

**MINUTES
SPECIAL MEETING
BOARD OF MAYOR AND BURGESSES
JUNE 29, 2026**

The Borough of Naugatuck held the Board of Mayor and Burgesses meeting on a hybrid basis. Everyone was welcomed to attend in person, by Zoom Webinar or by phone.

1. Mayor “Pete” Hess called the special meeting to order at **6:38 p.m.** with the following in attendance:

BURGESSES:

R. Vitale
M. Bronko, absent
K. Gallo, absent
K. Kimball
C. Marenghi, absent

R. Neth, virtual
D. Neth-Kunin
J. Rosenblatt
J. Velazquez

PRESS:

None

RESIDENTS:

Unable to determine due to the format

DEPARTMENT HEADS:

M. Cooney, Superintendent of Schools, virtual
B. Rizk, BOE Business Manager, virtual
E. Cornacchia, Controller

OTHERS:

L. Wehry, IT Assistant, virtual
J. Higgins, Finance Board Chairman
A. Fainsod, Finance Board

2. Burgess Kaitlyn Kimball led in the Pledge of Allegiance to the flag.
3. Mayor Hess said the motions on the agenda relating to the school projects will be tabled until they can be reviewed by our attorney from Shipman and Goodwin. The payments will not be made from our Capital Reserve Account but will be made from an escrow account created with the Bank of America leasing with Johnson Controls.

Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Borough of Naugatuck Board of Education and Superintendent of Schools** to apply to the Commissioner of Administrative Services and to accept or reject a grant for the **HVAC Upgrades Project at City Hill Middle School.**
Motion tabled.

4. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Naugatuck Standing Building Committee to be the Building Committee** to be in charge of the HVAC Upgrades Project at City Hill Middle School.
Motion tabled.

5. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **preparation of schematic drawings and outline specifications** for the HVAC Upgrades Project at City Hill Middle School.
Motion tabled.

6. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the use of funds from the **Borough of Naugatuck Capital Reserve Account** in the amount of \$_____ for the HVAC Upgrades Project at City Hill Middle School.
Motion tabled.

Minutes – Board of Mayor and Burgesses
Special Meeting – June 29, 2026

7. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Borough of Naugatuck Board of Education and Superintendent of Schools** to apply to the Commissioner of Administrative Services and to accept or reject a grant for the **HVAC Upgrades Project at Hop Brook Elementary School.**
Motion tabled.
8. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Naugatuck Standing Building Committee to be the Building Committee** to be in charge of the HVAC Upgrades Project at Hop Brook Elementary School.
Motion tabled.
9. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **preparation of schematic drawings and outline specifications** for the HVAC Upgrades Project at Hop Brook Elementary School.
Motion tabled
10. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the use of funds from the **Borough of Naugatuck Capital Reserve Account** in the amount of \$_____ for the HVAC Upgrades Project at Hop Brook Elementary School.
Motion tabled.
11. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Borough of Naugatuck Board of Education and Superintendent of Schools** to apply to the Commissioner of Administrative Services and to accept or reject a grant for the **HVAC Upgrades Project at Naugatuck High School.**
Motion tabled.
12. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Naugatuck Standing Building Committee to be the Building Committee** to be in charge of the HVAC Upgrades Project at Naugatuck High School.
Motion tabled.
13. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **preparation of schematic drawings and outline specifications** for the HVAC Upgrades Project at Naugatuck High School.
Motion tabled.
14. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the use of funds from the **Borough of Naugatuck Capital Reserve Account** in the amount of \$_____ for the HVAC Upgrades Project at Naugatuck High School.
Motion tabled.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Borough of Naugatuck Board of Education and Superintendent of Schools** to apply to the Commissioner of Administrative Services and to accept or reject a grant for the **HVAC Upgrades Project at Maple Hill Elementary School.**
Motion tabled.

Minutes – Board of Mayor and Burgesses
Special Meeting – June 29, 2026

16. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Naugatuck Standing Building Committee to be the Building Committee** to be in charge of the HVAC Upgrades Project at Maple Hill Elementary School.
Motion tabled.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **preparation of schematic drawings and outline specifications** for the HVAC Upgrades Project at Maple Hill Elementary School.
Motion tabled.
18. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the use of funds from the **Borough of Naugatuck Capital Reserve Account** in the amount of \$_____ for the HVAC Upgrades Project at Maple Hill Elementary School.
Motion tabled.
19. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Borough of Naugatuck Board of Education and Superintendent of Schools** to apply to the Commissioner of Administrative Services and to accept or reject a grant for the **Window Replacement Project at Maple Hill Elementary School.**
Motion tabled.
20. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **Naugatuck Standing Building Committee to be the Building Committee** to be in charge of the Window Replacement Project at Maple Hill Elementary School.
Motion tabled.
21. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the **preparation of schematic drawings and outline specifications** for the Window Replacement Project at Maple Hill Elementary School.
Motion tabled.
22. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize the use of funds from the **Borough of Naugatuck Capital Reserve Account** in the amount of \$_____ for the Window Replacement Project at Maple Hill Elementary School.
Motion tabled.
23. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Rosenblatt that the Board of Mayor and Burgesses approve **ALLROADS Car Wash**, 921 New Haven Road, Naugatuck, CT 06770 as an approved vendor to continue to provide goods and/or services **upon passage and through June 30, 2027** and to authorize Mayor Hess to execute all contracts and related documents as recommended by Controller Eileen A. Cornacchia.

Minutes – Board of Mayor and Burgesses
Special Meeting – June 29, 2026

24. **VOTED:** Unanimously on a motion by Deputy Mayor Vitale and seconded by Burgess Velazquez to adjourn the special meeting at **6:45 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk