

**MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
JULY 7, 2020**

Due to the COVID-19 Pandemic, the Board of Mayor and Burgesses are practicing social distancing per executive order of Governor Ned Lamont. The meeting was held by Zoom Webinar, a remote video conferencing platform, and by phone.

1. Mayor “Pete” Hess called the regular meeting to order at **7:04 p.m.** with the following in attendance:

BURGESSES:

L. Taf Jackson C. Marengi, arr. 7:06 p.m.
M. Bronko J. Mizeski
F. Dambowsky R. Neth
J. DeOliveira R. Vitale
C. Herb

PRESS:

A. Yilma

RESIDENTS:

Unable to determine due to the format

DEPARTMENT HEADS:

E. Carter, Zoning Enforcement Officer
J. Stewart, Public Works Director
J. Lawlor, Human Resources Director
J. Hunt, NHS Associate Principal

A. Bruce, Controller
J. Kallipolites, IT Director
P. Russell, Deputy Fire Chief
S. Hunt, Chief of Police

OTHERS:

D. Sheridan, Board of Finance Chairman S. Samela, Board of Finance
D. Scinto, Board of Finance Vice Chairwoman K. Zak, Environmental Liaison
S. Ribeiro, Assistant to the Public Works Director C. Yannielli, Conservation Comm.
M. Leonard, Conservation Commission Chairwoman

2. Burgess Neth led in the Pledge of Allegiance to the flag.
3. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **June 2, 2020**. Each member received a copy for review.
4. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the monthly reports of **June**. Each member received copies for review.
5. Public Comment
Conservation Commission Chairwoman Melissa Leonard wants the Parks Department to remove picnic tables from parks. She would like to see tables removed after each event held by the Parks Department especially at Gunntown Passive Park.
6. Mayor Hess reappointed **Cathy Zuzick**, 39 Brighton Road, Naugatuck, CT 06770 as a regular member of the **Blight Citation Hearing Board**, term to expire July 1, 2023.

Minutes – Board of Mayor and Burgesses
Regular Meeting – July 7, 2020

7. Mayor Hess approved the reappointment of the following members to the **Day Care Board of Directors**, terms to expire April 1, 2022.

Sharon Heady-Labansky
63 Hackett Street
Naugatuck, CT 06770

Evelyn Roman
740 Field Street
Naugatuck, CT 06770

8. Mayor Hess approved the reappointment of the following member to the **Day Care Board of Directors**, term to expire April 1, 2024.

Tracey A. Gairing
44 Pembroke Road
Naugatuck, CT 06770

9. Mayor Hess approved the reappointment of the following members to the **Day Care Board of Directors**, terms to expire April 1, 2026.

Nancy Clarke
10 Luke Street
Prospect, CT 06712

Rose Marie McGrath
121 Hilltop Road
Naugatuck, CT 06770

10. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the appointment of **Stephen Samela** (D), 5 Bailey Road, Naugatuck, CT 06770 as a regular member of the **Board of Finance**, filling the unexpired term of V. Tasimi, term to expire June 1, 2021.

11. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the appointment of **Seeram James** (R), 37 Jolie Road, Naugatuck, CT 06770 as a regular member of the **Board of Finance**, filling the unexpired term of J. Mizeski, term to expire June 1, 2022.

12. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses extend the contract for “**Hauling and Recycling**” to the following vendor as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro:

The Stone Construction Company, Inc. Leaves 100 yd. dumpster \$1,100.00 per haul
168 Main Street South
Southbury, CT 06488

13. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the following vendors for “**Plumbing, Electrical and HVAC Services**” based

Minutes – Board of Mayor and Burgesses
Regular Meeting – July 7, 2020

on the **Request for Qualifications** as recommended by Assistant to the
Public Works Director Sandra Lucas-Ribeiro, as if read:

Steve’s Electrical Contracting
508 Candee Road
Naugatuck, CT 06770

Connecticut Hydronics LLC
1058 Rubber Avenue
Naugatuck, CT 06770

MJ Daly
110 Mattatuck Height Road
Waterbury, CT 06705

Sav-Mor Heating & Cooling
231 Captain Lewis Drive
Southington, CT 06489

Onsite Electric LLC
15 Hemingway Drive
P.O. Box 4671
Wallingford, CT 06492

14. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the following vendors for “**Tree Trimming and Removal**” based on the **Request for Qualifications** as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro, as if read:

Bellemare Tree Service
105 Oak Street
Naugatuck, CT 06770

Ed the Treeman
32 Clark Hill Road
Prospect, CT 06712

Butler Company
848 Marshall Phelps Road
Windsor, CT 06095

15. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bids for “**Hardware, Lumber and Supplies**” to the following vendors **as per bid** as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro, as if read:

Accredited Lock & Door
1161 Paterson Plank Road
Secaucus, NJ 07094

H.J. Bushka & Sons
25 Great Hill Road
Naugatuck, CT 06770

Lock Stock & Barrel
770 Amity Road
Bethany, CT 06524

Minutes – Board of Mayor and Burgesses – Regular Meeting – July 7, 2020

16. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bids for “**Tires and Services**” to the following vendors **as per bid** as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro, as if read:

Naugatuck Tire & Automotive
486 Rubber Avenue
Naugatuck, CT 06770

Barnwell of CT LLC
143 East Main Street
Torrington, CT 06790

Pete’s Tire Barn
100 Captain Neville Drive
Waterbury, CT 06705

17. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bids for “**General Construction Equipment, Roof Repairs, Labor & Materials**” to the following vendors **as per bid** as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro, as if read:

G&L Excavating
P.O. Box 429
Naugatuck, CT 06770

KTL Trucking
355 Wooster Street
Naugatuck, CT 06770

Tom Lawlor & Sons Construction LLC
101 Salem Road
Prospect, CT 06712

Sunbelt Rentals
2341 Deerfield Drive
Fort Mill, SC 29715

Stone Construction Company, Inc.
168 Main Street South
Southbury, CT 06488

Shoreline Restoration
24 Featherbed Lane
Branford, CT 06405

Offshore Construction
280 Hartford Road
Manchester, CT 06040

O&G Industries
112 Wall Street
Torrington, CT 06791

New England Masonry & Roofing
146 Sheridan Drive
Naugatuck, CT 06770

Nature’s Harvest
P.O. Box 1879
Naugatuck, CT 06770

HTS Construction
P.O. Box 1879
Naugatuck, CT 06770

G.L. Capasso
34 Lloyd Street
New Haven, CT 06513

Eagle Rivet Roof Service Corporation
15 Britton Drive
Bloomfield, CT 06002

Minutes – Board of Mayor and Burgesses
Regular Meeting – July 7, 2020

18. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bids for “**Motor Vehicle and Equipment Parts & Repair**” to the following vendors **as per bid** as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro, as if read:

Fleetpride
P.O. Box 847118
Dallas, TX 75284-7118

S&S Transmission
387 North Main Street
Naugatuck, CT 06770

Universal Body and Equipment Company
17 Dinunzio Road
Oakville, CT 06779

H’s Automotive
486 Rubber Avenue
Naugatuck, CT 06770

Parts Place, Inc.
125 South Main Street
Naugatuck, CT 06770

Gabrielli Truck Sales
401 Old Gate Lane
Milford, CT 06460

Lawson Products
8770 W. Bryn Mawr Avenue, Suite 900
Chicago, IL 60631

The W.I. Clark Company
30 Barnes Industrial Park Road
Wallingford, CT 06492

West Springfield Auto
945 Main Street
West Springfield, MA 01018

19. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bids for “**Turf Maintenance Supplies**” to the following vendors **as per bid** as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro, as if read:

Site-One Landscape Supply
1385 East 36th Street
Cleveland, Ohio 44114

Tom Irwin
13 A Street
Burlington, MA 01803

The Cardinals, Inc.
166 River Road
P.O. Box 520
Unionville, CT 06085

Harrell’s LLC
5105 New Tampa Highway
Lakeland, FL 33815

20. Motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses **waive** the bid and approve the following vendors for “**Nursery Plants**” as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro, as if read:

Minutes – Board of Mayor and Burgesses
Regular Meeting – July 7, 2020

Site-One Landscape Supply
1385 East 36th Street
Cleveland, Ohio 44114

Schichtel's Nursery, Inc.
7420 Peters Road
Springville, NY 14141

Motion withdrawn and amended.

VOTED: Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bids for “**Nursery Plants**” to the following vendors **as per bid** as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro, as if read:

Site-One Landscape Supply
1385 East 36th Street
Cleveland, Ohio 44114

Schichtel's Nursery, Inc.
7420 Peters Road
Springville, NY 14141

21. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve the bid for “**Eviction Services**” to Ace Van & Storage, Inc., 210 Realty Drive, Cheshire, CT 06410 in the amount of **\$800 per eviction** as recommended by Assistant to the Public Works Director Sandra Lucas-Ribeiro.
22. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize the following **purchasing consortiums** as recommended by Controller Allyson W. Bruce, as if read:

Sourcewell (Formerly NJPA- National Joint Powers Alliance)

HGAC – Houston Galveston Area Council

WCSA – Western States Contracting Alliance

Connecticut State Contracts as issued by the Department of Administrative Services

GSA – General Services Administration – Federal Contracts

CRCOG – Capital Region Council of Governments

NCPA – National Cooperative Purchasing Alliance

23. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Mayor Hess to sign a contract for professional engineering consulting services to provide engineering support services for the Wastewater Treatment Facility and Wastewater Collection System with **Kleinfelder Northeast, Inc.**, 200 Corporate Place, Suite 310, Rocky Hill, CT at the **rates as provided in Appendix A of the contract** as recommended by Public Works Director James Stewart.
24. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents with **TRC**

Minutes – Board of Mayor and Burgesses
Regular Meeting – July 7, 2020

Environmental Control, 21 Griffin Road North, Windsor, CT 06095 for **“On-Call Services for Incinerator”** at the **rates as provided in the attached rate schedule of the contract** as recommended by Public Works Director James Stewart.

25. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses approve a payment to the City of Waterbury for the **“Waterbury Police Athletic League 2020 River Brigade”** in the amount of **\$4,400** for two participants from Naugatuck based on 30 hours a week at the new minimum wage to supplement the efforts to clean up the Naugatuck River as recommended by Environmental Liaison Kevin Zak.
26. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Mayor N. Warren “Pete” Hess to execute all contracts and related documents for a **Summer Employment Program Grant** through the **Northwest Regional Workforce Investment Board** in the amount of **\$84,000**, as well as budget amendments to allow for additional funding at a later date, managed by Naugatuck Youth Services, Inc. as recommended by Naugatuck Youth Services Executive Director Kristin Mabrouk.
27. Discussion/possible action regarding **“Emergency Equipment” on the Maple Hill Cell Tower.**
Discussion tabled.
28. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize the borough to apply for ZREC approval for a **proposed solar project at Andrew Avenue Elementary School.**
29. Discussion/possible action regarding a **Merchant Fuel Cell Project/Port of Naugatuck.**
Discussion tabled.
30. Mayor Hess said we need to make progress and get our numbers up regarding the **2020 Census.** It is critical to be counted. People do not want to respond for one reason or another. The mayor said if we could get an 80% response rate, it would be a huge increase in federal funding. As of today, only 66.4% responded. We need to increase our numbers because federal money comes back to the town in the form of grants.
31. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth that the Board of Mayor and Burgesses authorize Controller Allyson W. Bruce to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Minutes – Board of Mayor and Burgesses
Regular Meeting – July 7, 2020

Bill	Name	Address	City/State/Zip	Over Paid
2013-03-0010730	HOLLISTER, WALTER F. JR	150 SPENCER STREET	NAUGATUCK, CT 06770	-236.40
2014-03-0010749	HOLLISTER, WALTER F. JR	150 SPENCER STREET	NAUGATUCK, CT 06770	-226.48
2015-03-0520645	HOLLISTER, WALTER F. JR	36 FEDERAL STREET	W. HARTFORD, CT 06110	-87.14
2016-04-0082218	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PKWY.	ATLANTA, GA 30339	-255.49
2017-03-0061171	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PKWY.	ATLANTA, GA 30339	-621.46
2017-04-0083154	MASHNI, MAHMOUD A.	1541 HIGHLAND AVE APT. M	WATERBURY, CT 06708	-500.00
2018-01-0003118	E+E PROPERTIES LLC	108 WILLIAM C RADO SR DR.	NAUGATUCK, CT 06770	-27,344.06
2018-01-0005533	LAMB, KIM	800 SW ST LUCIE CRES.	STUART, FL 34994	-2.63
2018-01-0006173	CARPINO TRST KATHERINE	5 STEVEN COURT	NEW MILFORD, CT 06776	-141.74
2018-01-0009032	SEKELICK, MORGAN	21 CHESTNUT STREET	NAUGATUCK, CT 06770	-312.77
2018-01-0009042	SAVERIANO, RITA A.	505 HORTON HILL RD.	NAUGATUCK, CT 06770	-123.10
2018-01-0009183	RECALDE VICTOR H. + JENNIFER	12 BEACON MANOR RD.	NAUGATUCK, CT 06770	-1,500.00
2018-03-0053522	CAB EAST LLC	2975 BRECKINRIDGE BLVD.	DULUTH, GA 30096	-388.36
2018-03-0054171	CAULFIELD, CAMERON J.	20 MOONLIGHT CIRCLE	NAUGATUCK, CT 06770	-15.03
2018-03-0054370	CHANTRE, LUCIANO	61 HICKORY ROAD	NAUGATUCK, CT 06770	-80.52
2018-03-0055920	DASILVA, ANA L.	24 MOORE AVENUE	NAUGATUCK, CT 06770	-241.65
2018-03-0061170	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PKWY.	ATLANTA, GA 30339	-559.36
2018-03-0061998	JUSTICE, AMIE E.	933 RUBBER AVE. APT 3I	NAUGATUCK, CT 06770	-40.00
2018-03-0065017	MCDONALD, GERALDINE	24 PLEASANT AVENUE	NAUGATUCK, CT 06770	-119.70
2018-03-0067048	NOLL, GLEN R.	129 PHOENIX AVENUE	NAUGATUCK, CT 06770	-11.97
2018-03-0068071	PENN, JAMES V.	701 BEACON VALLEY RD. APT 25	NAUGATUCK, CT 06770	-85.95
2018-03-0073062	TAYLOR, ASHLEY A.	215 TAWNY THRUSH RD.	NAUGATUCK, CT 06770	-173.92
2018-03-0074465	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD.	LIBERTYVILLE, IL 60048	-177.26
2018-03-0074478	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD.	LIBERTYVILLE, IL 60048	-203.58
2018-03-0074479	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD.	LIBERTYVILLE, IL 60048	-123.26
2018-03-0074496	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD.	LIBERTYVILLE, IL 60048	-314.24
2019-03-0052493	BORIVONG SOMPHASOOK	32 COUNSELOR DRIVE	NAUGATUCK, CT 06770	-65.70
2019-03-0061472	JEUDY, ILFLAELIDE	120 MORNING MIST RD.	NAUGATUCK, CT 06770	-35.68
2019-03-0065439	MILLER, GERALD F.	76 LONGVIEW TERRACE	NAUGATUCK, CT 06770	-13.05
2019-03-0067972	PENN, JAMES V.	701 BEACON VALLEY RD. APT 25	NAUGATUCK, CT 06770	-81.45
			TOTAL	-34,081.95

32. Motion by Burgess _____ that the Board of Mayor and Burgesses enter into an employment agreement with **Paul Russell for the position of Fire Chief** and authorize Mayor Hess to sign a contract for a four year term commencing July 1, 2020 terminating on June 30, 2024.

Motion tabled until executive session.

33. Public Comment
A resident asked how items can be placed on the agenda. Conservation Commission Chairwoman Melissa Leonard does not think it is a good idea to hold events at borough parks during the pandemic.

Minutes – Board of Mayor and Burgesses
Regular Meeting – July 7, 2020

34. Burgess Comments/Sub-Committee Reports

Burgess Herb said the Planning Commission gave an extension to the 0 May Street subdivision project due to COVID-19.

Burgess Vitale discussed donation boxes and the problem of dumping around the boxes. He said the litter ordinance may need to be reviewed.

Burgess DeOliveira would like the Public Works Department to track the number of cars going into the transfer station each day at least for the next few months.

Burgess Dambowsky reported we plateaued with COVID-19. He endorses Paul Russell as the new fire chief.

Deputy Mayor Taf Jackson commended Deputy Chief Paul Russell and Police Chief Steven Hunt for doing a great job reacting to the mishap with the fireworks display on July 2nd. The Park Commission will be meeting tomorrow at 6 p.m. by Zoom.

35. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Neth to recess to Executive Session at **8:36 p.m.** for discussion on the following: **Collective Bargaining** (Chapter 90 Supervisors Union), **Personnel** (Fire Chief), **Real Estate Negotiations** (CT Water Company Available Parcels, Port of Naugatuck, Naugatuck/Waterbury Industrial Park, Tax Incentive Ordinance, Tax Incremental Financing District, Sale of Remnant Parcels) and **Pending Litigation** inviting in Human Resources Director John Lawlor.

Mayor Hess reconvened the meeting at **9:36 p.m.**

36. The following motions emanated from Executive Session.

For the record:

Mayor Hess: “Andreas, members of the press, we’re going to vote on two contracts tonight. As per our standard policy, once they’re signed, they’ll be public record and you can have a copy and all of the relevant information and we’ll give you access to whatever you need to write your story.”

Motion by Burgess Dambowsky and seconded by Burgess Mizeski that the Board of Mayor and Burgesses enter into an employment agreement with **Paul Russell for the position of Fire Chief** and authorize Mayor Hess to sign a contract for a four year term commencing July 1, 2020 terminating on June 30, 2024.

Burgess Neth opposed.

- VOTED:** Unanimously on a motion by Burgess Neth and seconded by Deputy Mayor Taf Jackson that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an agreement between the Borough of Naugatuck and the **Borough of Naugatuck Supervisors Union Chapter 90** for a four year term from July 1, 2019 through June 30, 2023 as discussed in executive session.

Minutes – Board of Mayor and Burgesses
Regular Meeting – July 7, 2020

37. **VOTED:** Unanimously on a motion by Deputy Mayor Taf Jackson and seconded by Burgess Mizeski to adjourn the meeting at **9:43 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk