

REVISED MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
JULY 1, 2025

The Borough of Naugatuck held the Board of Mayor and Burgesses meeting on a hybrid basis. Everyone was welcomed to attend in person, by Zoom Webinar or by phone.

1. Mayor “Pete” Hess called the regular meeting to order at **7:04 p.m.** with the following in attendance:

BURGESSES:

R. Vitale
M. Bronko
F. Dambowsky, absent
K. Gallo
C. Marenghi

PRESS:

A. Yilma

RESIDENTS:

J. Rosenblatt
M. Smith, arrived 7:27 p.m. Unable to determine due to the format

DEPARTMENT HEADS:

J. Stewart, Public Works Director
E. Cornacchia, Acting Controller

K. Hanks, Fire Chief
C. McAllister, Chief of Police

OTHERS:

M. Cornacchia, Mayor Hess’ Intern
E. Fitzpatrick, Borough Attorney, virtual
S. Brownlee, New U.S. Citizen
M. DaSilva, Adult Education Teacher

L. Wehry, IT Assistant
A. Nanda, Foley Award Recipient
K. Kelley, NAC Chief, virtual

2. Burgess Robert A. Neth led in the Pledge of Allegiance to the flag.
3. Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **June 3, 2025** and the special meetings of **May 27, 2025** and **June 17, 2025**. Each member received copies for review.
Burgess Smith was not present for the vote.
4. Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the monthly reports of **June**. Each member received copies for review.
Burgess Smith was not present for the vote.
5. Mayor’s Opening Comments
Mayor Hess said this is the first day of the new fiscal year. Todd Perrelli has been hired as a borough employee to be the new facilities manager for the schools.
6. Public Comment – Open Topic
Stores are selling “70” or “gas station heroin” and it is too accessible. Another resident said the police department’s website and the borough’s website are currently not secure through encryption.

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7. **Anshu Nanda** was chosen to receive the **Raymond K. Foley Award**. The award is given to a person for outstanding service and unselfish dedication to the children of Naugatuck. Mayor Hess presented her with a town proclamation and the Raymond K. Foley Award plaque.
8. Mayor Hess said we are lucky to have the Adult Education Program in Naugatuck. It provides an opportunity for people to obtain their GED, high school diploma, U.S. Citizenship and English as a second language. **Sheryl Brownlee** took classes in the Adult Education Citizenship Program and received her **U.S. Citizenship**. She will take the Oath of Allegiance on July 18, 2025. Mayor Hess wanted to recognize her and welcome her as a new citizen.
9. Chief Kyle Kelley gave a brief update on the **Naugatuck Ambulance Corps (NAC)**. NAC responded to 43 mutual aid calls out of town last month. They will be receiving their fourth new ambulance to the fleet. The chief said this is the first time they were able to purchase an ambulance through savings. Several EMTs and paramedics have been hired.
10. Mayor Hess gave an update on the **Borough of Naugatuck Development Plans**. He said there will be extensive work done on the intersection of Maple Street and Church Street. The street will be shut down at times. There will be a vehicular pass way through the municipal lot. There will be no parking on Park Place while Church Street is being paved but there will be temporary two-way traffic. Kleinfelder Engineering and the police department will be monitoring the situation. They are working on signage. It will probably be six weeks before the work is completed. They will then move on to the green and the Maple Street Bridge.

Burgess Smith arrived 7:27 p.m.

11. Mayor Hess said the TIF Committee met yesterday to discuss the **Borough of Naugatuck Downtown Stabilization/Incentive Grants**. Twenty-six businesses applied. The committee reviewed the applications and will announce the recipients of the grants soon.
12. Mayor Hess said the **Facade Improvement Subcommittee** completed the application. It will be released next week with August 1st as the opening date.
13. The new chairwoman of the Elderly Commission has begun getting things moving. She believes the seniors deserve better. **Senior Center Activity Committee** members Burgess Gallo and Burgess Rosenblatt are pleased with her leadership already.
14. Mayor Hess reappointed **Aldo J. Pistarelli** (R), 41 Pleasant Avenue, Naugatuck, CT 06770 as a regular member of the **Zoning Board of Appeals**, term to expire July 1, 2030.
15. Mayor Hess appointed **Jan J. Mizeski** (U), 106 Woodbine Street, Naugatuck, CT 06770 as an alternate member of the **Fire Commission**, filling the unexpired term of S. Loban, term to expire December 1, 2027.

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16. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Jan J. Mizeski** (U), 106 Woodbine Street, Naugatuck, CT 06770 as a member of the **Park Commission**, term to expire June 1, 2030.
Motion tabled.
17. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to waive the bid and execute all contracts and related documents required to order a **Pierce Pumper Fire Engine** for the fire department through the Houston Galveston Area Council (H-GAC) in the amount of **\$1,300,000.00** from the Firematic Supply Company, East Yaphank, NY, fire engine to be leased over 10 years, order will be placed in August 2025, delivery and payment not until FY 29-30 as recommended by Fire Chief Kenneth Hanks.
18. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to waive the bid and execute all contracts and related documents for Naugatuck Police Department's "**Fire Suppression System Dry Valve Replacement**" to CFP, Inc., 34 Raccio Park Road, Suite 1, Hamden, CT 06514 in the amount of **\$15,087.16** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.
19. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to waive the bid and execute all contracts and related documents for Naugatuck Police Department's "**Testing to Fire Sprinkler Systems**" to CFP, Inc., 34 Raccio Park Road, Suite 1, Hamden, CT 06514 in the amount of **\$1,600.00** as recommended by Chief of Police C. Colin McAllister.
20. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to waive the bid and execute all contracts and related documents for Naugatuck Police Department's "**Honeywell HVAC Changeover**" to USA Mechanical and Energy Services LLC, 15-D International Drive, East Granby, CT 06026 in the amount of **\$82,720.00** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.
21. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to waive the bid and execute all contracts and related documents for Naugatuck Police Department's "**HVAC Valve Replacement**" to USA Mechanical and Energy Services LLC, 15-D International Drive, East Granby, CT 06026 in the amount of **\$31,380.00** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.

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22. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to waive the bid and execute all contracts and related documents for Naugatuck Police Department's **“Air Balancing After Completion of the HVAC Control System Install”** to USA Mechanical and Energy Services LLC, 15-D International Drive, East Granby, CT 06026 in the amount of **\$53,550.00** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.
23. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to waive the bid and execute all contracts and related documents for Naugatuck Police Department's **“Fire Alarm Panel and Sensors”** to Alarm Masters, Inc., P.O. Box 396, Naugatuck, CT 06770 in the amount of **\$34,250.00** (budgeted capital item) as recommended by Chief of Police C. Colin McAllister.
24. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for an extension of the **“On Call Engineering Services”** with SLR International Corporation, 99 Realty Drive, Cheshire, CT 06410 **until March 31, 2026** as recommended by Public Works Director James Stewart.
25. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for an extension of the **“On Call Engineering Services”** with BL Companies CT Inc., 355 Research Parkway, Meriden, CT 06450 **until June 30, 2026** as recommended by Public Works Director James Stewart.
26. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for an extension of the **“Waste Water On-Call Engineering Support Services”** with Kleinfelder Northeast, Inc., 400 Capital Boulevard, Suite 104, Rocky Hill, CT 06067 in an amount not to exceed **\$125,000.00** as recommended by Public Works Director James Stewart.
27. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to execute all contracts and related documents for an **“Aetna Street Retaining Wall”** with SLR International Corporation, 99 Realty Drive, Cheshire, CT 06410 in an amount not to exceed **\$134,780.00** as recommended by Public Works Director James Stewart.
Motion tabled.

