

**MINUTES
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
NOVEMBER 5, 2025**

The Borough of Naugatuck held the Board of Mayor and Burgesses meeting on a hybrid basis. Everyone was welcomed to attend in person, by Zoom Webinar or by phone.

1. Mayor “Pete” Hess called the regular meeting to order at **7:01 p.m.** with the following in attendance:

BURGESSES:

R. Vitale	R. Neth
M. Bronko, left 9:24 p.m.	D. Neth-Kunin
K. Gallo	J. Rosenblatt
K. Kimball	J. Velazquez
C. Marenghi	

PRESS:

None

RESIDENTS:

Unable to determine due to the format

DEPARTMENT HEADS:

J. Stewart, Public Works Director
C. McAllister, Chief of Police
S. Ribeiro, Parks Superintendent
M. Chatfield, Deputy Fire Chief

J. Kallipolites, IT Director
K. Hanks, Fire Chief
E. Cornacchia, Controller

OTHERS:

L. Passeck, Zoning Commission
P. Bertola, NPD Training Officer

K. Kelley, NAC Chief
P. Munko, Munko Creative

2. Deputy Mayor Vitale led in the Pledge of Allegiance to the flag.
3. Mayor N. Warren “Pete” Hess swore into office newly elected **Burgesses Michael Bronko, Kimberly H. Gallo, Kaitlyn Kimball, Charles P. Marenghi, Robert A. Neth, Dorothy G. Neth-Kunin, Julie Rosenblatt, Jose L. Velazquez** and **Deputy Mayor Rocky Vitale**.
4. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **October 7, 2025** and the special meetings of **October 7, 2025** and **October 28, 2025**. Each member received copies for review.
5. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the monthly reports of **October**. Each member received copies for review.
6. Mayor’s Opening Comments
Mayor Hess said it is an honor and a privilege to be mayor. He welcomed the new burgesses. There is no red, no blue, no politics. Ask questions and learn.
7. Public Comment – Open Topic – None

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

8. NAC Chief Kyle Kelley congratulated everyone. He gave an update on the **Naugatuck Ambulance Corps (NAC)**. NAC responded to 457 calls for service with several mutual aid requests. They are working on adding more shifts. KindCare Assisted Living opened and NAC responded to several calls to the facility.
9. **Town Road Design Update.** Paul Munko from Munko Creative LLC said he met with people from the Historical Society, members of the board and local history experts. A Naugatuck Historical Walk and Logo Project will be created. He said plaques of various historical landmarks such as the Tuttle House, the old train station and four Stamford White buildings; the library, Salem School, Hillside School and the Congregational Church, would be placed on the roadway. He said a stand could be put adjacent to the seal in the road. There was talk of getting the high school involved to make the stands. A QR Code could be put on the stand and a map would then be created for people to do a historical walk through downtown to view the landmarks. It was suggested the QR Code could make the information available in different languages. The size of the seal has not been determined but perhaps 6x6. The board complimented the design of the seal.
10. Mayor Hess said three completed applications have been submitted and more are expected for the **Facade Improvement Program**. Church Street will have five to six buildings renovated. The borough owns 30 Church Street and we will be updating the building as well.
11. Mayor Hess said a supplemental program director was hired for the **Senior Center**. The employee will be developing new programs and coordinating the bus schedule. Burgess Gallo said the recommended hours of operation are 8 a.m. to 4 p.m. Burgess Marengi would like to see collaboration with other groups in town such as the library, Historical Society and Youth Services. Mayor Hess said it is federally required that an environmental analysis be done at the Senior Center to acquire the federal money for the renovations at the Senior Center. He said after inspections, a designer will be hired.
12. **Borough of Naugatuck Development Plans Update.** Mayor Hess said Church Street is on schedule and the finishing touches are ongoing. Now is the design part with murals and lighting. Tables will be put behind 30 Church Street with murals and lights in the trees and the alleyway. He said we will keep making it better and better. Maple Street will be completed in November. The entire street on Rubber Avenue will be paved. Five coats of asphalt will be put down on the roundabout. Lighting on Rubber Avenue was discussed. Phase I Industrial Park III is on schedule and on budget.
13. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the reappointment of **Eliane Souza**, 933 Rubber Avenue, Apt. 15, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, term to expire November 1, 2028.
14. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

reappointment of **James R. O'Donnell**, 163 Allerton Road, Naugatuck, CT 06770 as a regular member of the **Conservation Commission**, term to expire November 1, 2028.

15. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the reappointment of **Jennifer Dupont (D)**, 111 Partridgetown Road, Naugatuck, CT 06770 as a **Zoning Citation Hearing Officer**, term to expire November 1, 2027.
16. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses waive the bids and authorize Mayor Hess to execute all contracts related to the **Naugatuck Police Department's Mandated Firearms Upgrade**, specifically Amchar Wholesale, Inc., 100 Air Park Drive, Rochester, NY 14624 (Glock firearms and magazines), Parro's Gun Shop and Police Supply, 601 U.S. Route 2, Waterbury, VT 05676 (training firearms) and New England Uniform LLC, 2490 Main Street, Bridgeport, CT 06606 (holsters and flashlights) in an amount not to exceed **\$90,000** as recommended by Chief of Police C. Colin McAllister.
17. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses waive the bid to the following vendors to provide goods and/or services for **Fiscal Year 2025/2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Controller Eileen A. Cornacchia, as if read:

AutoZone, P.O. Box 116067, Department 8079, Atlanta, GA 30368
Waived bid not to exceed **\$12,000**

Connecticut Uniform, Inc., 567 Watertown Avenue, Waterbury CT 06708
Waived bid not to exceed **\$25,000**

Daigle Law Group (for training purposes), 960 South Main Street, Plantsville CT 06479
Waived bid not to exceed **\$12,000**

Harold W. Murtha DBA H'S Automotive LLC/Naugatuck Tire, 486 Rubber Avenue, Naugatuck, CT 06770
Waived bid not to exceed **\$25,000**

IIA Lifting Services, Inc., 16140 N Arrowhead Fountains Drive, Suite 108, Peoria, AZ 85382
Waived bid not to exceed **\$8,000**

International Code Council, Inc., 4051 W Flossmoor Road, Tinley Park, IL 60478
Waived bid not to exceed **\$8,000**

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

Parts Place, Inc., 25 Jinny Hill Road, Cheshire, CT 06410
Waived bid not to exceed **\$20,000**

USA Mechanical and Energy Services LLC, 15-D International Drive, East Granby, CT 06026
Waived bid not to exceed **\$60,000**

VCA Animal Hospital, 1572 S Main Street, Cheshire, CT 06410
Waived bid not to exceed **\$15,000**

18. Fire Chief Kenneth Hanks gave a presentation on the **Maple Street Firehouse Emergency Structural Repair**. He said the original fire house was built in 1909. An addition was added onto the back of the building in 1991/1992. The floors are uneven, cracked and areas are sinking by one to two inches. Trusses are bowing and walls are separating. Sheetrock is separating from the ceiling. There have been water leaks for over twenty years. It is fixable. He has not received an estimated cost to make the repairs yet.
19. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the following vendors to continue to provide goods and/or services **upon passage and through June 30, 2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Controller Eileen A. Cornacchia; as if read:

APPROVED VENDORS FY 2025-2026

Carpet Plus, Inc., 24 Falls Avenue, Waterbury CT 06708

Dan's Discount Rooter LLC, 251 Litchfield Road, Watertown CT 06795

Diamond Roofing Specialists, Inc., 99 Brookside Road, Waterbury, CT 06708

Fusco's, Inc., 1 Ledge Road, Watertown, CT 06779

J&M Golf, 319 Industrial Drive, Griffith, IN 46319

TMDE Calibration Labs, Inc., 839 River Road, P.O. Box 8, Richmond, ME 04357

20. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the filing of a **Traffic Generator Application to the CT Office of State Traffic Administration (OSTA)** for Parcel B – Pennrose Phase II.
21. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve Public Works Director James Stewart to sign a **change order** with Down To Earth Consulting LLC for **Environmental Services for Remediation of Parcel B** in the amount of **\$96,184.51** to be funded from TIF Funds.

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

22. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Hess to enter into an air quality contract with NQ Industries, Inc., 850 Sherman Avenue, Hamden, CT 06514 relating to a **“Two (2) Year Filter and Lamp Change Program”** at the elementary schools in an amount not to exceed **\$84,195** as recommended by Schools Facility Manager Todd Perrelli.
Passed on the motion.

23. Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses adopt the following resolution regarding the **Naugatuck Eastside-Westside Connectivity and Rail Mitigation Project**, as if read:

WHEREAS, the Borough of Naugatuck (the “Borough”) requires professional design, planning, and engineering consulting services for the “Naugatuck Eastside-Westside Connectivity Project,” and

WHEREAS, AECOM Technical Services, Inc. (“AECOM”) a qualified infrastructure consulting & engineering firm, has submitted a proposal to provide said services in accordance with the Borough’s project requirements as a result of Borough procurement, and

WHEREAS, the Borough has reviewed AECOM’s proposal and determined that it meets the technical, financial, and professional qualifications necessary to perform the work; and

WHEREAS, the Borough wishes to enter into a contract/professional services agreement with AECOM for the completion of the project scope, as outlined in the contract & grant application, in an amount not to exceed \$773,701.97 subject to review and approval by the Borough Attorney; and

WHEREAS, funding for said services shall be provided through the United States Department of Transportation Reconnecting Communities Grant in the amount of \$652,800, with local matching dollars funding the remainder of the contract. Such matching dollars were approved by this board at the time of the grant application and award.

WHEREAS, pursuant to the Borough of Naugatuck’s Code of Ordinances, the legislative power and authority of the Borough is vested in the Mayor and Board of Burgesses,

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

1. The Mayor, or his designee, is hereby authorized to execute a contract between the Borough of Naugatuck and AECOM for design engineering & planning services associated with the “Eastside-Westside Connectivity and Rail Mitigation Project”, in an amount not to exceed \$773,701.97 subject to approval by the Borough Attorney.

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

2. The Mayor, or his designee, is further authorized to execute all related documents, agreements, and amendments necessary to carry out the intent of this resolution.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
R. Vitale
M. Bronko
K. Gallo
K. Kimball

C. Marengi
R. Neth
D. Neth-Kunin
J. Rosenblatt
J. Velazquez

OPPOSE

None

ABSTAIN

None

Motion carried 10-0-0

24. Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses adopt the following resolution regarding the **Naugatuck River Greenway Trail – Phase II Project**, as if read:

WHEREAS, the Borough of Naugatuck (the “Borough”) requires professional design and engineering services for the “Naugatuck River Greenway Trail - Phase II” project, and

WHEREAS, the Borough of Naugatuck underwent procurement for such work and Kleinfelder Northeast, Inc. “Kleinfelder” was selected by the Selection Committee,

WHEREAS, Kleinfelder and the Borough of Naugatuck operate under a Master Agreement, and

WHEREAS, the Borough has reviewed Kleinfelder’s proposal and determined that it meets the technical, financial, and professional qualifications necessary to perform the work; and

WHEREAS, the Borough wishes to enter into a contract/professional services agreement with Kleinfelder for the completion of the design engineering scope of work, in an amount of \$441,000, and

WHEREAS, funding for said services shall be provided through a \$352,800 Connecticut Department of Energy and Environmental Protection Recreational Trails Grant and \$88,200 in Borough matching funds, as approved by this Board at the time of grant application and award, and

WHEREAS, pursuant to the Borough of Naugatuck’s Code of Ordinances, the legislative power and authority of the Borough is vested in the Mayor and Board of Burgesses,

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND THE BOARD OF BURGESSES OF THE BOROUGH OF NAUGATUCK HEREBY:

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

1. The Mayor, or his designee, is hereby authorized to execute a contract between the Borough of Naugatuck and Kleinfelder for design engineering services associated with the Naugatuck River Greenway Trail – Phase II project in an amount of \$441,000.
2. The Mayor, or his/her designee, is further authorized to execute all related documents, agreements, and amendments necessary to carry out the intent of this resolution.

