

**MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
NOVEMBER 3, 2021**

Due to the COVID-19 Pandemic, the Borough of Naugatuck held the Board of Mayor and Burgesses meeting on a hybrid basis. Everyone was welcomed to attend in person, by Zoom Webinar or by phone.

1. Mayor “Pete” Hess called the regular meeting to order at **7:03 p.m.** with the following in attendance:

BURGESSES:

R. Neth	G. Mudry
M. Bronko	D. Neth-Kunin
F. Dambowsky	M. Smith
C. Marenghi	R. Vitale
J. Mizeski	

PRESS:

A. Yilma

RESIDENTS:

Unable to determine due to the format

DEPARTMENT HEADS:

J. Kallipolites, IT Director
A. Bruce, Controller
R. Butler, Purchasing & Financial Analyst

J. Stewart, Public Works Director
K. Hanks, Deputy Fire Chief
S. Ribeiro, Superintendent of Parks

OTHERS:

D. Sheridan, Board of Finance Chairman, virtual
K. Kelley, Naugatuck Ambulance Corps Chief
R. Rebimbas, State Representative, virtual
E. Fitzpatrick, Borough Attorney, virtual
S. Bronko, Republican Town Committee Chairman

J. Lennon, Pension Board
J. DeOliveira, Former Burgess, virtual
M. Katra, Republican Registrar, virtual
J. Dambowsky, Arts Commission

2. Deputy Mayor Robert Neth led in the Pledge of Allegiance to the flag.
3. Burgess Dorothy Neth-Kunin swore newly elected **Deputy Mayor Robert A. Neth** into office.

Mayor N. Warren “Pete” Hess swore newly elected **Burgesses Michael Bronko, W. Francis Dambowsky, Charles P. Marenghi, Jan J. Mizeski, George A. Mudry, Dorothy Neth-Kunin, Meghan E. Smith and Rocky Vitale** into office.

Mayor Hess swore in **Meghan E. Smith and Jan J. Mizeski** as members of the **Naugatuck Valley Health District**.

4. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses add to the agenda a motion to appoint **Meghan E. Smith** as a member of the **Naugatuck Valley Health District**.

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5. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Mizeski that the Board of Mayor and Burgesses approve the appointment of **Meghan E. Smith**, 41 Mulberry Street, Naugatuck, CT 06770 as a member of the **Naugatuck Valley Health District**, filling the unexpired term of E. Sletner, term to expire June 1, 2022.
6. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses approve the revised minutes of the regular meeting of **October 5, 2021**. Each member received a copy for review.
7. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses approve the monthly reports of **October**. Each member received copies for review.
8. Mayor's Opening Comments
Mayor Hess congratulated returning members and the new members to the board. He said every burgess would have the opportunity to be a liaison to boards and/or commissions. He wants board members to think about which boards/commissions they would like to be appointed as their liaison. Mayor Hess will make the appointments next month.
9. Public Comment – None
10. Mayor Hess is thrilled with the progress at **Naugatuck Ambulance Corps**. Chief Kyle Kelley has been at Naugatuck Ambulance for four weeks now. Chief Kelley said there were 460 requests for service in October with 338 transports and 120 non-transports. The response time was just over five minutes for emergency calls and just over seven minutes for non-priority calls. Naugatuck requested mutual aid seven times and provided aid to other municipalities fifty times, this is a major improvement. We now have better response times, more revenue and better service. The moral and overall organization has changed. Naugatuck Health District is looking for support from Naugatuck Ambulance when they have a vaccine clinic. The ambulance corps has been participating in community events. Drew Marine and ION Bank donated sixty thousand dollars that will fund the purchase of four CPR machines. Chief Kelley appreciates everything the borough is doing.
11. Mayor Hess appointed **Joseph M. Golden**, 76 Silver Ridge Lane, Naugatuck, CT 06770 as a member of the **Local Emergency Planning Committee (LEPC/NEMAC)**, indefinite term.
12. Mayor Hess appointed **Eric Oubre, Jr.**, Red Cross, 385 Main St. #214, Southbury, CT 06488 as a member of the **Local Emergency Planning Committee (LEPC/NEMAC)**, indefinite term.
13. Mayor Hess appointed **Kyle Kelley**, Naugatuck Ambulance, 246 Rubber Avenue, Naugatuck, CT 06770 as a member of the **Local Emergency Planning Committee (LEPC/NEMAC)**, filling the term of L. Santoro, indefinite term.

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14. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses approve the reappointment of **Melissa Leonard**, 450 Gunntown Road, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, term to expire November 1, 2024.
15. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses approve the reappointment of **Attorney Neal Hanlon**, 1204 Winslow Drive, Watertown, CT 06795 as a member of the **Human Resource Development Board**, term to expire October 1, 2024.
16. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses approve the reappointment of **Maria DaSilva**, 171 Lorann Drive, Naugatuck, CT 06770 as a member of the **Human Resource Development Board**, term to expire October 1, 2024.
17. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses approve the bid and authorize Mayor Hess to execute all contracts and related documents for **“Snow and Ice Control Sand”** to the following vendor as recommended by Superintendent of Parks Sandra Lucas-Ribeiro:

Stone Construction
168 Main Street South
Southbury, CT 06488

\$21.50 per ton

18. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses accept the **RFQ** for **“Winter Snow Plowing and Removal”** to the following contractors pending inspection of equipment and Municipal Snow Plowing Insurance Coverage and authorize Mayor Hess to execute all contracts and related documents as recommended by Superintendent of Parks Sandra Lucas-Ribeiro:

Big K’s Landscaping
P. O. Box 756
Naugatuck, CT 06770

S&S Asphalt Paving, Inc.
P.O. Box 429
Southbury, CT 06488

19. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses authorize Mayor Hess to execute **Contract Administration Memorandums (CAMS)** for contract year **2020** regarding the **“Service Contract for Wastewater Treatment System Capital Improvements and Asset Management”** as approved by the WPCA and Public Works Director James Stewart.

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20. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses authorize Mayor Hess to execute **Contract Administration Memorandums (CAMS)** for contract year **2020** regarding the “**Incinerator Facilities Lease Agreement**” as approved by the WPCA and Public Works Director James Stewart.
21. Motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses adopt the following **DEMHS Blanket Resolution** as recommended by W. Francis Dambowsky, Director of Emergency Management and Homeland Security; as if read:

RESOLVED, that the Board of Mayor and Burgesses may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that N. Warren “Pete” Hess, as Mayor of the Board of Mayor and Burgesses, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Mayor and Burgesses and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
R. Neth
M. Bronko
F. Dambowsky
C. Marengi

J. Mizeski
G. Mudry
D. Neth-Kunin
M. Smith
R. Vitale

OPPOSE

None

ABSTAIN

None

Motion carried 10-0-0

22. Motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses adopt the **Naugatuck Valley Council of Governments Hazard Mitigation Plan Update, 2021-2026** resolution; as if read:

WHEREAS, the Borough of Naugatuck has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. *flooding, high wind, thunderstorms, winter storms, earthquakes, droughts, dam failure, and wildfires*), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Naugatuck Board of Mayor and Burgesses approved the previous version of the Plan in 2015; and

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WHEREAS, the Borough of Naugatuck and the Naugatuck Valley Council of Governments developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for the Hazard Mitigation Plan Update, 2021-2026 under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held and public input was sought in 2020 and 2021 regarding the development and review of the Hazard Mitigation Plan Update, 2021-2026; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedure for Naugatuck; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact Naugatuck, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make Naugatuck eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Board of Mayor and Burgesses:

1. The Plan is hereby adopted as an official plan of the Borough of Naugatuck.
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them.
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Mayor and Burgesses.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
R. Neth
M. Bronko
F. Dambowsky
C. Marengi

J. Mizeski
G. Mudry
D. Neth-Kunin
M. Smith
R. Vitale

OPPOSE

None

ABSTAIN

None

Motion carried 10-0-0

23. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses authorize Controller Allyson W. Bruce to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

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Bill	Name	Address	City/State/Zip	Over Paid
2018-03-0070385	ROXAS, ROMIR M.	15 FLEMING STREET	WATERBURY, CT 06710	-157.50
2018-04-0085114	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-221.85
2019-03-0050116	ACAR LEASING LTD	4001 EMBARCADERO DR.	ARLINGTON, TX 76014	-430.88
2019-03-0066182	MURPHY, MATTHEW .J	14 JOSEPH STREET	TERRYVILLE, CT 06786	-326.70
2019-03-0073593	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-1,156.96
2019-04-0081313	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-114.21
2019-04-0081316	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-144.68
2019-04-0081317	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-214.92
2019-04-0081318	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-162.00
2019-04-0081320	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-186.89
2019-04-0081326	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-70.42
2019-04-0081328	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-112.05
2019-04-0081329	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-223.02
2019-04-0081332	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-261.45
2019-04-0081334	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-37.22
2019-04-0081335	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-144.67
2019-04-0081336	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-225.22
2019-04-0081337	EAN HOLDINGS LLC	14002 E 21ST ST. STE. 1500	TULSA, OK 74134	-189.00
2020-01-0006659	MEDINA, JULIO + MARIELEI	11 KELLY COURT	SANDY HOOK, CT 06482	-14.19
2020-01-0010379	ULRICHSEN, JANICE B.	31 WILSON STREET	NAUGATUCK, CT 06770	-8.20
2020-02-0040062	AMITY MORTGAGE LLC	223 MEADOW ST., STE 4	NAUGATUCK, CT 06770	-97.44
2020-02-0040232	CHIROPRACTIC CENTER LLC	223 MEADOW STREET	NAUGATUCK, CT 06770	-88.01
2020-02-0040746	LPL FINANCIAL	35 PORTER AVE. UNIT 6	NAUGATUCK, CT 06770	-51.57
2020-02-0040954	PHYSICAL THERAPY & SPORTS MEDICINE CENTER	100 PROSPECT STREET	NAUGATUCK, CT 06770	-1,280.18
2020-03-0050075	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-54.00
2020-03-0050101	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-1,005.21
2020-03-0050104	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-965.24
2020-03-0050113	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-488.02
2020-03-0050120	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-397.70
2020-03-0050183	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-1,252.40
2020-03-0050184	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-417.78
2020-03-0050203	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-278.20
2020-03-0052249	BOKUL, SHEAK J.	163 MEADOW ST., APT 2	NAUGATUCK, CT 06770	-13.78
2020-03-0053877	CASTRO, GENY	31 ANN STREET	NAUGATUCK, CT 06770	-31.72
2020-03-0056514	DOROSH, JEFFREY A.	179 CROSS STREET	NAUGATUCK, CT 06770	-5.31
2020-03-0057095	ENTERPRISE FM TRUST	9315 OLIVE BOULEVARD	SAINT LOUIS, MO 63132	-581.16
2020-03-0057103	ENTERPRISE FM TRUST	9315 OLIVE BOULEVARD	SAINT LOUIS, MO 63132	-581.16
2020-03-0057104	ENTERPRISE FM TRUST	9315 OLIVE BOULEVARD	SAINT LOUIS, MO 63132	-470.80
2020-03-0057106	ENTERPRISE FM TRUST	9315 OLIVE BOULEVARD	SAINT LOUIS, MO 63132	-476.32
2020-03-0057623	FINANCIAL SER VEH TRUST	5550 BRITTON PKWY.	HILLIARD, OH 43026	-269.32

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2020-03-0057630	FINANCIAL SER VEH TRUST	5550 BRITTON PKWY.	HILLIARD, OH 43026	-574.06
2020-03-0060131	HONDA LEASE TRUST	1919 TORRANCE BLVD.	TORRANCE, CA 90501	-466.46
2020-03-0060154	HONDA LEASE TRUST	1919 TORRANCE BLVD.	TORRANCE, CA 90501	-566.14
2020-03-0060167	HONDA LEASE TRUST	1919 TORRANCE BLVD.	TORRANCE, CA 90501	-463.81
2020-03-0060171	HONDA LEASE TRUST	1919 TORRANCE BLVD.	TORRANCE, CA 90501	-285.80
2020-03-0060235	HONDA LEASE TRUST	1919 TORRANCE BLVD.	TORRANCE, CA 90501	-396.66
2020-03-0061109	JOHNSON VENISA D	27 COACH CIR., UNIT 4	NAUGATUCK, CT 06770	-485.27
2020-03-0062211	LABRECQUE, JUSTIN M.	8 SAINT JOHNS COURT	STAFFORD, VA 22556	-61.11
2020-03-0062214	LABRECQUE, STEPHANIE L.	8 SAINT JOHNS COURT	STAFFORD, VA 22556	-119.70
2020-03-0062231	LACMAN, STEPHEN J.	1139 WARPERS LANE	FORT MILL, SC 29715	-18.72
2020-03-0067166	PAULS PASTRY DISTRIBUTORS LLC	65 VILLAGE CIRCLE	NAUGATUCK, CT 06770	-410.98
2020-03-0070782	SHORE, JUNE I.	11320 DEEP CANYON TRAIL	FRISCO, TX 75033	-13.28
2020-03-0072640	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-309.06
2020-03-0072641	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-226.88
2020-03-0072643	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-510.96
2020-03-0072652	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-522.90
2020-03-0072667	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-681.30
2020-03-0072688	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-473.84
2020-03-0072689	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-715.14
2020-03-0072690	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-340.64
2020-03-0072706	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-405.90
2020-03-0072747	TOYOTA LEASE TRUST	3200 W RAY ROAD	CHANDLER, AZ 85226	-1,123.20
2020-03-0073024	URBANO, ROBERT J.	2531 YELLOW BRICK RD.	ST CLOUD, FL 34772	-48.38
2020-03-0073269	VAULT TRUST	500 WOODWARD AVE., FL. 10	DETROIT, MI 48226	-109.94
2020-03-0073286	VAULT TRUST	500 WOODWARD AVE., FL. 10	DETROIT, MI 48226	-358.02
2020-03-0073587	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD.	LIBERTYVILLE, IL 60048	-582.16
			TOTAL	-23,477.66

24. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses add to the agenda a motion to authorize the controller to **refund a tax refund**.
25. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses authorize Controller Allyson W. Bruce to refund the following tax refund approved by Tax Collector James Goggin; as if read:

2019-04-81952	Hoff, Melissa D.	78 Arline Drive.	Waterbury, CT 06705	-825.30
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26. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses add to the agenda motions to approve **fixed prepay prices for diesel fuel, heating oil and gasoline**.

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27. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for “**Dyed Ultra Low Sulfur Diesel Fuel**” to East River Energy, 401 Soundview Road, P.O. Box 388, Guilford, CT 06437 in the amount of **\$2.5991 or less fixed prepay price per gallon** as recommended by Controller Allyson W. Bruce.
28. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for “**#2 Heating Oil**” to East River Energy, 401 Soundview Road, P.O. Box 388, Guilford, CT 06437 in the amount of **\$2.5791 or less fixed prepay price per gallon** as recommended by Controller Allyson W. Bruce.
29. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for “**Regular Unleaded Gasoline – Police and Parks Departments**” to East River Energy, 401 Soundview Road, P.O. Box 388, Guilford, CT 06437 in the amount of **\$2.4428 or less fixed prepay price per gallon** as recommended by Controller Allyson W. Bruce.
30. Public Comment – None
31. Burgess Comments/Sub-Committee Reports
Burgess Marenghi said many renovations have taken place at the library. Kudos to the director for acquiring grants to pay for all of the improvements.
Burgess Neth-Kunin said she is happy to be here.
Burgess Mizeski welcomed the new burgesses.
Burgess Dambowsky said he is glad to have the new burgesses on the board. He congratulated Superintendent of Parks Sandra Lucas-Ribeiro and said she is a stellar employee.
Burgess Bronko congratulated everyone and is looking forward to working with them.
Burgess Mudry said he is happy to be here.
Burgess Smith is grateful to be here and moving Naugatuck forward.
Burgess Vitale said the Park and Recreation Department held a bingo event. He attended the Glendale ribbon cutting ceremony. The Elks Club held a ziti dinner fundraiser for animal control. He attend the ribbon cutting for the new thrift store on Rubber Avenue Extension. The Historical Society held a graveyard tour. The Historical Society will be moving items into the Tuttle Building as soon as they are able to go on the second floor.
Deputy Mayor Neth congratulated the newbies and the oldies on the board.
32. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko to recess to Executive Session at **8:20 p.m.** for discussion on the following: **Real Estate** (Parcel B – RFP, LANXESS Property, 275 Church Street), and **Pending Litigation**. No one was invited into executive session.

Mayor Hess reconvened the meeting at **8:52 p.m.**

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33. There were no motions emanating from Executive Session.
34. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Bronko to adjourn the regular meeting at **8:52 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk