

**MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
AUGUST 5, 2025**

The Borough of Naugatuck held the Board of Mayor and Burgesses meeting on a hybrid basis. Everyone was welcomed to attend in person, by Zoom Webinar or by phone.

1. Mayor “Pete” Hess called the regular meeting to order at **7:05 p.m.** with the following in attendance:

BURGESSES:

R. Vitale	R. Neth
M. Bronko	D. Neth-Kunin
F. Dambowsky	J. Rosenblatt
K. Gallo	M. Smith, virtual
C. Marenghi	

PRESS:

None

RESIDENTS:

Unable to determine due to the format

DEPARTMENT HEADS:

J. Stewart, Public Works Director
E. Cornacchia, Acting Controller
S. Ribeiro, Parks Superintendent
M. Chatfield, Deputy Fire Chief

K. Hanks, Fire Chief
D. Norck, Deputy Chief of Police
J. Kallipolites, IT Director
S. Jackson, Assessor, virtual

OTHERS:

M. Cornacchia, Mayor Hess’ Intern
B. Macdowall, BusPatrol LLC

K. Kelley, NAC Chief, virtual
T. Moore, Firemen’s Pension Board

2. Burgess Kimberly H. Gallo led in the Pledge of Allegiance to the flag.
3. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **July 1, 2025**. Each member received a copy for review.
4. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the monthly reports of **July**. Each member received copies for review.
5. Mayor’s Opening Comments
Mayor Hess said we received building permit fees and sewer connection fees from the Amazon Project in the amount of 3.8 million dollars. He anticipated the fees but only placed \$800,000 in the FY 25-26 budget. The board will decide the best way to utilize the money at a future date.
6. Public Comment – Open Topic – None
7. Chief Kyle Kelley gave a brief update on the **Naugatuck Ambulance Corps (NAC)**. NAC has been busy this past month. The graphics are being applied to the newest ambulance to the fleet. They will be donating the old ambulance to CERT to be repurposed.

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8. Brad Macdowall from BusPatrol LLC gave a presentation on a proposed **Municipal School Bus Violation Enforcement System**. The purpose is to ticket cars passing school buses illegally. The company installs several cameras on school busses which get activated when the “stop” arm of the bus is turned on. The borough can pass an ordinance which allows for a municipal school bus violation enforcement system. The camera recordings would be sent to the police department to review the tapes from all angles. The company handles mailing the \$250 ticket and receiving the payment. BusPatrol would charge the borough \$250 per bus each month. The charge covers printing and mailing costs, equipment, installation and maintenance. If we do not generate enough revenue to pay the \$250 monthly charge, then no charge will be due. The company also receives \$65 per ticket collected. The contract with BusPatrol would be for a five-year term. The mayor could appoint hearing officers.
9. Mayor Hess said the **Facade Improvement Subcommittee** completed the application. The program will start on August 8th. Applications were mailed to business owners and are available on the borough website. The TIF Committee and burgesses on the Facade Improvement Committee will review the applications. The mayor said he used ChatGPT to get an idea on improvements to his building and the buildings on Church Street. They gave suggested ideas and the cost to make the improvements.
10. Discussion on the **Senior Center Activity Committee**. Mayor Hess said a chairman was chosen for the Elderly Commission. They are looking for a part-time person to enhance activities and programs. Burgess Gallo reported the chairwoman’s role was defined. A vice-chairwoman and secretary were chosen. Nine suggestions were submitted to the board. The suggestions were: every person in the senior center should be a member, hold a membership drive, check on handicapped accessibility, protocol for organizations to use the facility, scheduling trips for the elderly, a senior center bus, explore available grants, data driven meetings and to have a proactive stance with the renovations coming.
11. Mayor Hess gave an update on the **Borough of Naugatuck Development Plans**. He said it is full speed ahead downtown and on schedule. The brick pavers are being finished on Church Street then going down Maple Street. The work is scheduled to be completed by October 15th including the Whittemore Bridge.
12. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the appointment of **Eliane Souza**, 933 Rubber Avenue, Apt. 15, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, filling the expired term of B. Vaugh, term to expire November 1, 2025.
13. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the appointment of **Tyler Hatcher** (U), 16 Tudor Lane, Naugatuck, CT 06770 as a member of the **Park Commission**, filling the expired term of M. Caetano, term to expire December 1, 2029.

Mayor Hess swore in Tyler Hatcher as a regular member of the Park Commission.

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14. Mayor Hess appointed **Rebecca Zandvliet**, 185 Meadow Street, Naugatuck, CT 06770 as a member of the **Western CT Tourism District Board of Directors**, filling the unexpired term of M. Martins, term to expire October 1, 2025.

15. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses recess to the **Firemen’s Pension Plan “C” Board at 8:03 p.m.**

Mayor Hess reconvened the meeting at **8:06 p.m.**

16. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses recess to the **Retirement Board at 8:06 p.m.**

Mayor Hess reconvened the meeting at **8:09 p.m.**

17. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into a contract with J.H. Architects LLC in an amount not to exceed **\$60,000** for the **“Interior Renovations and Related Improvements for the Naugatuck Police Department’s New Central Dispatch Facility”** subject to review by the borough attorney.

18. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the **Revised Private Duty Vehicle Fee** in the amount of **30% of the private duty standard rate** as recommended by Acting Controller Eileen A. Cornacchia.

19. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the following vendors to continue to provide goods and/or services **upon passage and through June 30, 2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Acting Controller Eileen A. Cornacchia; as if read:

APPROVED VENDORS FY 2025-2026

- **Beacon Valley Animal Hospital**, 772 Prospect Street, Naugatuck, CT 06770
- **Central Hospital for Veterinary Medicine, Inc.**, 4 Devine Street, North Haven, CT 06473
- **F&W Equipment Corporation**, 164 Boston Post Road, Orange, CT 06477
- **VCA Animal Hospital**, 1572 S Main Street, Cheshire, CT 06410

20. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses **waive** the bid and authorize Mayor Hess to enter into a contract with **Southbury Building Services LLC**, 297 Peter Road, Southbury, CT 06488 for **“Cleaning and**

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Maintenance Services” as recommended by Chief of Police C. Colin McAllister.

21. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses **waive** the bid and authorize Mayor Hess to enter into a contract with **S & M Computers**, 112 Fairhaven Drive, Middlebury, CT 06762 for **“IT Services and Products”** as recommended by Chief of Police C. Colin McAllister.
22. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an agreement with The Cylinder Collective, P.O. Box 160, Big Bend, WI 53103 for the **“Collection of Connecticut Pressurized Cylinders at the Transfer Station”** as recommended by Parks Superintendent Sandra Lucas Ribeiro.
23. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an agreement with **Savoy Investigations**, 180 Church Street, Suite 11, Naugatuck, CT 06770 in an amount not to exceed **\$50,000** as recommended by Assessor Shelby Jackson.
24. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Acting Controller Eileen A. Cornacchia to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Bill	Name	Address	City/State/Zip	Over Paid
2022-03-0053695	CAMP, NICHOLAS	108 EDGEWOOD AVENUE	WATERBURY, CT 06706	-347.66
2022-03-0055405	CREAN, CAROL A.	96 JOSHUA TOWN ROAD	WATERTOWN, CT 06795	-106.31
2022-03-0072861	STATE OF CONNECTICUT, INC.	3349 HIGHWAY 138 BLDG. A STE. C	WALL, NJ 07719-9671	-2,898.38
2023-01-0002352	CREAN, SUZANNE D. TRUSTEE	26 STONEYBROOK ROAD	NAUGATUCK, CT 06770	-434.00
2023-03-0050132	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-86.24
2023-03-0055417	CROOKS, JENNIFER C.	95 HIGH STREET	NAUGATUCK, CT 06770	-190.61
2023-03-0058530	FRANCISQUINE, JAZMIN K.	43 MOUNTAINVIEW DRIVE	BERLIN, CT 06037	-99.33
2023-03-0071411	SANTANA, KAYLA P.	176 MEADOW LARK ROAD	NAUGATUCK, CT 06770	-142.24
2023-03-0074155	TOYOTA LEASE TRUST	3200 WEST RAY ROAD	CHANDLER, AZ 85226	-179.50
2023-03-0074184	TOYOTA LEASE TRUST	3200 WEST RAY ROAD	CHANDLER, AZ 85226	-337.56
2023-03-0074217	TOYOTA LEASE TRUST	3200 WEST RAY ROAD	CHANDLER, AZ 85226	-591.42
2023-03-0074228	TOYOTA LEASE TRUST	3200 WEST RAY ROAD	CHANDLER, AZ 85226	-256.50
2023-03-0075174	WAKELEY, KENNETH M.	34 CELANTRO DRIVE	NAUGATUCK, CT 06770	-131.46
2023-04-0094751	WILLETS, PERRY J.	374 RUBBER AVENUE	NAUGATUCK, CT 06770	-39.96
2024-01-0009886	STEWART, CHERYL P.	28 ARBOR MEADOW ROAD	PROSPECT, CT 06712	-2,530.45
2024-03-0050581	ALTERNATIVES, INC.	P.O. BOX 574	NAUGATUCK, CT 06770	-165.87

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2024-03-0050585	ALTERNATIVES, INC.	P.O. BOX 574	NAUGATUCK, CT 06770-	-45.77
2024-03-0052158	BILINSKY, EILEEN S.	1109 BRACKISH BAY ROAD	N MYRTLE BEACH, SC 29582	-350.44
2024-03-0052159	BILINSKY, ROBERT J.	1109 BRACKISH BAY ROAD	N MYRTLE BEACH, SC 29582	-270.01
2024-03-0052789	BRAGG, KURT L.	13 BURRITT PLACE	NAUGATUCK, CT 06770	-81.15
2024-03-0054780	CONIKU, STEFAN	93 RIDGE ROAD, APT. 6	NAUGATUCK, CT 06770	-42.03
2024-03-0056925	DUARTE, BRENDA S.	391 HIGH STREET 1	NAUGATUCK, CT 06770	-85.69
2024-03-0056941	DUBE, STEVEN T.	64 TRACEY ANN COURT	NAUGATUCK, CT 06770	-211.64
2024-03-0063207	LEE, DANA S.	35 TRACEY ANN COURT	NAUGATUCK, CT 06770	-208.72
2024-03-0064233	MALLANE, BRIAN R.	18 MALLANE LANE	NAUGATUCK, CT 06770	-16.23
2024-03-0067392	ORTIZ, JOSE E., JR.	798 BEACON VALLEY ROAD	NAUGATUCK, CT 06770	-24.89
2024-03-0068650	POGINY, JAMES E.	135 HIGHLAND AVENUE	NAUGATUCK, CT 06770	-67.76
2024-03-0072591	STEELE, ROBERT H., JR.	79 ZUELLA DRIVE, APT. 4	WATERBURY, CT 06704	-27.67
2024-03-0072950	SZCZESIUL, FRANK J.	572 RUBBER AVENUE	NAUGATUCK, CT 06770	-12.79
2024-03-0072992	TAGGETT, ROBERT F.	156 AETNA STREET	NAUGATUCK, CT 06770	-93.48
2024-03-0073591	TOTH, JOSEPH J.	386 SCOTT STREET	NAUGATUCK, CT 06770	-7.63
2024-03-0073873	TUCKER, ALEXIS K.	79 RIDGE ROAD, UNIT 5	NAUGATUCK, CT 06770	-19.24
2024-01-0000203	DUDLEY, JAKEEM	73 GROVE STREET	NAUGATUCK, CT 06770	-4,639.02
			TOTAL	-14,741.65

25. Public Comment – Agenda Items – None

26. Mayor and Burgess Comments/Sub-Committee Reports

Mayor Hess said they are looking at a solar project for borough buildings and schools that in turn the borough will be given capital upgrades such as windows, heating and air conditioning.

Burgess Gallo said there will be a Senior Center Art Show in September in the town hall lobby. The convocation for our teachers will be held on August 25th.

Burgess Rosenblatt said five students went through the federally funded CNA Program. Uniforms, stethoscopes and watches were provided.

Burgess Marengi reported there are two more Arts Commission Summer Concerts. School will be starting soon. Please be smart when driving.

Burgess Neth-Kunin said there will be a Back to School Event on the green August 23rd.

Deputy Mayor Vitale said the Sao Paio Festival will be the last weekend in August. A new Dunkin Donuts location is having their grand opening this week.

Burgess Smith said Naugatuck Future Stars, the combined Peter J. Foley and Union City Little Leagues, won the championships tonight.

27. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses recess to Executive Session at **8:48 p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Freight Rail Discussion, Hershey Property, Riverview Mobile Home Park, Stoneybrook Road Parcels), **Collective Bargaining** (UPSEU), **Personnel** (Deputy Chief of Police, DPW Director) and **Pending Litigation** inviting in Mayor Hess' Intern Marcello Cornacchia.

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Mayor Hess reconvened the meeting at **9:47 p.m.**

28. The following motions emanated from Executive Session.

VOTED: Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to acquire real estate on **Elm Street to add to Industrial Park III** as discussed in executive session.

VOTED: Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to enter into a letter of intent with **SLD LLC**, a developer, to enter into an agreement for the joint development of a **public/private partnership for Industrial Park III** relating to freight rail.

VOTED: Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses accept a conveyance of **four parcels of land on Stoneybrook Road** more specifically designated as Assessor's Account Numbers #062-8712, #062-8713, #062-8515 and #062-8516 owned by The Edward J. Smith Company in lieu of taxes due on said parcels.

29. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt to adjourn the regular meeting at **9:51 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk