

**MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
NOVEMBER 6, 2024**

The Borough of Naugatuck held the Board of Mayor and Burgesses meeting on a hybrid basis. Everyone was welcomed to attend in person, by Zoom Webinar or by phone.

1. Mayor “Pete” Hess called the regular meeting to order at **7:01 p.m.** with the following in attendance:

BURGESSES:

R. Vitale	R. Neth, virtual
M. Bronko	D. Neth-Kunin
F. Dambowsky	J. Rosenblatt
K. Gallo	M. Smith, virtual
C. Marenghi	

PRESS:

A. Yilma

RESIDENTS:

Unable to determine due to the format

DEPARTMENT HEADS:

C. McAllister, Chief of Police
J. Stewart, Public Works Director
J. Kallipolites, IT Director

K. Hanks, Fire Chief
S. Ribeiro, Park Superintendent
A. Bruce, Controller

2. Pledge of Allegiance to the flag.
3. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **October 1, 2024** and the special meeting of **October 22, 2024**. Each member received copies for review.
4. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the monthly reports of **October**. Each member received copies for review.
5. Mayor’s Opening Comments
Mayor Hess said the annual tree lighting festival will be held on the first Saturday in December with a visit from Santa Claus.
6. Public Comment – None
7. Fire Chief Kenneth Hanks gave the monthly update on the **Naugatuck Ambulance Corps (NAC)** in the absence of Chief Kyle Kelley. NAC responded to over 408 requests for service. They assisted 58 times for mutual aid out and needed three times mutual aid in.
8. Mayor Hess said all **Borough of Naugatuck Development Plans** are on schedule. The first section of downtown paving should be completed soon. The most difficult project is the installation of the stormwater pipes which are seventeen feet deep, when completed sanity sewers will be installed. The digging of Church Street will be done shortly. The plan will be modified to install sidewalks in the winter with the least impact on downtown businesses. Rubber Avenue is on schedule. Earthworks is ready to start on Parcel B.

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9. Mayor Hess reappointed **Rocky Vitale**, 180 East Waterbury Road, Naugatuck, CT 06770 as a member of the **Naugatuck Ambulance Board of Directors**, term to expire January 1, 2029.
10. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the reappointment of **Melissa Leonard**, 450 Gunntown Road, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, term to expire November 1, 2027.
11. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the reappointment of **Ryan Plourde**, 23 Rough Wing Road, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, term to expire November 1, 2027.
12. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the reappointment of **Shagufta S. Zahid**, 1067 May Street, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, term to expire November 1, 2027.
13. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the appointment of **Alison Sanchirico**, 9 Raintance Circle, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, filling the expired term of J. Ayash, term to expire November 1, 2026.
14. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve **James Maslan DBA CT Potty Rentals**, 574 Boyden Street, Waterbury, CT 06704 as an approved vendor to continue to provide goods and/or services for **Fiscal Year 2024/2025** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart.
15. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve a settlement payment in the amount of **\$900.00** with **Mechanical Plumbing and Heating**, 52 Crestway, Hamden, Connecticut, 06514 as recommended by Controller Allyson W. Bruce.
16. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve **Kleinfelder Work Order #3 for Parcel B, Phase 1 Construction Services and Phase 11 Design Services** in the amount of **\$42,920.00** as recommended by the Public Works Director James Stewart.

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17. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an agreement with Down-To-Earth Consulting LLC, not to exceed **\$155,200.00**, for **Environmental Services for Remediation of Parcel B** which is funded as part of the \$1,375,000.00 DECD Grant for the Downtown Revitalization Project.
18. Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses adopt the following **Municipal Resolution to Enter into a Grant Assistance Agreement with the State of Connecticut Department of Economic and Community Development (DECD)**, as if read:

WHEREAS, the Borough of Naugatuck received notice of award of a \$20,000 State Historic Preservation Office Survey and Planning Grant for a project entitled “Consulting Services of a 36 CFR-qualified historical architect/engineer team to prepare architectural plans and specifications for the Bronson Tuttle House (1882) 380 Church Street, Naugatuck,” and

WHEREAS, the Borough of Naugatuck’s Board of Mayor and Burgesses previously committed \$20,000 in local match dollars to this project, and

WHEREAS, the scope of work for this project includes architectural/engineering drawings and specifications for repointing, painting, and water intrusion at the entrance of the Bronson Tuttle House. As funding allows, architectural/engineering drawings and specifications will also include the clustered fire suppression upgrades at the grand stair and the second floor egress.

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

1. Accept the grant award of \$20,000 from State of Connecticut DECD, and
2. Authorize Mayor N. Warren “Pete” Hess, III (or his designee) to execute and submit any and all grant contract documents, with the State of Connecticut DECD, and
3. Authorize release of previously committed local matching funds (\$20,000) to this project.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
R. Vitale
M. Bronko
F. Dambowsky
K. Gallo

C. Marenghi
R. Neth
D. Neth-Kunin
J. Rosenblatt
M. Smith

OPPOSE

None

ABSTAIN

None

Motion carried 10-0-0

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19. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Controller Allyson W. Bruce to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

2021-03-0051067	ARESTA, POLIVIO J.	369 KING STREET	NAUGATUCK, CT 06770	-88.30
2021-03-0060654	HONDA LEASE TRUST	1919 TORRANCE BLVD.	TORRANCE, CA 90501	-602.98
2021-03-0060956	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PARKWAY	ATLANTA, GA 30339	-91.08
2021-03-0060971	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PARKWAY	ATLANTA, GA 30339	-611.22
2021-03-0067415	PACHECO, MARIA R.	35 AETNA STREET	NAUGATUCK, CT 06770	-249.78
2021-03-0074930	WOODFIELD, STEVEN J.	12 WEBB ROAD	NAUGATUCK, CT 06770	-197.52
2021-04-0082209	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-664.13
2022-03-0054317	CCAP AUTO LEASE LTD	P.O. BOX 961272	FORT WORTH, TX 76161	-156.94
2022-03-0060951	HONDA LEASE TRUST	11675 GREAT OAKS WAY SUITE 200	ALPHARETTA, GA 30022	-143.30
2022-03-0062049	JP MORGAN CHASE BANK NA	P.O. BOX 901098	FORT WORTH, TX 76101	-55.54
2022-03-0074955	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD.	LIBERTYVILLE, IL 60048	-415.68
2022-03-0074971	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD.	LIBERTYVILLE, IL 60048	-121.00
2022-03-0074974	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD.	LIBERTYVILLE, IL 60048	-138.45
2022-04-0081935	HONDA LEASE TRUST	11675 GREAT OAKS WAY SUITE 200	ALPHARETTA, GA 30022	-718.86
2022-04-0081998	HYUNDAI LEASE TITLING TRUST	3161 MICHELSON DR. STE 1900	IRVINE, CA 92612-4418	-492.94
2023-01-0006556	CORELOGIC	P.O. BOX 9025	COPPELL, TX 75019	-3,411.22
2023-02-0040496	FRANCOTYP-POSTALIA, INC.	140 N MITCHELL CT., STE. 200	ADDISON, IL 60101	-30.09
2023-02-0040958	PINHO, JOHN	26 CHURCH STREET	NAUGATUCK, CT 06770	-51.82
2023-02-0041212	SZANISZLO, TIBOR	29 GRAHAM RIDGE ROAD	NAUGATUCK, CT 06770	-659.86
2023-02-0041973	LAW OFFICES OF MICHAEL W MACKNIAK LLC	175 CHURCH STREET, SUITE 202	NAUGATUCK, CT 06770	-173.64
2023-03-0050728	ANCHETA, RYMA C.	8 MEADOW BROOK PLACE	NAUGATUCK, CT 06770	-103.56
2023-03-0054243	CCAP AUTO LEASE LTD	P.O. BOX 961272	FORT WORTH, TX 76161	-864.74
2023-03-0056667	DIFABBIO, ARTHUR N.	11 MITCHELL STREET	NAUGATUCK, CT 06770	-3.50
2023-03-0060633	HERNANDEZ, JESSICA N.	111 MAY STREET	NAUGATUCK, CT 06770	-103.17
2023-03-0060885	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-511.97
2023-03-0060920	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-107.22
2023-03-0060938	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-491.57
2023-03-0060952	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-603.76
2023-03-0061334	HYUNDAI LEASE TITLING TRUST	3161 MICHELSON DR., STE. 1900	IRVINE, CA 92612-4418	-567.08
2023-03-0062035	JP MORGAN CHASE BANK NA	P.O. BOX 901098	FORT WORTH, TX 76101	-617.60
2023-03-0062037	JP MORGAN CHASE BANK NA	P.O. BOX 901098	FORT WORTH, TX 76101	-558.96
2023-03-0063945	LOPEZ, LUIS A.	98 HOADLEY STREET	NAUGATUCK, CT 06770	-47.32
2023-03-0065578	MEHMEDI, LIRIJE	69 PONHAM STREET	WATERBURY, CT 06708	-138.12
2023-03-0067207	NISSAN INFINITI LT LLC	P.O. BOX 65014	DALLAS, TX 75265	-306.58
2023-03-0068589	PERRY, MATTHEW E.	230 N MAIN STREET	NAUGATUCK, CT 06770	-55.88
2023-03-0068590	PERRY, MATTHEW E.	230 N MAIN STREET	NAUGATUCK, CT 06770	-2.51
2023-03-0071605	SARMIENTO, NESTOR B.	64 SPENCER STREET	NAUGATUCK, CT 06770	-369.58
2023-03-0071638	SAVELLE, ERIC	46 MISTYWOOD LANE	NAUGATUCK, CT 06770	-2.69

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2023-03-0074182	TOYOTA LEASE TRUST	505 FELLOWSHIP RD., SUITE 330	MT LAUREL, NJ 08054	-545.00
2023-03-0074196	TOYOTA LEASE TRUST	P.O. BOX 23590	NASHVILLE, TN 37202	-346.50
2023-03-0074208	TOYOTA LEASE TRUST	P.O. BOX 23590	NASHVILLE, TN 37202	-618.10
2023-03-0074222	TOYOTA LEASE TRUST	P.O. BOX 23590	NASHVILLE, TN 37202	-631.68
2023-03-0074229	TOYOTA LEASE TRUST	P.O. BOX 23590	NASHVILLE, TN 37202	-276.18
2023-03-0074251	TOYOTA LEASE TRUST	P.O. BOX 23590	NASHVILLE, TN 37202	-618.10
2023-03-0074255	TOYOTA LEASE TRUST	P.O. BOX 23590	NASHVILLE, TN 37202	-463.22
			TOTAL	-18,028.94

20. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses add to the agenda a motion to approve a change order for the **NPD JACE Replacement Project**.
21. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve Mayor Hess to sign a change order for the **NPD JACE Replacement Project** with USA Mechanical, 15-D International Drive, East Granby, CT 06026 in the amount of **\$24,160.00**.
22. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses add to the agenda an amended motion to enter into executive session to include **Personnel** (Deputy Fire Chief). It was an oversight the item was omitted from being noticed in executive session.
23. Public Comment – Agenda Items – None
24. Mayor and Burgess Comments/Sub-Committee Reports
Burgess Rosenblatt reported the Trades Program at the high school is doing very well.
Burgess Bronko was approached by a resident about the dog pound and animal control.
Mayor Hess said we are in the process of applying for a \$50,000 grant. The plan would be to build a new animal control facility and perhaps bringing in Prospect.
Burgess Marengi said early voting went well. He thanked all those that served for our country.
Burgess Neth-Kunin said there will be a service at the Methodist Church on Sunday at 10:15 a.m.
Burgess Gallo would like to see an internship in the Mayor's office.
25. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt to recess to Executive Session at **7:42 p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Riverview Mobile Home Park, Hershey Property, Cell Tower at Former Uniroyal Property, **Personnel** (Deputy Fire Chief) and **Pending Litigation** (301 Scott Street) inviting in Fire Chief Kenneth Hanks.

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Mayor Hess reconvened the meeting at **8:06 p.m.**

26. The following motions emanated from Executive Session.

VOTED: Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into a contract with **Michael Chatfield for the position of Deputy Fire Chief** for a two-year term, salary has been negotiated and will be 8% below the salary of the fire chief.

Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into a settlement agreement with **Joanne Cretella** accepting the sum of **\$15,000** on behalf of the borough, paid by Cretella to the borough in full settlement of a blight lien claim on property located at **301 Scott Street, Naugatuck.**

Burgess Dambowsky abstained.

27. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt to adjourn the regular meeting at **8:08 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk