burns
J. DeOliveira

C. Herb
D. Hoff
R. Neth
R. Vitale

OPPOSE

None

ABSTAIN

None

Motion carried 9-0-0

Minutes – Board of Mayor and Burgesses
Regular Meeting – March 6, 2018

29. Mayor Hess discussed the **Northwest Regional Workforce Investment Board**. It is his understanding that the borough used to receive funding from the program. Burgess Bronko recalls funding from the program for summer youth employment when he was mayor. We no longer receive funding. There is an intergovernmental group now run by the Mayor of Danbury, the Mayor of Waterbury, and three representatives from other towns to form a five member board.
30. Mayor Hess asked for a motion to approve his revised policy for the **Elderly Tax Credit Program** based on feedback from the board at the February meeting.

Motion by Burgess Hoff and seconded by Burgess Bronko that the Board of Mayor and Burgesses continue the **Elderly Tax Credit Program** under a revised policy remaining with eighteen participants, reduced from \$500 to \$400 for a maximum of forty hours per year, they must qualify under the statutory criteria and work under the direction of the Mayor's Office, assigned by the Mayor's Office, to work in the Tax Office, Town Clerk's Office, Assessor's Office, DPW Office, Mayor's Office and/or the library. A public notice will go in the Citizens News and the Senior Center newsletter. Applicants will be selected on a first come, first serve basis for the qualified people.

Motion amended.

Motion by Burgess Hoff and seconded by Burgess Bronko that the Board of Mayor and Burgesses continue the **Elderly Tax Credit Program** under a revised policy remaining with eighteen participants, reduced from \$500 to \$400 for a maximum of forty hours per year, they must qualify under the statutory criteria and work under the direction of the Mayor's Office, assigned by the Mayor's Office, to work in the Tax Office, Town Clerk's Office, Assessor's Office, DPW Office, Mayor's Office, the library or any other assignments approved by the mayor's designee. A public notice will go in the Citizens News and the Senior Center newsletter. Applicants will be selected on a first come, first serve basis for the qualified people.

Burgess Vitale opposed.

Deputy Mayor Taf Jackson abstained.

31. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Controller Allyson W. Bruce to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

ACAR Leasing LTD **\$324.01**
4001 Embarcadero Drive
Arlington, TX 76014
2016-03-0050191 Overpaid

Ahmed, Tarek **\$181.20**
24 Rockland Avenue
Waterbury, CT 06708
2015-03-0510312 Overpaid

Minutes – Board of Mayor and Burgesses
Regular Meeting – March 6, 2018

Ahmed, Tarek **\$288.76**
24 Rockland Avenue
Waterbury, CT 06708
2014-03-0000262 Overpaid

Barbieri, John **\$108.89**
215 Church Street
Naugatuck, CT 06770
2013-03-5324 (Crespo, Marcelo) Overpaid

Berardi, William A., Sr. **\$44.19**
31 Burritt Place
Naugatuck, CT 06770
2006-03-0001862 Overpaid

Berardi, William A., Sr. **\$141.34**
31 Burritt Place
Naugatuck, CT 06770
2016-04-0080411 Overpaid

Casalan, Elise **\$36.67**
80 Lewis Street
Naugatuck, CT 06770
2015-03-0513985 Overpaid

Cyr, Paul and Lidia **\$66.04**
19 Farmstead Lane
Naugatuck, CT 06770
2015-01-0042429 Overpaid

Cyr, Paul and Lidia **\$500.00**
19 Farmstead Lane
Naugatuck, CT 06770
2016-01-0002420 Overpaid

Desrosiers, Sandra Living Trust **\$6.00**
178 Auburn Street
Naugatuck, CT 06770
2016-01-0002803 Overpaid

Dileo, Frank **\$4,862.31**
354 Benson Road
Middlebury, CT 06762
2016-01-0002868 Overpaid

Falzone, Michael and Victoria **\$5,463.09**
271 Jones Road
Naugatuck, CT 06770
2016-01-0003307 Overpaid