ROLL CALL VOTE:

FOR

Mayor N.W. Hess
R. Vitale
M. Bronko
K. Gallo
K. Kimball

C. Marengi
R. Neth
D. Neth-Kunin
J. Rosenblatt
J. Velazquez

OPPOSE

None

ABSTAIN

None

Motion carried 10-0-0

25. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Mayor Hess to sign the Grant Award Acceptance Certification Document and all other necessary grant contract documents as required by CTDOT & Section 5310 Grant Program for a **Wheelchair Accessible Vehicle, 20% match to be paid from the Capital Reserve Account** as recommended by Director of Grants Danielle Goewey.
26. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses provides the Naugatuck Valley Council of Governments (NVCOG) with the Borough's full support to continue planning and, as possible, implementation work, for **Stormwater Drainage Work in the Highland Avenue/Millville Avenue Neighborhood** by way of a letter of support. The NVCOG will be applying to the CTDEEP's Climate Resilience Fund by way of a regional application and will include Naugatuck's project in their application.
27. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Controller Eileen A. Cornacchia to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

Bill	Name	Address	City/State/Zip	Over Paid
2020-03-0063381	MACDONALD, JOSEPH F.	45 N MAIN STREET	BRISTOL, CT 06010	-135.01
2021-03-0063860	MACDONALD, JOSEPH F.	45 N MAIN STREET, APT. B	BRISTOL, CT 06010	-97.39
2022-03-0050099	ACAR LEASING LTD	4001 EMBARCADERO DRIVE	ARLINGTON, TX 76014	-632.64
2023-03-0050086	ACAR LEASING LTD	P.O. BOX 1990	FORT WORTH, TX 76101	-325.32

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

2023-03-0052794	BOZZI, CATHERINE A.	438 GUNNTOWN ROAD	NAUGATUCK, CT 06770	-35.12
2023-03-0067163	NISSAN INFINITI LT LLC	P.O. BOX 254648	SACRAMENTO, CA 95865	-358.02
2023-03-0067172	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-251.64
2023-03-0067179	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-320.38
2023-03-0067197	NISSAN INFINITI LT LLC	P.O. BOX 254648	SACRAMENTO, CA 95865	-442.38
2023-03-0067204	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-603.44
2023-03-0067206	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-402.50
2023-03-0067216	NISSAN INFINITI LT LLC	P.O. BOX 650214	DALLAS, TX 75265	-408.02
2023-03-0067227	NISSAN INFINITI LT LLC	P.O. BOX 650214	DALLAS, TX 75265	-415.68
2023-03-0067228	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-163.10
2023-03-0067229	NISSAN INFINITI LT LLC	P.O. BOX 650214	DALLAS, TX 75265	-484.94
2023-03-0067234	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-221.48
2023-03-0067238	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-50.08
2023-03-0067242	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-79.80
2023-03-0067243	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-50.08
2023-03-0067255	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-62.42
2023-03-0067261	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-205.28
2023-03-0067269	NISSAN INFINITI LT LLC	P.O. BOX 254648	DALLAS, TX 75265	-286.22
2024-03-0052862	BRENIA, BRUCE W.	21 RIDGE ROAD	BETHANY, CT 06524	-66.08
2024-03-0054140	CCAP AUTO LEASE LTD	P.O. BOX 961272	FT WORTH, TX 76161	-456.55
2024-03-0054998	CORDEIRO, RILDO N.	148 HIGH STREET, FL. 2	NAUGATUCK, CT 06770	-42.65
2024-03-0055301	CROTEAU, PAUL W.	9 BLUEBIRD DRIVE	NAUGATUCK, CT 06770	-49.02
2024-03-0057677	FARDY, JULIE A.	49 TYLER HILL ROAD	NAUGATUCK, CT 06770	-292.43
2024-03-0057680	FARDY, SETH R.	49 TYLER HILL ROAD	NAUGATUCK, CT 06770	-236.34
2024-03-0060757	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-527.16
2024-03-0060774	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-666.15
2024-03-0060792	HONDA LEASE TRUST	11675 GREAT OAKS WAY, SUITE 200	ALPHARETTA, GA 30022	-534.47
2024-03-0065198	MCNEIL, ALAN H.	19 NINA DRIVE	NAUGATUCK, CT 06770	-34.87
2024-03-0069149	RAMOS, JESSLY G.	6 FAWN MEADOW DRIVE	NAUGATUCK, CT 06770	-146.29
2024-03-0073639	TOYOTA LEASE TRUST	525 FELLOWSHIP ROAD	MT LAUREL, NJ 08054	-200.35
2024-03-0074023	USB LEASING LT	1850 OSBORN AVENUE	OSHKOSH, WI 54902	-321.87
2024-03-0074471	VINES, RODNEY T.	58 RIDGE ROAD, UNIT 1	NAUGATUCK, CT 06770	-101.72
2024-03-0074845	WEGLARZ, WOJCIECH Z.	69 RIDGE ROAD, UNIT 7	NAUGATUCK, CT 06770	-223.97
2024-03-0075471	ZARUMA-ARMIJOS, LUIS A.	298 HIGH STREET, APT. 1	NAUGATUCK, CT 06770	-105.08
			TOTAL	-10,035.94

