

**MINUTES
SPECIAL MEETING
BOARD OF MAYOR AND BURGESSES
DECEMBER 13, 2016**

1. Mayor “Pete” Hess called the special meeting to order at **6:00 p.m.** with the following in attendance:

BURGESSES:

R. Neth	L. Jackson, arr. 6:12 p.m.
R. Burns	P. Scully, Sr.
K. Donovan	R. Vitale
C. Herb	D. Wisniewski, arr. 6:33 p.m.
D. Hoff	

PRESS:

L. Marshall

RESIDENTS:

One

DEPARTMENT HEADS:

J. Stewart, Public Works Director
W. Zirolli, Borough Engineer
C. A. Tyler, Assessor

OTHERS:

Attorney E. Fitzpatrick
C. Warren, Housing Authority Dir.
J. Lennon, Golf Commission

2. Burgess Herb led in the Pledge of Allegiance to the flag.
3. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses authorize Mayor N. Warren “Pete” Hess to enter into an agreement with **Pictometry International Corporation** to purchase Pictometry AccuPlus, three inch resolution, for a total lease of **\$47,632** payable over a three year term.
D. Wisniewski was not present for the vote.
4. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses authorize Mayor N. Warren “Pete” Hess to execute all contracts and related documents with **Naugatuck Environmental Technologies LLC** for the **Incineration Facilities Lease Agreement** dated December 16, 2016.
D. Wisniewski was not present for the vote.
5. **VOTED:** Unanimously on a motion by Deputy Mayor Neth and seconded by Burgess Scully that the Board of Mayor and Burgesses authorize Mayor N. Warren “Pete” Hess to execute all contracts and related documents with **Veolia Water North America Operating Services LLC** for the **Wastewater Treatment System – Capital Improvements and Asset Management** dated December 16, 2016.
D. Wisniewski was not present for the vote.
- D. Wisniewski arrived 6:33 p.m.**
6. Naugatuck Housing Authority Executive Director Christine Warren came before the board again to discuss **waiving the permit fees for Conrad Street Improvements**. She

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said the lowest bid for the project was 4.8 million dollars which put them over budget by \$126,000. After reviewing their budget to see if they could make cuts, they received some lighting incentives and removed buying new appliances which left them with a shortfall of \$40,000 if the \$76,000 building permit fees were to be waived. Mrs. Warren spoke to the building department and was told the paving, asbestos removal, unit painting and the installation of the floors would not be subject to permit fees. Mayor Hess recommends Mrs. Warren meet with the building inspector to see if other permit fees could be removed. Burgess Herb said by asking the board to waive the permit fees, she is asking taxpayers to foot the cost of the permit fees for her project. Mrs. Warren said as a past practice permit fees were waived. This budget was developed without permit fees because of past practice. If it is going to change for the future, she would then incorporate those fees in future budgets. However, the permit fees are not in this project's budget.

7. **VOTED:** Unanimously on a motion by Burgess Scully and seconded by Deputy Mayor Neth to adjourn the special meeting at **6:43 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk

cc: R. Butler/File