Francis, Colin **\$2.00**
61 Celantano Drive
Naugatuck, CT 06770
2016-04-0081665 Overpaid

Minutes – Board of Mayor and Burgesses
Regular Meeting – March 6, 2018

Torello-Minasian, Sandy **\$174.92**
53 Marc Street
Naugatuck, CT 06770
2016-03-0073887 Overpaid

Nissan Infiniti LT **\$128.66**
P.O. Box 650214
Dallas, TX 75265-0214
2016-03-0067126 Overpaid

Nissan Infiniti LT **\$160.65**
P.O. Box 650214
Dallas, TX 75265-0214
2015-03-0527076 Overpaid

Nissan Infiniti LT **\$204.02**
P.O. Box 650214
Dallas, TX 75265-0214
2015-03-0526985 Overpaid

Nissan Infiniti LT **\$300.08**
P.O. Box 650214
Dallas, TX 75265-0214
2016-03-0067176 Overpaid

Nissan Infiniti LT **\$504.49**
P.O. Box 650214
Dallas, TX 75265-0214
2016-03-0067128 Overpaid

Paradise, Lisa M. **\$130.68**
283 Waterman Avenue
Smithfield, RI 02917
2016-03-0067128 Overpaid

Rossi, Gordon J. **\$15.39**
5 Westview Drive
Naugatuck, CT 06770
2016-03-0070563 Overpaid

Schade, Andrea J. **\$20.46**
193 Union City Road
Naugatuck, CT 06770
2016-03-0071539 Overpaid

Tanucci, Nicholas **\$48.56**
108-012 Clark Road
Naugatuck, CT 06770
2016-01-0009931 Overpaid

VW Credit Leasing LTC **\$54.21**
1401 Franklin BLVD
Libertyville, IL 60048-4460
2016-03-0074902 Overpaid

Minutes – Board of Mayor and Burgesses – Regular Meeting – March 6, 2018

VW Credit Leasing LTC **\$81.11**
1401 Franklin BLVD
Libertyville, IL 60048-4460
2016-03-0074923 Overpaid

Wallock, Oliver F., Jr. **\$33.08**
177 Winton Street
Springfield, MA
2015-01-40187 Overpaid

Woods, Jessamie J. **\$2.42**
594 Andrew Mountain Road
Naugatuck, CT 06770
2016-03-0075742 Overpaid

32. Public Comment
None

33. Burgess Comments/Sub-Committee Reports\
Burgess Vitale reported there will be a fundraiser for deceased Police Officer Robert “Tommy” Byrne’s family, from 4 p.m. to 8 p.m. on April 7th, \$10, at the Elks Lodge.
Burgess DeOliveira said police officers from Naugatuck went to the State Capitol to show support for a bill on suicide prevention for police officers.
Burgess Bronko thanked everyone for the very nice gift sent to him after his hip surgery.
Burgess Burns said he was glad to see Burgess Bronko back on his feet.
Burgess Herb reported the Conservation Commission is concerned with the sewage spill in the Naugatuck River. He looked into the Connecticut Water Company increasing the fee for water usage. He asked why the cost per linear foot is so high. Long time Swimming Coach Jim McKee is retiring this year.
Burgess Hoff asked if there would be an Irish Mayor of the Day this year. She was told John Ford will be honored with festivities taking place on St. Patrick’s Day. The Exchange Club will be holding their Community Champions Dinner on March 13th.
Deputy Mayor Taf Jackson said the Chocolate Expo will be held in Naugatuck this year on Saturday at the Naugatuck Event Center.
Mayor Hess said the Chocolate and Wine Expo will be 12 p.m. to 5 p.m. The mayor encouraged everyone to spread the word on social media to raise awareness in the community that the event center is not just for car shows but for more refined events. He said the Board of Education reduced their proposed budget from a 1.2 million increase to a \$482,000 increase.

34. **VOTED:** Unanimously on a motion by Burgess Herb and seconded by Deputy Mayor Taf Jackson to adjourn the meeting at **9:23 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo, Borough Clerk