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28. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses award the bid for Contract No. FY26-B130 for “**Town Green Irrigation**” to National Lawn Sprinklers, Inc., 645 North Broadway, White Plains, NY 10603 in the amount of **\$84,500.00** and authorize Mayor Hess to execute all contracts and related documents as recommended by Public Works Director James Stewart.
29. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the following vendors to continue to provide goods and/or services **upon passage and through June 30, 2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Acting Controller Eileen A. Cornacchia; as if read:

APPROVED VENDORS FY 2025-2026

- **IIA Lifting Services, Inc./Diversified Inspections/Laboratories, Inc.**, Arrowhead Fountain Center Drive, Suite 108, Peoria, AZ 85382
(Annual Hose Testing)
- **Baseline, Inc.**, 10259 W. Emerald Street, Suite 160, Boise, ID 83704
- **Campbell Foundry**, 800 Bergen Street, Harrison, NJ 07029
- **Cardio Partners, Inc.**, 5000 Tuttle Crossing Boulevard, Dublin, OH 43016
(AED Equipment)
- **Chadwick-BaRoss, Inc.**, 160 Warren Avenue, Westbrook, ME 04092
- **CT Fire Academy/Commission Fire Prevention Control**, 34 Perimeter Road, Windsor Locks, CT 06096
(Certifications/Training)
- **CT Oil Recycling**, 1685 Saybrook Road, Middletown, CT 06457
- **Dunning Industries**, 105 Brickyard Road, Farmington, CT 06032
- **Fire Equipment Headquarters, Inc.**, 961 Migeon Avenue, Torrington, CT 06790
(First Aid Kits/Fire Extinguisher Testing/Repair/Replace)
- **F.W. Webb Company, Inc.**, 150 Locust Street, Hartford, CT 06114
- **Grasshopper Lawns, Inc.**, 77 Fern Hill Road, P.O. Box 305, Watertown, CT 06795
- **International Building Supply**, 9 Spencer Street, Naugatuck, CT 06770
- **Lucas Foundations**, 49 Coen Street, Naugatuck, CT 06770
- **Mantz Automotive Distributors**, 1405 Main Street, Watertown, CT 06795
- **MissionCIT LLC**, 3 Enterprise Drive, Suite 409, Shelton, CT 06484
(EMT/EMT Refresher)
- **MJW Services**, 1617 Waterbury Road, Thomaston, CT 06787
- **Nature’s Harvest Mulch Company**, P.O. Box 1879, Naugatuck, CT 06770
- **New England Uniform Company**, 2490 Main Street, Bridgeport, CT 06606
(Uniforms)
- **Parts Place, Inc.**, 125 South Main Street, Naugatuck, CT 06770
- **Planter’s Choice LLC**, 140 Huntington Road, Newtown, CT 06470
- **Playground Boss**, 1101 Central Expressway S, Suite 200, Allen, TX 75013

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- **Stewart and Stevenson AKA Atlantic Detroit Diesel**, 300 Smith Street, Middletown, CT 06457
- **W.I. Clark Company**, P.O. Box 300, Wallingford, CT 06492

30. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an agreement with Down To Earth LLC, 122 Church Street, Naugatuck, CT 06770 to perform an environmental review for the **Senior Center Upgrade Project** in an amount not to exceed **\$5,550**.

31. Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses adopt the following resolution appointing a **Title VI Coordinator**, as if read:

WHEREAS the Federal government enacted Title VI of the Civil Rights Act of 1964 (Title VI) to prevent discrimination under any program or activity receiving Federal financial assistance, and

WHEREAS, in compliance with Title VI, the Borough of Naugatuck will name a Title VI Coordinator, and

WHEREAS, the Borough of Naugatuck will publish notice of its Title VI Coordinator's name, office address, and telephone number, along with its Title VI Nondiscrimination policy on its website.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND BURGESSES, THAT:

Danielle Goewey, Director of Grants, is designated as the Title VI Coordinator for the Borough of Naugatuck, and

The Borough of Naugatuck maintains a previously adopted grievance procedure for addressing complaints alleging discrimination under Title VI in the provision of services, activities, programs, or benefits by the Borough of Naugatuck, with all complaints to be directed to the Title VI Coordinator.

For notice purposes, the Borough of Naugatuck will post the contact information regarding the Title VI Coordinator and the Title VI Non-Discrimination Policy on its website and at such other locations as may be determined from time to time.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
R. Vitale
M. Bronko
K. Gallo
C. Marenghi

R. Neth
D. Neth-Kunin
J. Rosenblatt
M. Smith

OPPOSE

None

ABSTAIN

None

Motion carried 9-0-0

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32. Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses adopt the following resolution to accept funding and enter into a **Grant Agreement “Hershey Food Corporation Assessment Project” (Brownfields Round 21)**, as if read:

WHEREAS, the State of Connecticut’s Department of Economic and Community Development (“DECD”) has awarded the Borough of Naugatuck \$200,000 for its Hershey Food Corporation Assessment Project under its Round 21 Municipal Brownfield Solicitation, and

WHEREAS, pursuant to the Borough of Naugatuck’s Code of Ordinances, the legislative power and authority of the Borough is vested in the Mayor and Board of Burgesses,

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

1. Accept the award of \$200,000 from the State of Connecticut DECD, and
2. Authorize Mayor N. Warren “Pete” Hess, III (or his designee) to execute and submit any and all contract documents, including, but not limited to, a Financial Assistance Proposal and Grant Assistance Agreement.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
R. Vitale
M. Bronko
K. Gallo
C. Marenghi

R. Neth
D. Neth-Kunin
J. Rosenblatt
M. Smith

OPPOSE

None

ABSTAIN

None

Motion carried 9-0-0

33. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Acting Controller Eileen A. Cornacchia to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Bill	Name	Address	City/State/Zip	Over Paid
2020-03-0068617	MARSHAL JOHN BARBIERI	17 MAPLE STREET	NAUGATUCK, CT 06770	-448.50
2021-03-0064917	MCFARLIN, DANIEL J.	436 HORTON HILL ROAD	NAUGATUCK, CT 06770	-76.44
2021-03-0074704	WICHLINSKI, AGNIESZKA	211 OSBORN ROAD	NAUGATUCK, CT 06770	-8.00
2023-01-0003960	GERTZ, LOUISE A.	106 BOWMAN DRIVE	NAUGATUCK, CT 06770	-35.34
2023-01-0009825	ST. LAWRENCE, CHARLOTTE	19 GABBY DRIVE	NAUGATUCK, CT 06770	-3,292.39
2023-03-0067276	NISSAN INFINITI LT LLC	P.O. BOX 254648	SACRAMENTO, CA 95865	-573.30
2023-03-0074384	TROPEANO, JANET M.	84 BEACON MANOR CIRCLE	NAUGATUCK, CT 06770	-11.75
2024-03-0074965	WHITELEY, SCOTT P.	627 MILLVILLE AVENUE # 9-4	NAUGATUCK, CT 06770	-46.58
			TOTAL	-4,492.30

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34. Public Comment – Agenda Items – None

Mayor Hess recessed the meeting at 8:25 p.m.

Mayor Hess reconvened the meeting at 8:29 p.m.

35. Mayor and Burgess Comments/Sub-Committee Reports

Burgess Smith said for the first time in history, Union City Little League and Peter J. Foley Little League have combined to play Naugatuck Baseball in the All Stars Tournaments.

Deputy Mayor Vitale said Youth Services will hold Narcan Training on July 10th at 5 p.m. The Wendy's Truck will be coming to Naugatuck on July 23rd from 5 p.m. to 9 p.m. He wished everyone good luck on the upcoming nominations for burgess.

36. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses recess to Executive Session at **8:33 p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Freight Rail Discussion, Hershey Property, Riverview Mobile Home Park, Stoneybrook Road), **Collective Bargaining** (UPSEU), **Personnel** (Chief of Police, DPW Director) and **Pending Litigation** inviting in Mayor Hess' Intern Marcello Cornacchia.

Mayor Hess reconvened the meeting at **9:21 p.m.**

37. The following motion emanated from Executive Session.

VOTED: Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an employment contract with **Police Chief Colin McAllister** for a four-year term as discussed in executive session.

38. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt to adjourn the regular meeting at **9:22 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk

Minutes revised to correct a clerical error in item #9.