28. Public Comment – Agenda Items – None

29. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses add to the agenda a motion to waive the bid to **Carpenter Decorating**.

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

30. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses **waive** the bid to **Carpenter Decorating**, P.O. Box 2027, Hickory, NC 28603 in an amount not to exceed **\$10,000.00** to provide goods and/or services for **Fiscal Year 2025/2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Parks Superintendent Sandra Lucas-Ribeiro.
31. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses add to the agenda a motion to **approve vendors** to continue to provide goods and/or services.
32. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve the following vendors to continue to provide goods and/or services **upon passage and through June 30, 2026** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Controller Eileen A. Cornacchia; as if read:

APPROVED VENDORS FY 2025-2026

Fire Equipment Headquarters, Inc., 961 Migeon Avenue, Torrington, CT 06790

Topaz Engineering Supply, Inc., 35 Pond Park Road, Hingham, MA 02043

American Rooter LLC, 755 Thomaston Road, Watertown, CT 06795

33. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses add to the agenda a motion to confirm the appointment of the **Assistant Town Clerk and Assistant Registrar of Vital Statistics**.
34. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses confirm the appointment of the **Assistant Town Clerk and Assistant Registrar of Vital Statistics, Lisa Levesque**, 96 Village Circle, Naugatuck, CT 06770, term to run from January 5, 2026 to January 3, 2028.
35. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses add to the agenda a motion to confirm the appointment of the **Assistant Registrar of Vital Statistics**.
36. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses confirm the appointment of the **Assistant Registrar of Vital Statistics, Kayla Rios**, 145 Round Hill Road, Naugatuck, CT 06770, term to run from January 5, 2026 to January 3, 2028.

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

37. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses add to the agenda a motion to confirm the appointments of **Subregistrars of Vital Statistics**.
38. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses confirm the appointments of the following **Subregistrars of Vital Statistics**, terms to run concurrently with the Town Clerk and Registrar of Vital Statistics, January 5, 2026 to January 3, 2028, as directed by law; as if read:

Steven P. Zembruski

Naugatuck Valley Memorial Funeral Home
240 North Main Street
Naugatuck, CT 06770

James A. Mengacci

Buckmiller Ford Mengacci Funeral Home
82 Fairview Avenue
Naugatuck, CT 06770

Daniel J. Ford

Buckmiller Ford Mengacci Funeral Home
82 Fairview Avenue
Naugatuck, CT 06770

39. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses add to the agenda a motion to accept a **fee in lieu of final road paving**.
40. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses authorize Public Works Director James Stewart to accept a **Fee in Lieu of Final Road Paving from Bluewater Property Group** in the amount of **\$660,000.00** for paving on Sheridan Drive and Great Hill Road.
41. Mayor Hess recommends the implementation of the **2026 Board of Mayor and Burgesses' meeting schedule** that was handed to the board this evening. Meetings will be held on the first Tuesday of the month except for November 4th which is a Wednesday due to Election Day is held on the first Tuesday.
42. Mayor Hess discussed **Burgess Liaison** appointments. He said burgesses should review the list of boards/commissions to find what interests them. Burgesses then stated which boards/commissions they wish to continue. The mayor will appoint liaisons at the December meeting.

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

Mayor Hess appointed Burgess Marengi to the NVCOG River Greenway Steering Committee.

43. Mayor and Burgess Comments/Sub-Committee Reports

Burgess Gallo said she is proud the board worked as a team while running for office. They work together on this board to get things done.

Burgess Marengi reported the Arts Commission is developing a concept to hold a “Porch Festival” as is held in the Black Rock section of Bridgeport. Several bands will perform in different areas along Church Street and Maple Street culminating on the green with a headline band. The commission is considering what to do for the 250th celebration of America. All of the mural projects will wait until the spring to start.

Mayor Hess said at 11 a.m. every other Tuesday is a meeting to coordinate town activities. He likes the idea of the bands event Burgess Marengi mentioned. The celebration of the country will involve more groups other than the Arts Commission.

Burgess Marengi told Burgess Velazquez that students were happy when told a Hispanic person was elected to the board. There will be a parade next Tuesday for Veterans Day at 1:30 p.m. Remember those on Veterans Day who served.

Burgess Bronko congratulated the new and reelected members of the board.

Burgess Rosenblatt reported the Trades Program will end on November 26th but they will continue to assist with resume prep and interview prep. She dropped off Adult Education information at Naugatuck Day Care resulting in four moms entering the ESL Program at Adult Education.

Deputy Mayor Vitale reported there will be a “Tip a Cop” event at Jesse Camille’s on November 6th from 5 to 9 p.m. for Special Olympics. The Historical Society will have an open house from 1 to 4 p.m. on November 16th.

Burgess Neth congratulated everyone and welcomed the new burgesses. He said he enjoys being a burgess. He is here until all the missions are completed.

Burgess Neth-Kunin congratulated everyone. She is grateful for being reelected. She would like to follow through on the projects.

Burgess Velazquez said he is humbled and honored to have been selected by voters to represent them. He will be pushing for fundraising and nonprofits.

Burgess Kimball thanked everyone for the warm welcome. She is honored and privileged for being elected. She looks forward to collaborating with everyone.

44. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses recess to Executive Session at **9:23 p.m.** for discussion on the following: **Real Estate** (Parcels A, B, C, Y & Z, Naugatuck Industrial Park Section III, Freight Rail Discussion, Hershey Property, Riverview Mobile Home Park, 48 Beacon Manner Road), **Collective Bargaining** (UPSEU) and **Pending Litigation**. No one was invited into executive session.

Burgess Bronko left 9:24 p.m. and did not enter executive session.

Mayor Hess reconvened the meeting at **10:22 p.m.**

Minutes – Board of Mayor and Burgesses
Regular Meeting – November 5, 2025

45. The following motion emanated from Executive Session.

Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses **accept a paper road referred to as Old 77-67E off Beacon Manor Road near the intersection of Hillview Street as a Borough of Naugatuck approved road**, subject to a paving plan to be designed, built and paid for by the developer, acceptable to DPW Director Jim Stewart and the Naugatuck Engineering Department, **Burgess Bronko was not present for the vote.**

46. Motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt to adjourn the regular meeting at **10:23 p.m.**
Burgess Bronko was not present for the vote.

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk